

Supervisors Room, Courthouse
Pocahontas, Iowa
September 11, 2018

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Ed Dewey, and JoAnn Peters; and Auditor, Kelly Jepsen.

The minutes of September 4, 2018 were approved as presented on motion by Peters, seconded by Dewey. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve the tentative agenda as posted. Ayes all, motion carried.

John Torbert, IDDA Director, was present to provide his annual report. He updated the Board on issues going on at the Federal and State level regarding the EPA and water quality.

Alison Hauser, CSS Western Quadrant Supervisor, advised that since ICTS holds documentation through their software, it is necessary to have a business user agreement to protect private information. It was moved by Siepker, seconded by Peters, to authorize the Chairman to sign the Iowa County Technology Services Business Associates Agreement. Ayes all, motion carried.

Sarah Winkler, County Treasurer, requested abatement of taxes on two parcels and a mobile home. It was moved by Dewey, seconded by Stauter, to abate the current taxes on parcel 07-31-382-022, owned by the Pocahontas Area School in the amount of \$18.00, as the parcel needs to be reclassified. Ayes all, motion carried.

Winker explained that she had been contacted about a mobile home, owned by Christina Eberle that had been removed several years ago from the Heetland Mobile Home Court in Laurens. It was moved by Siepker, seconded by Peters, to abate the taxes on the mobile home in the amount of \$1,188.00. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to abate the taxes on parcel 01-27-188-001, located at 202 Bissel St. in Laurens, owned by the City of Laurens, in the amount of \$56.00, as the home is being torn down. Ayes all, motion carried.

Ann Beneke, Attorney for City of Laurens, requested an assignment of the tax sale certificates (number 2008-57 and 2011-120) and abate the taxes on a vacant lot located 504 West Section Line Road, Laurens. The total unpaid taxes are \$2,403.87, of which \$16.87 was drainage. It was moved by Siepker, seconded by Stauter, to assign the tax sale certificates to the City of Laurens. When the City takes deed to the property, all taxes, except for the drainage, will be abated. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to authorize Bolton & Menk to prepare a pre-classification for DD 64. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to set the hearing on the Engineer's Report on DD 64 for Tuesday, December 11, 2018, at 1:30 p.m., in the Assembly Room of the Courthouse. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to fix the waiver for DD 64 Improvement Project for 20 years at 5% simple interest. Ayes all, motion carried.

It was moved by Peters, seconded by Dewey, to approve payment to David Wollenzien for legal services on Jt. DD 173-67, in the amount of \$699.00. Ayes all, motion carried.

It was moved by Dewey, seconded by Peters, to acknowledge receipt of Manure Management Plans: (1) Wadle Dennis & Gene – ID# 58139 located in the SE NE, Sec. 30 Cedar Township with Ron & Dennis Wadle as owners & Dennis Wadle as contact person; (2) PI366 – ID# 67388 located in the SE SW, Sec. 13 Cedar Township with Prestage Farms of Iowa, LLC as owner & Dennis Benning as contact person; and (3) Naeve Finisher Farm – ID# 65541 located in the NE NW, Sec. 17 Weaver Township, Humboldt County with Scenicview Farms, LLC as owner & Keith Kratchmer as contact person. Ayes all, motion carried.

Auditor Jepsen and the Board discussed cybersecurity and group term life and disability insurance.

Next the Board considered a Procurement Policy. It was moved by Dewey, seconded by Peters, to adopt the Pocahontas County Procurement Policy on September 11, 2018. Ayes all, motion carried.

Jack Moellering, County Engineer, met with the Board to report on the different Road's projects and address different concerns.

The following claims were audited and allowed:

A & M Laundry	Supplies	100.29	1
AT&T	Phone	36.72	1
Adv Systems	Copier Ex	268.62	2
Adv Systems	Copier Exp	114.81	2
Agent Cashier	Refund	391.00	1
Alliant Energy	Utilities	214.32	1

