

Supervisors Room, Courthouse  
Pocahontas, Iowa  
April 7, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on April 7, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Electronically: Reporter, Erin Sommers, and Supervisor Ed Dewey.

Motion by Dewey, seconded by Aden, to approve two sets of minutes from March 31, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to approve the tentative agenda with the addition of appointing Commissioners for DD 47 and discuss PCERS. Ayes all, motion carried.

At 10:03 a.m., the Board held a public hearing on a CAFO for Moline Farms, LLC, located in Section 31 of Lizard Township. Jepsen presented proof of publication and affidavit of mailing to the Chairman. The publication stated that there would be one new 10,000 head turkey confinement building at an existing turkey confinement facility. Animal Unit Capacity of the Confinement after Construction: 1613.20 animal units (73,000 turkeys averaging less than 7 pounds and 35,200 turkeys averaging 7 pounds or more). Brad Moline, from Moline Farms, LLC, was present telephonically to answer questions. No one was present electronically to object. One written objection was received from Jane Reschly-Murdoch. The facility scored 880 points: 213.50 in Air, 271.00 in Water, and 404.50 in community. After addressing Reschly-Murdoch's concerns, motion was made by Aden, seconded by Stauter, to approve and authorize the Chairman to sign the CAFO application for Moline Farms, LLC. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve claims from Pocahontas County Auditor's Office for mailing cost on informational meetings for Jt. DD 63 Br. C for \$27.78 and Jt. DD 63 Br. F for \$107.61. Ayes all, motion carried.

Motion by Stauter, seconded by Dewey, to approve the proposed repairs to Jt. DD 1-54 totaling \$2,200.00 in Section 5 of Butler Township, Calhoun County; \$1,300.00 in Section 19 of Butler Township, Calhoun County; and \$4,900.00 in Section 18 of Butler Township, Calhoun County. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve the proposed repairs to Jt. DD 181 in Section 10 Cedar Township, Sac County, totaling \$1,700.00. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve the Sheriff's and Auditor's quarterly reports. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to adopt the following resolution on behalf of the Trustees for Jt. DD 181. The Chairman called the question with the following recorded vote: Ayes – Siepker, Aden, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION – 2020-Jt. DD 181-1**

**BE IT RESOLVED**, by these the Board of Supervisors of Pocahontas, Calhoun, Buena Vista and Sac Counties, acting as trustees for Jt. DD 181, that we hereby state all tile emptying into Jt. DD 181, shall be extended into open ditch with a minimum of 20 feet of 16 or greater gauge, galvanized, corrugated, riveted metal pipe, and contain an animal guard.

**WHEREAS**, after installation, the district shall be responsible for maintenance and replacement of the tile outlet extension.

**WHEREAS**, the cost of the initial twenty (20) feet extension shall be paid for by the drainage district (Jt. DD 181) in which private tile is located, upon receipt for cost of material.

**WHEREAS**, the initial cost of installation for the (20) twenty feet extension shall be paid for by the owner of the private tile.

**WHEREAS**, if private tile line extensions or anything else is discovered and not consistent with this policy, they shall be removed, and replaced by the drainage district and billed to the private tile owner. If not paid by the owner, it will be assessed by special assessment.

**NOW THEREFORE BE IT RESOLVED**, that the County Board of Supervisors of Pocahontas, Calhoun, Buena Vista and Sac counties, acting as trustees for Jt. DD 181, adopt the Jt. DD 181 resolution for extension.

Motion by Stauter, seconded by Aden, to appoint Jerry Hammen and Mike Behrendsen as Commissioners for DD 47. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) B & B Hog Farms Inc. – ID# 59153 located in the SE SW, Section 3, Des Moines Township with Brad Banwart as owner & contact person; (2) Rittgers Home Place – ID# 58467 located in the NW NW, Section 7, Des Moines Township with David Rittgers as owner & contact person; (3) Cedar Finisher Farm – ID# 68464 located in the SW SW, Section 21, Cedar Township with Keno Farm III, LLC as owner & Keith Kratchmer as contact person; (4) Peiffer Mary -ID# 57939 located in the SW SE, Section 1, Douglas Township, Sac County with Mary Peiffer as owner & contact person as contact person; and (5) PI-258-ID# 65208 located in the NE, NE, NW, Section 19, Grant Township with Prestage Farms of Iowa LLC as owner & Dennis Benning as contact person. Ayes all, motion carried.

At 10:30 a.m., the Board proceeded with the Public Hearing for the FY2021 Budget. Jepsen presented proof of publication. No one was present from the public and there were no written objections filed. Motion by Siepker, seconded by Aden, to approve the FY21 budget by resolution. Voice vote: Ayes – Siepker, Aden, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION – 2020-04- #13**  
**FY 2021 COUNTY BUDGET**

**WHEREAS**, Pocahontas County, Iowa held a Public Hearing on April 7, 2020 for the 2020/2021 Fiscal Year County Budget, and

**WHEREAS**, Iowa Code Section 331,434 authorizes the Board of each county to certify property taxes annually at its April session,

**NOW THEREFORE BE IT RESOLVED**, on April 7, 2020, the Pocahontas County Board of Supervisors approved the County Budget in the amount of \$14,430,944 with \$1,861,945 in transfers for a total of \$16,292,889; with the following approved levies and tax asking:

Levies per \$1,000 of valuation:

General Basic \$ 3.50  
General Supplemental \$ 1.81661  
Mental Health \$ 0.23739  
Rural Basic \$ 3.25516  
Total \$ 8.80916

Tax Askings:

General Basic \$ 2,929,059  
General Supplemental \$ 1,520,274  
Mental Health \$ 198,666  
Rural Basic \$ 2,304,452  
Total \$ 6,952,451

**THEREFORE, BE IT RESOLVED** that the Pocahontas County Board of Supervisors adopts the Fiscal Year 20/21 County budget beginning July 1, 2020.

