

Supervisors Room, Courthouse  
Pocahontas, Iowa  
June 25, 2019

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Ed Dewey, and Brent Aden; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve the minutes from June 18, 2019 as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the tentative agenda as posted. Ayes all, motion carried.

Sheriff Brian Larsen was contacted by a Rolfe City Councilman about possibly doing a contract with the County for law enforcement. Larsen and the Board discussed the idea. Larsen will get more information from the City of Rolfe and report back to the Board.

Gary Atherton, Assistant to the Engineer and Drainage Clerk, and the Board discussed a bill for spraying a ditch located in Section 19 of Grant Township, that was abandoned by Jt. DD 181 in the 1960's.

Next, Atherton explained that the contractor that was doing the cleanout on DD17, has done very little work since May. The cleanout has been completed, but there is still a lot of work to be done and he does not return phone calls. After Dan Feistner, County Attorney; Jim Hudson, Drainage Attorney; and the Board discussed the situation, motion was made by Stauter, seconded by Aden, to send a letter to the contractor, Iowa Technology Solutions, LLC dba ITS Land Improvements, referencing Iowa Code 468.104-Abandonment of Work, with a 10 day written demand. Ayes-Siepker, Aden, Stauter, Dewey Abstain-Ives, motion carried.

Jack Moellering, County Engineer, explained that last week, at the time of the pavement markings letting, he was not aware that there was another bid that was received prior to the deadline. Motion was made by Dewey, seconded by Siepker, to rescind the motion made on June 11, 2019, to award the bid for pavement markings to Iowa Plains Signing, Inc. Ayes all, motion carried. Moellering advised that the two bids received for the pavement markings were from Iowa Plains Signing, Inc. out of Slater, IA for \$122,905 and Quality Striping, Inc. from Des Moines, IA for \$99,657.45. Motion by Stauter, seconded by Aden, to award the contract to Quality Striping, Inc. from Des Moines, IA for \$99,657.45. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to adopt the following resolution. The chairman called the question with the following recorded votes: Ayes: Siepker; Aden; Ives; Stauter; and Dewey. Nays: none. Whereby the Chairman declared the resolution duly adopted.

**RESOLUTION – 2019-06- #26**  
Revised Bridge Postings

**WHEREAS**, Pocahontas County receives significant federal funding for bridges and accordingly is required to conduct bridge inspections and where prescribed, to close or to place restrictions as to the weight of vehicles using such bridges, and **WHEREAS**, the bridge inspection consultant for the County, a professional engineer, has previously determined bridge load postings according to vehicle type (a change in State Code allows heavier weights at shorter wheel bases) for several bridges in the County, and **WHEREAS**, the County desires to maintain the safety of the public and continue receiving federal funding for bridge replacements, and **WHEREAS**, construction of new bridges is complete and these bridges are now able to carry legal loads, **NOW THEREFORE BE IT RESOLVED** by the Pocahontas County Board of Supervisors that the below bridges be posted as recommended by said bridge inspection consultant pursuant to Iowa Code Sections 321.471 and 321.472.

<u>County #</u>	<u>FHwA #</u>	<u>Location</u>	<u>Old Posting</u>	<u>New Posting</u>
Cedar 14	278230	1/2 Cedar	Legal	28-40-40
Cedar 22	278390	35/36 Cedar	Closed	Legal
Lake 25	278550	14/23 Lake	Legal	25-35-35
Lincoln 31	278740	16/21 Lincoln	Legal	27-40-40
Des Moines 74A	280011	In 35 Des Moines	Legal	28-40-40
Bellville 98	277950	15/16 Bellville	Legal	28-40-40
Lizard 184	277750	1/2 Lizard	Legal	28-40-40
Lincoln 207	278710	11/12 Lincoln	Legal	25-39-40
Marshall 238	279730	2/11 Marshall	Legal	28-40-40
Powhatan 253	280121	19/20 Powhatan	Legal	28-40-40
Cummins 256	280191	North 2 Cummins	Legal	25-39-40
Cummins 257	280230	5/8 Cummins	Closed	Legal

With an open position in the Tile Crew, Moellering inquired about eliminating the requirement of living within 15 miles from the facility for this position, as he feels he may get more applicants. The Board was agreeable to eliminate the restriction contingent on approval by Paul Greufe, HR representative.