C Archer	Con Board Mil/Emp Ex	403.01	1
Arnold Motor	Parts	444.46	1
CSBank	Checks	27.75	1
B&W Control Spec.	Weed control	15065.22	1
Client	Mileage	128.62	1
BV Co Journal	BOS Publications	579.26	1
BV Co EMA	Fair supplies	100.00	1
Campbell Supply	Parts	152.33	1
Carroll Distr.	wand	28.75	1
Carroll Distr.	PCC patching supplies	47.89	1
Clarion Distib	Cust Sup	108.00	1
Counsel	Copier Expense	150.06	1
O Cressler	Mileage	46.87	1
Cummins Inc.	Maintenance	2001.98	1
B Dahl	Mileage	234.35	1
Dollar Gen	Jail Supplies	26.95	1
Doolittle Oil	Supplies	402.67	1
Elderbridge	Annual Allocation	5979.00	1
Electronic Eng	Services	530.00	1
Farm & Home	battery/gorilla tape	11.28	1
Farm & Home	concrete caulk	95.88	1
Farm & Home	pipe fittings	2.58	1
Farm & Home	storage box	13.99	1
Farm & Home	Quikrete	15.27	1
Farm & Home	Supplies	186.63	3
Farm & Home	UPS	18.37	1
D Ferguson	Mileage	326.73	1
City-Fonda	Utilities	115.05	1
Force America	Parts	112.61	1
Galls	Uniforms	377.19	2
Gilmore City	Utilities	108.45	1
Hallett Materials	Concrete Sand	265.64	1
Healthcare First c/o Wells Far	Services	99.75	1
Hannah G Hubbell	Mileage	26.65	1
IA Prison Ind	signs	245.08	1
ISS & DA	Jail School	125.00	1
Jack's Uniform	Uniform	145.89	1
K Jepsen	ISAC Expenses	553.52	1
R Jergens	August phone reimb	78.12	1
R Jergens	Expense Reimb	6.83	1
R Jergens	Mileage	250.00	1
R Jergens	Mileage & expenses	458.02	1
Jim Hawk Truck	parts	64.00	1
Johnston Auto	Supplies	633.36	1
B Larsen	Expenses	121.23	1
Laurens Equip	Repairs	14.27	1
House of Print	Transfer Sheets	53.62	1
Laurens Sun	BOS Minutes	807.84	1
Laurens Sun	BOS Publications	826.03	1
RELX INC DBA LexisNexis	Software	101.97	1
Mail Servcs	MVR Notices	219.76	1
Martin Marietta	Road Aggregate	213.53	1
Mediacom	Internet	224.52	2
K Metzger	Mileage	377.41	1
Mid Iowa Sales	tire repair supplies	74.01	1
MidAmeri Energy	GC elec	16.94	1
MidAmeri Energy	Varina elec	20.39	1
Midwest Wheel	Supplies	1711.68	1
Myron Corp	Supplies	368.09	1
Napa	Supplies	68.90	2
Next Gen Tech	Monthly OwnCloud	150.00	1
NW Comm	Telecommunications	2178.35	2
Office Elements	Calendars	25.00	1
Office Elements	Office Supplies	404.12	3
Office Elements	Supplies	177.43	2
Office Systems	Copier Exp	42.42	1
City-Palmer	Utilities/Palmer	91.25	1
J Peters	BOS Expenses	839.25	2
Po Co Sec Rd	Fuel	1566.23	2
City-Pocahontas	Utilities	3129.97	8
City-Pocahontas	Utilities/Pocahontas	1010.03	1
City-Pocahontas	Utilities/Poky Quonset	21.47	1
Poca Comm Hospital	Prisoner Medical Expenses	2225.10	1
Poca Equip	Chainsaw	779.95	1
Poca Fiber	Telecommunications	1016.17	9
Pro Co-Op	diesel bulk/cardtrol	22083.24	1
Pro Co-Op	dust control	15020.00	1
Pro Co-Op	gas bulk	5558.05	1
Pro Co-Op	tire repair	27.00	1
Professional Dev	Conference	200.00	1
RAM Systems	Software Maint	545.00	1
RDG Planning & Design	Housing Study	3444.00	1
Record Dem	ad Havelock patrol	61.25	1
Record Dem	Ad	49.00	1
Record Dem	BOS Publications	806.95	1
Record Dem	Publication	11.78	1
Record Dem	Subscription	30.00	1
Rees Hydraulic	hoist seal kit	296.79	1
Rees Hydraulic	labor	288.00	1
S Richardson	Mileage	53.69	1
Sale Barn	Services	300.00	1
Schneider Corp	Beacon Ser	12715.00	1
Genesis	Services	43.50	1
Schoon Excavating	Drainage	12695.31	1
M Sexe	Mileage	26.25	1
Shield Tech	Contract	7425.00	1
C Siepker	BOS Expenses	981.00	2
Spencer Auto	Parts	5.07	1
D Stall	Mileage	336.81	1
Star Leasing	Copier Exp	104.70	1
Star Leasing	Copier Lease	83.13	1
Gretchen Tiedeman	Expense Reimb	544.48	1
US Cellular	Phone	121.24	1

Verizon	I-pad charges	80.02	1
Verizon	Phone	40.01	1
Verizon	Telecommunications	634.88	1
April C Wadle	Mileage	378.01	1
W B Mason Co, Inc	Toner	485.00	1
Jonathon Williams	reimb. safety glasses	200.00	1
Windstream	Phone	264.26	2
Windstream	Telecommunications	96.10	1
Woodley Ins	Insurance	19776.00	5
Grand Total		156606.27	

Weekly meetings: Ives–Interagency meeting and constituents’ concerns; Stauter–BW Brush Control on Jt. DD 181 and road concerns; Siepker–Jail Committee, trails meeting, Workforce Development, and drainage concerns; and Peters–Jail Committee and drainage concerns. All Supervisors were present at the DD 64 Informal Informational Meeting.

At 12:00 p.m., the Board recessed for lunch.

At 1:20 p.m., the Board reconvened.

Paul Greufe, Human Resource Representative, met with the Board to give an update on human resource issues and answer questions.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey Ives, Chairman

Kelly Jepsen, Auditor