

Supervisors Room, Courthouse
Pocahontas, Iowa
April 25, 2017

The Board of Supervisors of Pocahontas County, Iowa met in regular session pursuant to adjournment.

Members present: Chairman Jeffrey Ives, Louis Stauter, Clarence Siepker, and Ed Dewey.
Members present telephonically: JoAnn Peters.

The minutes of April 11, 2017 were approved as presented on motion by Dewey seconded by Peters. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve the agenda as presented. Ayes all, motion carried.

Dr. George joined the Board telephonically to discuss the medical examiner and investigator's responsibilities and salary. The Board instructed Auditor Jepsen and Supervisor Dewey to work with Dr. George to develop a procedure and an agreeable salary for the medical examiner and medical investigators.

James Roetman and the Board reviewed the Land Use Agreement that Jim Hudson revamped. After the Board agreed to change WRP plan to WRP program and under paragraph six, add "and each year thereafter", it was moved by Stauter, seconded by Siepker, as Trustees for DD 8 West, to accept the Roetman Land Use Agreement. Ayes all, motion carried.

It was moved by Siepker, seconded by Dewey, to approve the Fifth Amendment to the Cooperative Reimbursement Agreement between the Webster County (Host) Political Subdivision and the Department of Human Services, Bureau of Collections and acknowledge the FY 18 Cost Allocation Plan. Ayes all, motion carried.

It was moved by Stauter, seconded by Dewey, to approve the Recorder's quarterly report and monthly report. Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker, to approve Jt. DD 173-67 the claim of \$360.00 for Hudson Law Firm. Ayes all, motion carried.

It was moved by Stauter, seconded by Dewey, to approve the claim for Jt. DD 1 to ISG for engineering duties for \$480.00. Ayes all, motion carried.

It was moved by Dewey, seconded by Stauter, to approve the hire of Mary E. Eastman as a full time administrative assistant for the Home Care Aide Agency effective May 1, 2017 at \$13.75 per hour with an increase after probationary period. Ayes all, motion carried.

After the addition of Palmer Amaranth, it was moved by Stauter, seconded by Siepker, to adopt the following resolution. The chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

**RESOLUTION – 2017 -04- #09
DESTRUCTION OF NOXIOUS WEEDS RESOLUTION**

BE IT RESOLVED, by the Board of Supervisors, Pocahontas County, Iowa that pursuant to the Provisions of Chapter 317.13 and 317.14, Code of Iowa, 2017, it is hereby ordered:

That each owner and each person in the possession or control of any lands in Pocahontas County, Iowa, shall cut, burn or otherwise destroy all noxious weeds thereon, as defined in the Chapter, at such times each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds shall render the streets or highways, adjoining said lands unsafe for public travel. Noxious weeds shall be cut or otherwise be destroyed on or before the following dates as often as necessary to prevent weed production.

Group 1 – May 25 to June 15, 2017 - for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Palmer Amaranth

Group 2 – June 1 to June 15, 2017 - for Canada Thistle, Russian Knapweed, Buckthorn, Wild Mustard and other species of Thistles

Group 3 – June 21 to July 15, 2017 - for Field Bindweed, Wild Carrot

Group 4 – June 21 to July 15, 2017 - for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Bull Thistle, Teasel

Each owner and each person in the possession or control of any lands in Pocahontas County infested with any primary or secondary noxious weeds including:

Quack Grass, Perennial Sow Thistle, Canada Thistle, Bull Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Buckthorn, Perennial Pepper Grass, Russian Knapweed, Butterprint, Cocklebur, Teasel, Wild Mustard, Wild Carrot, Wild Sunflower, Sheep Sorrel, Sour Dock, Smooth Dock, Puncture Vine, Poison Hemlock, Shattercane, and Marijuana, shall adopt a program for weed destruction, prescribed by the Weed Commissioner, which in five years may be expected to destroy and will immediately keep under control such infestations of said primary and secondary noxious weeds.

That if the owners or person in possession or control of any land in Pocahontas County fails to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work including costs of serving notice and other costs, if any, to be assessed against the land and the owners thereof.

It was moved by Dewey, seconded by Siepker, to acknowledge receipt of the following Manure Management Plans: (1) WENJ – ID# 67314 located in the SE SE, Sec. 21, Marshall Township with John Wenell as owners & Kyle Wenell as contact person; (2) Kopriva (TURF), Finisher Farm– ID# 64541 located in the N 1/2 NE 1/4, Sec. 4, Cummins Township with M Holding, LLC as owners & Keith Kratchmer as contact person; (3) Hauswirth, Finisher Farm– ID# 64514 located in the S 1/2 SW 1/4, Sec. 31, Powhatan Township with Morning Glory Farms, LLC as owners & Jim Kutschat as contact person; (4) Marshall, Finisher Farm – ID# 58386 located in the SE NE, Sec. 6, Marshall Township with Iowa Select Farms, LLP as owners & Keith Kratchmer as contact person; (5) The Maschhoff's Seehusen Finisher– ID# 61832 located in the SE SW, Sec. 30 Sherman Township with The Maschhoff's as owners & contact person; (6) B & B Hog Farms, Inc.– ID# 59153 located in the SE SW, Sec. 3, Des Moines Township with B & B Hog Farms, Inc. as owners & Brad Banwart as contact person; (7) Dirks– ID# 64551 located in the SE SE, Sec. 30, Grant Township with Marvin Dirks, Jr. as owners & contact person. Ayes all, motion carried.

It was moved by Siepker, seconded by Dewey, to approve the 2017 wetland applications for tax exemption status. Ayes all, motion carried.

It was moved by Dewey, seconded by Stauter, to authorize the Chairman to sign the 2017 County Weed Commissioner Certification. Ayes all, motion carried.

Auditor Jepsen discussed exploring changes to payroll, outside janitorial assistance and painting the stairwell in the Courthouse. On request from Jepsen, the Board clarified that when departments make purchases over \$500.00, the department supervisors need to do a courtesy notification to the Board directly or through the Auditor.

Don Cirks and Kelvin Aljets from Secondary Roads discussed the different quotes they received for two road graders and trading in the old ones verses selling outright. It was moved by Stauter, seconded by Siepker, to authorize Cirks and Aljets to purchase two John Deere road graders and sell the old ones outright or trade in, whichever is the better for the County. Cirks and Aljets will keep the Board abreast. Ayes all, motion carried.

It was moved by Dewey, seconded by Stauter, to approve the \$80 subsidy per customer for dust control through Pro Coop. Ayes all, motion carried.

After discussion with County Engineer, Jack Moellering, it was moved by Dewey, seconded by Siepker, to adopt the following resolution. The chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION – 2017 -04- #10 **Entrance Policy**

WHEREAS, Pocahontas County has a policy regarding installation and widening of entrances to property along its secondary roads which was adopted 14 August 2007, and

WHEREAS, the policy has been reviewed and certain changes are deemed appropriate.

NOW THEREFORE BE IT RESOLVED that Pocahontas County Board of Supervisors on this date, 25 April, 2017, adopt the following policy regarding installation, widening, and removal of entrances to property along Pocahontas County roads and highways and hereby rescind previous policy in its entirety.

1. Construction of additional entrances and/or entrance widening shall be done by permit and in accordance with permit.
2. Permit to be obtained at County Engineer's Office in Pocahontas.
3. Permit fee in amount of \$100 to be charged for all entrance construction or widening permits.
4. Location of entrance must be approved by, and if approved, the size and type of culvert determined by County Engineer.
5. Price of entrance, including necessary culvert materials, shall be paid by landowner or tenant as applicable and prior to work being performed, except that governmental entities may be billed.
6. a Where the new entrance or widening is to be built to serve as primary entrance to a livestock or poultry confinement facility, the entrance shall be constructed to a minimum culvert length or width of 72 feet. If the construction of the entrance is to be in conjunction with the construction of the facility, the contractor doing the earthwork for the facility may also construct the entrance.
 b For entrances not covered by 6.a, where new entrance or widening desired with final length of culvert or width of entrance is in excess of 52 feet, construction or widening shall only be performed by County forces, unless otherwise approved by the County Engineer. On gravel roads, where new entrance or widening results in length or width of 52 feet or less, construction or widening may be performed by landowner, landowner's contractor or County forces at landowner's discretion. Any construction or widening on paved roads shall be performed by County forces unless otherwise approved by the County Engineer.
7. For entrances not covered by 6.a., the maximum width of the entrance, inclusive of widening, shall be 52 feet. Width is measured from toe of slope to toe of slope without safety flattening. With the County Engineer's approval or for 6.a. entrances, the maximum shall be 80 feet.
8. For purposes of fees charged for work to be done, widening shall not exceed 20 feet, otherwise new entrance fees to be charged.
9. On paved roads, the County will perform safety flattening of entrance slopes in conjunction with construction hereunder. Cost of additional culvert for safety flattening, on new entrances only, will be shared 50/50 by the County and the landowner/tenant and deemed to be 48 feet in length (24 feet cost to each party).
10. All work shall be done in accordance with permit and specifications furnished by County Engineer.
11. Where the entrance requires culvert (and connecting bands), the price charged will be the County's cost for new material plus 20%. In addition, earthwork done by County forces, the price shall be per the following schedule: (format: \$widening / \$full construction)

Location	Centerline to RoW:	33'	>33', <60'	>=60'
Class B or unimproved roads		\$200/\$350		
Granular surfaced roads		\$400/\$700	\$700/\$1000	
Paved roads			\$900/\$2000	\$1100/\$2500
Add if new construction in excess of 52'		- /+\$300	- /+\$500	- /+\$700

12. Completed entrance, including culvert, to be property of Pocahontas County and to be maintained by Pocahontas County.
13. County will place rock or gravel on completed entrance at no cost to landowner following approved construction, except that no rock or gravel to be placed on entrances on Class B or unimproved roads.
14. County will re-rock entrances as needed and as determined by the County.
15. Landowners will be paid according to the following schedule when they permit the County to remove unused existing entrances:

Existing entrance Location	Not safety flattened		Safety flattened	
	Without pipe	With pipe	Without pipe	With pipe
Class B or unimproved roads	\$75	\$75		
Granular surfaced roads	\$150	\$150		
Paved roads	\$500	\$750	\$300	\$250

16. Where landowner/tenant is permitted to remove entrance, no payment shall apply, and disposal of the fill and old culvert shall be permittee's responsibility.

17. County to retain ownership of fill material and culvert pipe when entrances are removed by County.

BE IT FURTHER RESOLVED that this policy apply to all entrance applications received after 1 May 2017.

The Board, Moellering, Cirks, and Gary Atherton, Drainage Clerk, discussed moving supervision responsibilities of the tile crew from Cirks to Atherton. It was decided more research was needed before a decision could be made.

The following claims were audited and allowed except claim numbers 2553, 2505, and 2506:

AT&T	Phone	178.56	1
Adv Systems	Copier Contract	150.61	1
E Ahlrichs	mileage	139.00	1
Alliant Energy	Utilities	227.66	1
G Atherton	Phone/Mileage REMB	471.21	1
S Bailey	Reimb - magazine pouches	350.00	1
N Betten	mileage	183.00	1
B H Energy	gas/Poc. shops	475.74	1
B H Energy	Gas	340.28	2
Block Shop	Supplies	137.22	1
M Boernsen	Bee Packs	230.00	1
S Cash	mileage	201.00	1
CID	Park Supplies	2111.95	1
Central IA Det	Shelter Services	6750.00	1
CenturyLink	Phone	2616.77	11
Cintas	1st Aid Kit Maint	63.20	1
D Cirks	Phone REIM	80.00	1
J Conlin	Mileage	424.00	1
Counsel	Copier Lease 1232700E01	188.34	1
Counsel	Copies	101.05	1
O Cressler	Hotel, meals, mileage	606.56	1
Denny's Carpet Cleaning	Paint, Door, Window, Labo	222.49	1
Des Moine Stamp	Stamp	31.80	1
Deyta	Services	95.00	1
Dollar Gen	Adhesive Paper	2.50	1
Doolittle Oil	Supplies	382.66	1
Farm & Home	Cons supplies	706.27	1
Farm & Home	Custodial Supplies	68.44	1
Farm & Home	Hooks	8.54	1
Farm & Home	Supplies	304.39	2
D Feistner	Clerical Salary	746.07	1
D Ferguson	Clock	14.83	1
D Fitchett	Jan Cell Phone	25.00	1
D Fitchett	Feb Cell Phone	25.00	1
Genesis	Janitorial	750.00	1
Gilmore City	Utilities	174.19	1
John Harter	Custodial Services	105.00	1
Heartland Paper	Supplies	83.29	1
S Henderson	Meals	13.98	1
Roger Hohensee	Rent SH9156	438.00	1
Humboldt Co HD	Septic Permit Fees	250.00	1
I & S Group	Drainage	7729.76	1
IA Lakes Elec	util	54.49	1
IA Lakes Elec	Electricity - parks, shop	284.04	1
IA Prison Ind	Signs	226.00	1
IA SOS	NCOA Cards	45.37	1
IA State Extension & Outreach	Training	65.00	1
Inter Battery	Batteries	60.70	1
Iowa County Attorney's Assoc	Law Subsc ICAA Dues 17-18	340.00	1
ISACA	SEAT CE Class	200.00	1
Jacks OK Tire	Tires/Parts	70.00	1
R Jergens	Software	179.88	1
Laurens Municipal	Telecomm Oct 2016-Mar 201	1286.52	1
Machine Shop	hyd fitting/roll pins	21.69	1
Machine Shop	screws	9.00	1
Machine Shop	Steel, tubing, angle iron	146.57	1
Mainstay Sys	Maintenance	237.00	1
Mangold Environ	Water Test	426.25	1
Martin Marietta	Rdstone	21330.35	1
Martin Marietta	Road Aggregate	520.92	1
McKesson Medical	Med Sup	152.59	1
Meals From the Heartland	Leadership Meal Pkging	3298.00	1
Medical Enter	Alcohol Tests	70.00	1
Menards	Ceiling Fan	178.72	1
MidAmeri Energy	Palmer elec	44.35	1

MidAmeri Energy	Palmer int. lts	64.74	1
MW Card & ID	Ribbons, laminate	500.00	1
P Mooney	Feb Cell Phone	25.00	1
P Mooney	Jan Cell Phone	25.00	1
Murphy Tractor	Parts	237.49	1
NACVSO	Conference Registration	300.00	1
Napa	Tape	53.93	1
S Nelson	Reimb: lamp, adhesive, s	160.82	1
Next Gen Tech	OwnCloud	150.00	1
Next Gen Tech	System Support	263.90	1
Office Elements	Adding Mach Tape	7.41	1
Office Elements	Batteries	21.66	1
Office Elements	Folders, paper, DVD	98.21	1
Office Elements	Offc Supplies	89.72	2
Owen/King	BOS Minute Books	233.86	1
Owen/King	Mar SIR	352.80	1
Penguin Management	Telecommunications	1458.00	1
Keith Peterson	Shredding Services	56.18	1
Po Co Home Care	Contracted Services March	8755.00	1
Po Co Home Care	Mar HHA C&F	2736.00	1
Po Co Home Care	Mar HHA Elderbridge	3213.00	1
Po Co Home Care	Mar HHA Elderly	4860.00	1
Po Co Solid Waste	Rural Waste	8882.99	1
Poca Co Treas	Ware	5.00	1
POC Network	Mar Billing Serv	7.50	1
Poca Comm Hospital	Feb Services	210.05	1
Poca Comm Hospital	Jan Services	77.35	1
Poca Comm Hospital	PT March	342.34	1
Poca Equip	Air filters, starter, car	260.93	1
Poca Ford	Vehicle Maint	370.74	1
Poca Lumber	Concrete, furring strip	106.02	1
Poca Manor	Prisoner Meals	1820.00	1
Poca St Bank	Rent	400.00	1
City-Pocahontas	Utilities	160.12	1
Prinsco Inc	Supplies	825.26	1
Pro Co-Op	Fuel/Servcs	2263.75	2
RAM Systems	Maintenance	545.00	1
Record Dem	Ad, public art forum	147.00	1
Record Dem	Public notice, Feb minute	76.65	1
Record Dem	Public Notice Civil Servi	37.77	1
Rees Truck	Parts	527.14	1
Reserve Acct	Postage	1200.00	1
V Ricklefs	mileage	150.00	1
V Ricklefs	wearing apparel	80.00	1
Seiler App	Softener repairs, salt	269.49	1
M Sexe	Medical Examiner Exp	245.90	1
Shield Tech	Software/Training	1500.00	1
Sioux Sales Co	Supplies	98.85	1
Spencer Police Dept	Warrant	20.00	1
State Farm	Insurance	530.00	1
Superior Signals	Lights	518.58	1
TEAM Services, Inc.	core testing N28	4387.60	1
Terry's Sign Company	Annex sign	500.50	1
ThinkSafe	Batteries	1333.00	1
T Reuters-West	Legal Publications	30.97	1
Thrifty White	Medical	1013.49	1
Gretchen Tiedeman	Monthly Adobe	49.99	1
Trumbull Rec	Shower Curtains	220.12	1
B Trumpold	Supplies	132.00	1
ULine	Signs	84.41	1
The Uniform Shop	Uniforms	122.50	1
UDMO	Allocation	3500.00	1
US Bank	Copier Contract	81.27	3
US Cellular	Phone	270.12	2
USPS	Postage	210.00	3
K Vadar	Mileage/uniform	154.50	1
Van Diest Supply	Chemicals	19181.02	1
Verizon	hotspots	120.03	1
Verizon	Phone	40.01	1
Volunteer Iowa Governor's Volu	Gov. Award Nomination Art	15.00	1
Woods	Postage	70.06	1
Woods	UPS shipping chgs	11.40	1
Yocum Construction	Remodel Sheriff's Offc	5310.85	1
Ziegler	Supplies	417.41	1
Grand Total		140048.20	

Supervisors' weekly meetings: Ives–Grassley, trails committee and drainage concerns; Stauter–meeting with tile crew, YES Center, and drainage concerns; Siepker– Assessor's meeting, Grassley, drainage concerns, trails committee, and meeting with tile crew; Dewey–Conservation meeting, Safety meeting and Home Health issues.

There being no further business the Chairman declared the meeting adjourned.

Jeffrey Ives, Chairman

Kelly Jepsen, Auditor