Moellering and the Board also discussed different Secondary Roads projects going on in the County.

Motion by Aden, seconded by Siepker, to approve DD 47 Br. F Pay Request #6 from King Construction in the amount of \$64,023.64. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve the claim from Bolton & Menk for professional services on Jt. DD 63 Br. Main Tile, for \$2,619.50. Ayes all, motion carried.

Motion by Stauter, seconded by Dewey, to approve Jt. DD 77 MOD payment to Pocahontas County Secondary Roads for material, in the amount of \$213.60. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the following joint drainage district claims to Pocahontas County Secondary Roads. Ayes all, motion carried. Atherton explained that the majority of his time should be reimbursed through FEMA.

Jt. DD 181 Little Clear, Material, \$427.20                      Jt. DD 181 Little Clear, Labor, \$115.24  
 Jt. DD 181 Big Cedar, Labor, \$60.42                              Jt. DD 181 Big Cedar, Labor, \$518.58

Calhoun County contacted Jepsen to let her know, that due to an error, the motion made on June 4, 2019 to levy Jt. DD 1-54 Main A Tile & Br. 1 would need to be rescinded as there is not a need for the levy. Motion by Stauter, seconded by Aden, to rescind the motion to levy 302% or \$67,572.23 on Jt. DD 1-54 Main A Tile & Br. 1. Ayes all, motion carried.

Supervisor Dewey excused himself as he had another meeting to attend.

Motion by Stauter, seconded by Aden, to approve the levy of \$21,720.36 or 18% (Palo Alto County \$15,576.89 & Pocahontas County \$6,143.46) against all lands, tracts, real estate, highways, and railroads in Jt. DD 13 Waterway. Assessments in the amount less than \$5.00 shall be computed as \$5.00 as provided by law. No waivers given. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve the following levies against all lands, tracts, real estate, highways, and railroads in the following drainage districts. Assessments in the amount less than \$5.00 shall be computed as \$5.00 as provided by law. Parcels over \$500.00 are eligible for waivers on the drainage districted noted with waivers. Ayes all, motion carried.

DITCHES	% Assessed	Total Levy	Waiver
Jt. DD 35-37 Pocahontas		\$ 36,673.85	10 yr. 5%
DD 41 Br. 18 & 19	99%	\$ 407,230.70	20yr 5%
DD 64	101%	\$ 136,276.86	20yr 5%
DD 60 Main	9%	\$ 30,210.96	N/A
DD 182	100%	\$ 11,940.00	N/A
DD 51	250%	\$ 15,003.63	N/A
DD 160 Main Open	41%	\$ 9,864.60	N/A
DD 177 Main #1	310%	\$ 310.00	N/A

After reviewing the salary schedule submitted by each department administrator, motion was made by Siepker, seconded by Aden, to approve the FY20 wages. Ayes-Siepker, Aden, Ives Nays-Stauter, Motion carried.

Motion by Siepker, seconded by Stauter, to adopt the following resolution. The chairman called the question with the following recorded votes: Ayes: Siepker; Aden; Ives; and Stauter. Nays: none. Whereby the Chairman declared the resolution duly adopted.

**RESOLUTION 2019-06 #27**

**WHEREAS**, it is desired to make appropriations for each of the service areas and the departmental budgets within the fiscal year beginning July 1, 2019 in accordance with Section 331.434(6) of the Code of Iowa. **NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Pocahontas County, Iowa as follows:

- Section 1. The amounts by department with a service area on the following schedule are hereby appropriated from the resources of each fund as designated.
- Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department to make expenditures or incur obligations of the funds effective July 1, 2019.
- Section 3. In accordance with Section 331.437 of the Code of Iowa, no department shall expend, or contract to expend, any money or incur any liability in excess of the amounts appropriated by this resolution.
- Section 4. If at any time during the FY 2019/2020 budget year, a department administrator recognizes the available appropriation is insufficient, they shall contact the County Auditor. The Auditor shall inform the Board, and recommend the appropriate action.
- Section 5. The Auditor shall establish separate accounts for the appropriations authorized for the departments, and shall report the status of each account to the applicable department administrators monthly during the fiscal year.
- Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2020.

Dept No.	Department	Amount	Dept No.	Department	Amount
01	Board of Supervisors	\$ 346,547	26	Environmental Health	\$ 76,802
02	Auditor	\$ 466,008	28	Medical Examiner	\$ 21,068
03	Treasurer	\$ 373,811	33	Libraries	\$ 96,980
04	County Attorney	\$ 294,361	36	Ambulance	\$ 49,592
05	Sheriff	\$1,953,603	51	Courthouse & Grounds	\$ 283,769
06	Clerk of Court	\$ 72,800	52	Data Processing	\$ 133,800
07	Recorder	\$ 212,572	53	County Development	\$ 3,600
20	Secondary Roads	\$5,895,772	60	Mental Health	\$ 382,632
21	Veterans Affairs	\$ 71,439	75	Homemaker Home Hlth Aid	\$ 589,966
22	Conservation Board	\$ 967,164	80	County Farm	\$ 110,000
23	Board of Health	\$ 710,227	99	Non-Departmental	\$2,498,598
24	Weed Commission	\$ 5,065	TOTAL		\$15,800,551
25	Social Services	\$ 184,375			

Motion by Aden, seconded by Siepker, to adopt the following resolution. The chairman called the question with the following recorded votes: Ayes: Siepker; Aden; Ives; and Stauter. Nays: none. Whereby the Chairman declared the resolution duly adopted.

**RESOLUTION 2019-06-#28**

**WHEREAS**, it is desired to authorize the County Auditor to periodically transfer sums from the Rural Services Basic Fund to the Secondary Road Fund during the fiscal budget year, and, **WHEREAS**, said transfers must be in accordance with Section 331.432 of the Code of Iowa, **NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Pocahontas County, Iowa as follows:

- Section 1. The total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019 shall not exceed \$1,834,433.

- Section 2. Within ten (10) days of being notified of the apportionment of current property taxes, state replacement against property taxes, delinquent property taxes, and mobile home taxes, the Auditor may order a transfer from said funds to the Secondary Road Fund.
- Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 respectively, multiplied by the ratio of said fund's total maximum transfer to the appropriate funds by the sum of said fund's total current property tax levy.
- Section 4 Notwithstanding the provision of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed the amounts specified in Section 1.
- Section 6. The Auditor is directed to adjust the books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amount of said transfers.

Motion by Siepker, seconded by Aden, to acknowledge receipt of Manure Management Plans: (1) Frank South Wean-Finisher – ID# 58363 located in the NE SE, Section 28, Sherman Township with Iowa Select Farms, LP as owner & Keith Kratchmer as contact person; (2) Tweedie Finisher Farm – ID# 62990 located in the SW SE, Section 16, Dover Township with N Holdings, LLC as owner & Keith Kratchmer as contact person; and (3) Henry Finisher Farm – ID# 64710 located in the SW SE, Section 5, Powhatan Township with Santa Fe Farms, LLC as owner & Keith Kratchmer as contact person. Ayes all, motion carried.

Jepsen advised that Dr. George, the County Medical Examiner and Board of Health member is retiring and Dr. Boevers has agreed to transition into those positions. Jepsen and the Board also discussed upcoming events, training, and appointments to various Boards that will need to be appointed.

Motion by Stauter, seconded by Siepker, to approve the claims as presented with removing \$17.99 from claim #3144. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	66.86	1
Adv Systems	Copier Lease	139.36	1
E Ahlrichs	Mileage	234.90	1
Alliant Energy	Utilities	274.14	1
AmericInn	Training Exp	224.70	1
AP Air Inc	Parts	40.00	1
C Archer	Services	40.00	1
Client	Mileage	176.58	2
N Betten	Mileage	341.17	1
Bi-State Elec	Scanner	515.00	1
B H Energy	Natural Gas	109.74	3
Blacktop Serv Co	Services	58151.64	1
Cal Co ECA	Utilities	10.50	1
Calhoun-Burns	Bridge Rate/Inspect	8894.19	1
Canon Financial Services, Inc	Lease	175.07	4
S Cash	Mileage	6.54	1
CID	Supplies	176.50	1
Century Link	Phone	267.40	1
CenturyLink	Phone	66.66	1
CenturyLink	Viper 911 Upgrade	317.16	1
D Cirks	Phone REIM	80.00	1
J Conlin	Mileage	327.00	1
J Conlin	Phone	25.00	1
Counsel	Lease	126.82	2
O Cressler	Mileage	142.62	2
O Cressler	Training	1976.30	2
O Cressler	Training Meals	23.98	1
B Dahl	Phone	25.00	1
Dist 3 Recorder Assoc	Dues	50.00	1
Doolittle Oil	Supplies	399.30	1
Hailey D Douglas	Mileage	91.02	1
R Enockson	Training	117.22	1
Farm & Home	Supplies	554.95	2
Daniel L Feistner	Expense	275.00	1
Daniel L Feistner	Office Chair	395.88	1
Feld Fire	Fire Ext Maint	195.00	1
Feld Fire	Fire Ext Testing	445.00	1
D Ferguson	Phone	25.00	1
Ford Construction	Restroom Construction	17172.09	1
Galls	Uniform	940.34	3
Genesis	Janitorial	750.00	1
Gilmore City	Utilities	69.40	1
T Grau	Expenses	830.16	1
Great American Financial Serv	Lease	233.76	2
City-Havelock	Community Cleanup	541.60	1
City-Havelock	FTM/RUT Havelock	667.56	1
Barbra J Hinners	Uniform	23.28	1
K Hoffman	Mileage	18.53	1
Hannah G Hubbell	Phone	25.00	1
Huffcutt Concrete LLC	Restroom Construction	140603.00	2
HyVee AR	Jail Meds	330.21	1
IState Truck	Supplies	278.45	1
IA Lakes Elec	Electric	641.00	1
IA Lakes Elec	Tower Rental	55.00	1
IA Prison Ind	Signs	234.98	1
IHCA	Dues	562.50	1
ISAC	Training	210.00	1
ISCTA	Dues	250.00	1
ITsavvy LLC	Computers	2200.00	1
J Ives	BOS Ex	1013.10	1
Jacks OK Tire	Tires/Parts	1312.00	1
Keep IA Beautiful	HT Pride Prog FY 19/20	12000.00	1
M Klocke	Mileage	20.71	1
Brooke A Krips	Phone	25.00	1
LeadsOnline	software	1625.00	1
Troy Lenz	reimb. driveway	938.98	1
M D Products & Solutions	LH bracket for fender	239.03	1
Machine Shop	drill bits	11.12	1
Machine Shop	tire/rim	83.57	1
Machine Shop	welding supplies	230.79	1

Machine Shop	Equipment	1622.76	1
Martin Marietta	Road Rock	1362.30	1
Mediacom	Internet	8.06	1
Mid Co Machinery	Maintenance	7860.00	1
MidAmeri Energy	Palmer electric	38.07	1
MidAmeri Energy	Palmer int. lts	64.64	1
MW Card & ID	Computer	1300.00	1
Midwest Wheel	Supplies	54.99	1
Murphy Tractor	Parts	174.54	1
Megan S Myers	Mileage	53.41	1
Napa	Fuse	9.98	1
IA SBDC	Contribution	3500.00	1
Next Gen Tech	Support	281.88	1
Next Gen Tech	Upgrade	1399.97	1
Karen L Norine	Mileage	96.25	1
Northern Safety Co Inc	Signs	124.29	1
NW Comm	Website	224.55	1
R Nystrom	Mileage	10.90	1
Office Elements	Supplies	3360.82	17
Overhead Door	Repairs	2235.50	1
Owen/King	May S.I.R.	244.35	1
City-Palmer	Comm Cleanup	1000.00	1
City-Palmer	FTM/RUT Palmer	1988.33	1
Pizza Ranch	Pizza for meeting Safety	110.00	1
PJ Greufe	Services	3500.00	1
City-Plover	Comm Cleanup	530.90	1
City-Plover	FTM/RUT Plover	1191.00	1
Po Co Home Care	Contract Services	6961.50	1
Po Co Home Care	Home Health Aides	12952.00	2
Po Co Solid Waste	Road Ditch Disposal	16.00	1
Po Co Solid Waste	Rural Waste	9945.06	1
Poca COC	HD Banner Display	100.00	1
City-Pocahontas	Utilities	200.24	5
Poca Comm Hospital	Jail Meals	2401.00	1
Poca Equip	Mower Maint	541.38	1
Poca Equip	Parts	13.20	1
Poca Fiber	Telecommunications	325.07	2
Poca Ford	Service	1319.56	1
Poca St Bank	Rent 7/19	400.00	1
Prinsco Inc	Supplies	119.54	1
Pro Co-Op	Diesel/cardtrol/bulk	19076.62	1
Pro Co-Op	Fuel	2621.81	2
Pro Co-Op	Gas/bulk	2584.12	1
Rebnord Tech	Data Processing	1927.50	1
Record Dem	BOS Minutes	652.81	1
Record Dem	Envelopes & Letterhead	340.28	1
Record Dem	Minutes/Banner	94.00	1
Record Dem	Nox Weed Ad	98.00	1
Record Dem	Tax Sale Publication	1606.22	1
Rehab Systems	Services	966.30	1
B Reis	Safety	47.05	1
S Richardson	Phone	25.00	1
V Ricklefs	Mileage	69.22	1
Rolfe Flower Bin	Landscape	242.00	1
City-Rolfe	Utilities	74.49	1
Genesis	Services	58.00	1
Schoon Excavating	Drainage	280.00	1
IA SOS	I-Voters Maint Fee	1001.28	1
IA SOS	Notary Application for Ka	30.00	1
Seiler App	Repair CAC at Annex	1052.25	1
Seiler App	Repair Kit	37.65	1
SF Mobile-Vision	Video Equip	553.00	1
Shield Tech	Data Processing	7500.00	1
K Simacek	Mileage	49.05	1
Solutions Inc	Expenses	856.05	1
Solutions Inc	Prepaid Labor	10000.00	1
Solutions Inc	Scanner & Computer	5066.98	1
Solutions Inc	Scanner Prepaid Labor	3081.25	1
Solutions Inc	Software	71.97	1
Solutions Inc	Webroot Renewal	768.00	1
D Stall	Phone	25.00	1
T Reuters-West	Legal Publications	132.30	1
Beverly J Tiedeman	Supplies	33.39	1
Gretchen Tiedeman	Expenses	603.01	1
US Cellular	Phone	233.62	2
USPS	Stamps	88.00	1
K Vadar	Mileage	103.55	1
City-Varina	FTM/RUT Varina	342.56	1
Verizon	hot spots	160.04	1
Verizon	Phone	51.36	1
R Vosberg	Training	245.16	1
Western Iowa Tourism	Tourism	500.00	1
Woodley Ins	Insurance	22975.00	5
Woods	Supplies	38.53	1
Ziegler	Supplies	2554.46	1
Zuetlau Seeding	Lawn Care	1070.00	1
Grand Total		417365.70	

Weekly meetings: Siepker-Swan Lake, Workforce Development, and Safety; Aden-Second Judicial; Ives-drainage concerns; and Stauter-Safety, Fair board, and Yes Center.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey Ives, Chairman

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Kelly Jepsen, Auditor