The Board considered the salary recommendations of the County Compensation Board for the elected officers. Motion by Aden, seconded by Dewey, to adopt, by resolution, the recommendation of the Compensation Board, setting the wages increase equal to the Compensation Board’s recommendation. The Chairman called the question with the following recorded vote: Ayes – Siepker, Aden, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION – 2020– 04-#14**  
**COUNTY COMPENSATION BOARD SALARY RECOMMENDATION**

**WHEREAS**, the Pocahontas County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

**WHEREAS**, the Pocahontas County Compensation Board met on December 9, 2019 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$ 59,719	\$ 2,281	\$ 62,000
County Attorney	\$ 80,550	\$ 5,450	\$ 86,000
Recorder	\$ 58,719	\$ 2,281	\$ 61,000
Sheriff	\$ 79,329	\$ 4,671	\$ 84,000
Supervisors	\$ 29,392	\$ 1,108	\$ 30,500
Supervisor Chairman	\$ 30,392	\$ 1,108	\$ 31,500
Treasurer	\$ 58,719	\$ 2,281	\$ 61,000

**THEREFORE, BE IT RESOLVED** that the Pocahontas County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2020 as recommended by the Pocahontas County compensation board.

A discussion of moving Public Health to the Annex continued from last week. It was concluded that they are not going to make everyone happy and that this is the perfect time to get construction done to the West side of the Annex. Jepsen and Ives will meet with the contractor to finalize the plans.

Jepsen advised of correspondence from IDDA and gave an update on the happenings at the Courthouse. Jepsen inquired about the Subcontract Agreement with Schumacher Elevator. The Board will contact the County Attorney later in the meeting.

At 10:40 a.m., motion was made by Aden, seconded by Siepker, to take a ten-minute recess. Ayes all, motion carried. The Board reconvened at 10:53 a.m.

The \$2,000 paid by each city belonging to PCERS was discussed. Stauter stated that all the Ambulance Directors involved with PCERS were in favor of the County paying the \$2,000 and then giving each City’s ambulance \$1,000 less in their annual contribution. Sandy Wells, who was present electronically, concurred with Stauter synopsis. Ives explained that they need to ensure they are treating Gilmore City fairly, as they do not participate in PCERS. A decision will be made by July 1<sup>st</sup>.

Jack Moellering, County Engineer, discussed dust control, Plover Patrol position, and road projects for 2025. All items will be added to next week’s agenda.

The Board discussed items related to COVID-19. Documentation on the Families First Coronavirus Response Act (FFCRA) received from Paul Greufe, Pocahontas County’s Human Recourse Representative will take action next week.

Letters for essential workers would be needed if the Governor issues a shelter in place order. The Board recommends that each department write a letter for their employees. The County will continue to follow the Governor's, Federal Government's, and CDC's recommendations and encourages all the citizens of Pocahontas County, in compliance with the recommendations of the CDC, to wear a mask in public.

From 11:30 a.m. to 11:45 a.m., the Board recessed to participate in a Department Head meeting.

Weekly meetings: Siepker-City of Laurens, and N-28; Aden-Drainage concerns; Ives-Solid Waste; and Stauter-N-28 and tile concerns. All Supervisors participated in the Department Head meeting and addressed COVID-19 concerns.

Motion by Dewey, seconded by Aden, to recess for lunch until 1:00 p.m. Ayes all, motion carried.

At 1:00 p.m., the Board reconvened.

Dan Feistner, County Attorney, discussed the Subcontract Agreement telephonically with the Board. Feistner explained that the first agreement was actually an agreed upon proposal and the Subcontract Agreement formalized the quote and explained all conditions of the agreement. Jepsen will sign the agreement, as previously authorized.

At 1:15 p.m., motion was made by Stauter, seconded by Siepker, to recess the meeting until after the Jt. DD 63 Br. C informational meeting.

At 3:10 p.m., the Board meeting was reopened.

Jim Hudson, Drainage Attorney, and the Board telephonically discussed the proposed repairs to Jt. DD 173-67 totaling \$30,200. It was determined that what was being presented as a repair may actually be an improvement so motion by Stauter, seconded by Aden, to table the proposed repairs to Jt. DD 173-67 until next week. Ayes all, motion carried.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor

Supervisors Room, Courthouse  
Pocahontas, Iowa  
April 7, 2020

At 11:30 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Department Heads present: Diane Ferguson; Dereck Hebert; Sue Reigelsberger; Amy Johnson; and Steve Nelson. Telephonically: Reporter, Erin Sommers; Supervisors Ed Dewey; and Department Heads: Tom Grau, Russ Jergens, Hannah Hubbell, Dan Feistner, Mike Bollard, Jill Conlin, and Mary Eastman.

Letters for essential workers would be needed if the Governor issues a shelter in place order. The Board recommends that each department write a letter for their employees.

Jergens recommended that employees carry their employee badge with them. Anyone who does not have one should see Hannah Hubbell.

Ives explained that the County will continue to follow the Governor's, Federal Government's, and CDC's recommendations and encourages all the citizens in the County to wear a mask in public. He reminded everyone to continue practicing social distancing.

Grau requested that we get the word out that there is assistance available for businesses, and if anyone has questions, to contact his office.

At 11:45 a.m., the meeting was adjourned.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor