

Supervisors Room, Courthouse  
Pocahontas, Iowa  
April 28, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate in the Board of Supervisors meeting held on April 21, 2020 by electronic means posted at the top of the Agenda.

Members present: Chairman, Jeff Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Electronically: Supervisor, Ed Dewey; Orene Cressler, VA/GA Director; Russ Jergens, EMA Coordinator; and Reporter, Erin Sommers.

Motion by Dewey, seconded by Stauter, to approve two sets of minutes dated April 21, 2020, as presented. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve the tentative agenda with the addition of authorize the Chairman to sign the Iowa Secretary of State Vote Safe Iowa Initiative Grant Agreement. Ayes all, motion carried.

Motion by Siepker, seconded by Dewey, to approve and authorize the Chairman to sign the Pocahontas Volunteer Contract with the Iowa Department of Human Services for fiscal year 21 thru 24, regarding volunteers for the General Assistance Program. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve claims for Jt. DD 63 Main Tile claims; Emmetsburg Publishing for printing the notice of hearing, \$75.76; Bolton & Menk for professional services, \$1,937.50; and Hudson Law Firm for professional services, \$115.00. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Jt. DD 43-72 Main Tile claim from Pocahontas County Secondary Roads for a repair in Section 32, Bellville Township, for \$483.08. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve Jt. DD 143 Main Tile claim from Pocahontas County Secondary Roads for a repair in Section 30, Dover Township, for \$183.67. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve claims for Jt. DD 63 Br. F claims; Pocahontas County Secondary Roads for Drainage Clerk Labor, \$1,186.46; and Hudson Law Firm for professional services, \$140.00. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to approve Jt. DD 63 Br. C claim from Hudson Law Firm for professional services for \$280.00. Ayes all, motion carried.

The Board reviewed two quotes received to replace the sidewalk on the West side of the Courthouse that was tabled last week. Motion by Stauter, seconded by Aden, to accept Ekstrand Construction quote to replace 505 ft. of sidewalk on the West side of Courthouse for \$15,000.00. Ayes all, motion carried.

Motion by Aden, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Sherman Pork – ID# 65248 located in the SW NW, Sec. 26 Sherman Township with Sherman Pork LP as owners & Rusty Kosky as contact person. Ayes all, motion carried.

Auditor Jepsen advised that Pocahontas County had requested \$2,400.00 in grant dollars provided by the CARES Act, via the Vote Safe Iowa initiative. The funds are to be used to address COVID-19 prevention measures for the Primary Election. Since Pocahontas County has been award the grant, a motion was made by Dewey, seconded by Stauter, to authorize the Chairman to sign the Iowa Secretary of State Vote Safe Iowa Initiative Grant Agreement. Ayes all, motion carried.

Jepsen gave an update on the progress at the Annex. Since Home Care Aides have moved to the East side of the Annex, Imagine the Possibilities moved out, and County Social Services moved into Imagine the Possibilities' office, the contractor is able to get started on the West side of the Annex.

Jack Moellering, County Engineer, answered questions about different roads' concerns and advised that dust control would be starting soon.

Motion by Dewey, seconded by Siepker, to approve the claims for payment as reviewed by the Board, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	66.86	1
Access Systems Leasing	Lease	181.38	1
Ace Hardware	Supplies	64.62	1
E Ahlrichs	Mileage	331.20	1
Alliant Energy	Utilities	263.20	1
Amazon Capital Services	Equipment	167.52	1
Amazon Capital Services	Office Equip	581.04	1
AP Air Inc	Parts	47.90	1
Availa Bank	Self-Funding	648.00	1
Bauer Construction	Request #1 Annex	5000.00	1
N Betten	Mileage	419.75	1
B H Energy	Natural Gas	718.82	3
M Boernsen	Bee Pkg	135.00	1
Calhoun County	Plat Book	28.50	1

Campbell Supply	Parts	115.91	1
Canon Financial Services, Inc	Lease	378.73	6
S Cash	Mileage	16.68	1
CID	Supplies	67.00	1
Century Link	Phone	280.85	1
CenturyLink	Phone	23.97	1
CenturyLink	Viper 911 Upgrade	320.22	1
Counsel	Copies	51.76	1
Counsel	Lease	14.99	1
Counsel	Service	185.22	2
Po Co Sec Rd	Repair	91.06	1
Marilyn Dubbert	Refund	90.00	1
Frank Dunn Company	pothole patch	799.00	1
Dymin Systems	File Cabinet	100.00	1
Farm & Home	Supplies	307.23	4
Fastlane Motor Parts	hand soap	49.02	1
D Feistner	Photos	48.55	1
Gilmore City	Utilities	154.01	1
Adv Systems	Lease	275.64	2
Great American Financial Serv	Lease	228.31	2
Dereck A Hebert	Supplies	10.25	1
Barbra J Hinners	Fuel	20.00	1
Barbra J Hinners	Postage	7.75	1
HyVee AR	Medications	47.51	1
IA Lakes Elec	Electricity	280.00	1
IA Lakes Elec	Rent	54.00	1
Iowa Radiology	X-Ray	48.00	1
ISAC	Payroll	1552.00	1
ISS & DA	Service	125.00	1
ITsavvy LLC	Equip	650.00	1
ITsavvy LLC	Supplies	22.50	1
Juicebox Interactive	Web Hosting	230.00	1
Robert Kleen Kleen Painting	Service	1020.00	1
Laurens Municipal	Line Charge	643.26	1
Loffler	Copies	50.67	1
Madison County Medical Equip	Supplies	1466.00	1
Mail Servcs	Mailing	216.58	1
Mangold Environ	Water Tests	336.00	1
Manson Lumber Company	Lumber	19.44	1
McKesson Medical	Supplies	95.10	1
Menards	batteries	93.98	1
Menards	hose	26.98	1
Mid Iowa Petroleum Equipment	lift kit for hoist	841.41	1
MidAmeri Energy	Palmer Int.lts	67.87	1
MidAmeri Energy	Palmer/elec	54.06	1
NW Comm	Line Charge	1705.52	2
NW IA Youth Emerg	Shelter Ser	5235.00	1
Office Elements	Supplies	2158.13	3
Palo Alto Co Auditor	Plat Book	25.00	1
Philips Lifeline	Lifeline	472.43	1
PJ Greufe	Services	1500.00	1
Po Co Home Care	Home Aides	8924.00	3
Po Co Solid Waste	Disposal	16.00	1
Po Co Solid Waste	Rural Waste	10698.40	1
Po Co Pub Health	Services	25.00	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	2912.00	1
Poca Comm Hospital	Supplies	8.34	1
Poca Fiber	Fax	41.68	1
Poca Fiber	Internet	79.95	1
Poca Fiber	Telecommunications	194.99	1
Quadiant	Postage	75.00	1
RDH Snow Service R D Hohensee	Snow Removal	1990.00	1
Gretchen Reichter	Consulting	892.50	1
V Ricklefs	Mileage	276.58	1
Schumacher's Nursery	Trees/Shrubs	3153.30	1
Seiler App	Plumbing	33.95	1
K Simacek	Mileage	62.68	1
Solutions Inc	Software	1756.00	1
Sports Rehab	Services	277.10	1
Staples	Supplies	41.47	1
The Fish Room Alan & Associate	Feed	15.49	1
T Reuters-West	Legal Pub	145.53	1
Twin River Tool Co. LLC Snap O	tools	64.50	1
US Cellular	Phone	173.10	1
USPS	Postage	60.00	1
K Vadar	Mileage	138.58	1
Van Diest Supply	Chemicals	6693.68	1
Vericor LLC	Supplies	1198.00	1
Verizon	hot spots	160.04	1
Wolcyn Tree Farm	Trees	5889.85	1
Woodley Ins	Insurance	3223.00	1
Woods	lysol	6.40	1
Woods	ups	14.69	1
Woods	Mailing	142.48	1
Woods	Supplies	16.79	2
Grand Total		81127.45	

The Board discussed the proclamation Governor Reynolds made on Monday, April 27<sup>th</sup> regarding re-opening establishments and their thoughts about when to re-open the County facilities.

Weekly meetings: Siepker-County Social Services, North Raccoon River Watershed; Aden-Board of Health; Ives-drainage and solid waste concerns; Stauter-CFR and drainage concerns; and Dewey-Safety, and COVID-19 and solid waste concerns. All Supervisors participated in the Department Head meeting addressing COVID-19.

At 11:00 a.m., the Board recessed and then at 11:55 a.m., after the Department Head meeting, reconvened.

Motion by Stauter, seconded by Aden, to approve VPN for Kelly Metzger, full-time nurse from Public Health. Ayes all, motion carried.

Since the sidewalk is being replaced, it was discussed that the old generator should be removed first. Chairman Ives has found someone that would take the old generator but we would have to lift it out. Russ Jergens, Safety Coordinator, recommended leaving the old generator and covering it with metal. The Board will look into all options.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor

Supervisors Room, Courthouse  
Pocahontas, Iowa  
April 28, 2020

At 11:30 a.m., the Board of Supervisors of Pocahontas County, Iowa, met with Department Heads to discuss the COVID-19 pandemic.

Due to the spread of COVID-19, all County buildings are closed to the public, making holding public meetings impossible. Since public meetings are an essential part in keeping the County operational, Pocahontas County will hold all public meetings electronically. The public was able to participate by electronic means, posted at the top of the Agenda.

Members present: Chairman, Jeff Ives; Supervisors, Clarence Siepker, Louis Stauter, and Brent Aden; and Auditor, Kelly Jepsen. Department Heads present: Sue Reigelsberger; Amy Johnson; Steve Nelson; Dereck Hebert; and Jack Moellering. Telephonically: Reporter, Erin Sommers; Supervisor Ed Dewey; and Department Heads: Tom Grau, Russ Jergens, Jill Conlin, and Orene Cressler.

Chairman Ives explained that the Board discussed the Governor's proclamation about re-opening different establishments, and that they are in favor of a slow re-opening. He questioned that since the County just had their first positive case of COVID-19, does that mean Pocahontas County's peak is going to be later than the forecasted first week in May? The Board wanted to get an understanding of department heads opinions. After an update by the department heads, it was decided to keep the County's facilities closed to the public for another week and work on coming up with a plan to implement a way to re-open but by appointments only, with the department heads ability to limit the appointments to the traffic level that they can manage.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor