

Supervisors Room, Courthouse  
Pocahontas, Iowa  
February 25, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Ed Dewey, and Brent Aden; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve the minutes from February 18, 2020 as presented. Ayes all, motion carried.

The tentative agenda was approved on motion by Siepker, seconded by Stauter. Ayes all, motion carried.

Dereck Hebert, IT Director explained that several offices need to send encrypted emails, so he has reviewed four different providers and is recommending Vircom ModusCloud. The provider would provide encryption and advanced email filtering to all County emails at a cost of \$1,312.20 for the first year and \$1,458 for the subsequent years. Motion by Stauter, seconded by Dewey, to authorized Hebert to purchase email encryption software from Vircom ModusCloud for \$1,458 per year. Ayes all, motion carried.

Hebert also presented the hardware and software renewal from Solutions for the IBM I Series 8286-41A and tape drive 3580-H5S. Motion by Siepker, seconded by Aden, to approve the extended warranty contract with Solutions for the IBM I in the amount of \$3,066.32. Ayes all, motion carried.

Motion by Stauter, seconded by Siepker, to approve Jt. DD 181 claim from I & S Group, Inc. for watchman services for \$184.00. Ayes all, motion carried.

Motion by Stauter, seconded by Aden, to approve claims from B & W Control Specialists for brush control on Jt. DD 9-13 Main Open Ditch, Jt. DD 88-46 Main Open Ditch, and Jt. DD 43-72 Open Ditch for \$5,551.75, \$953.25, and \$402.75 respectively. Ayes all, motion carried.

Motion by Dewey, seconded by Aden, to authorize the Chairman to sign the contract with Progressive Structures LLC for the Ag Drainage Well closures & alternative drainage outlet in DD 168. Ayes all, motion carried. Progressive Structures was awarded the bid on December 17, 2019 in the amount of \$1,513,340.20.

Motion by Aden, seconded by Siepker, to approve a \$2.00/ hr. pay increase for Hannah Hubbell, Administrative Assistant, Health Department, as Hubbell has taken on new responsibilities. Ayes all, motion carried. As of January 22, 2020, Hubbell's new rate of pay was \$17.24/hour.

Motion by Stauter, seconded by Dewey, to approve a pay increase for Barbra Hinnners, Clerk in the Sheriff's Department, as she has been there for one year. Ayes all, motion carried. As of March 4, 2020, Hinnners' new rate of pay will be \$17.15/hour, as per union contract.

Motion by Siepker, seconded by Stauter, to approve a pay increase for Deputy Neil Christians, as he has been with the Sheriff's Department for six months. Ayes all, motion carried. As of March 4 2020, Christians' new rate of pay will be \$26.88/hour, as per union contract.

Motion by Dewey, seconded by Aden, to acknowledge receipt of Manure Management Plans: (1) Roger Bjork – ID# 58289 located in the NE SE, Sec. 34, Poland Township, Buena Vista County with Roger Bjork as owner & contact person. Ayes all, motion carried.

Kelly Jepsen, County Auditor, presented information from Estes Construction out of Des Moines, IA. They could help the County with an assessment of the Courthouse to determine areas of concern, prioritize all the issues found, suggest solutions, and give a cost range. Jepsen believes this would assist in making educated decisions that would help save time and money by understanding the unseen needs of a building that is almost 100 year old.

Jack Moellering, County Engineer, presented a resolution of revised bridge postings. Following discussion, it was moved by Stauter, seconded by Siepker, to approve the resolution. The Chairman called the question with the following recorded vote: Ayes – Siepker, Aden, Ives, Stauter; Nays – none. Whereby the resolution is duly adopted to-wit:

**RESOLUTION – 2020-02- #10**

**Revised Bridge Postings**

**WHEREAS**, Pocahontas County receives significant federal funding for bridges and accordingly is required to conduct bridge inspections and where prescribed, to close or to place restrictions as to the weight of vehicles using such bridges, and

**WHEREAS**, the bridge inspection consultant for the County, a professional engineer, has previously determined bridge load postings according to vehicle type for several bridges in the County, and

**WHEREAS**, the County desires to maintain the safety of the public and continue receiving federal funding for bridge replacements, and

**WHEREAS**, construction of new bridges is complete and these bridges are now able to carry legal loads,

**NOW THEREFORE BE IT RESOLVED** by the Pocahontas County Board of Supervisors that the below bridges be posted as recommended by said bridge inspection consultant pursuant to Iowa Code Sections 321 .471 and 321.472.

<u>Countv #</u>	<u>FHwA#</u>	<u>Location</u>	<u>Old Posting</u>	<u>New Posting</u>
Grant 132	278921	25/26 Grant	Legal	20-33-34
Garfield 138	279280	9/16 Garfield	Legal	26-40-40
Bellville 190	278010	in 24 Bellville	20-32-34	12-19-20

Motion by Stauter, seconded by Siepker, to direct Jack Moellering, County Engineer, to change the bridge location from Marshall 157, located between 29/32 Marshall, to Marshall 242, located between 19/30 Marshall, on the Bridge Design Consultant contract and table discussion until next week. Ayes all, motion carried.

Moellering also advised of the N-28 pre-construction meeting and answered questions about different concerns.

Motion by Dewey, seconded by Aden, to approve the claims for payment, including claims with documented public purposes, as they were reviewed. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	100.29	1
Ability Network	Service	1194.40	1
Access Systems Leasing	Lease	181.79	1
Parker Aden	Consultant	144.00	1
Brent F Aden	Mileage	435.85	1
Adv Systems	Lease	129.26	1
E Ahlrichs	Mileage	243.23	1
Alliant Energy	Utilities	1154.90	2
Alpha Wireless	Supplies	79.00	1
AP Air Inc	Parts	80.00	1
APCO	Dues	71.00	1
Arnold Motor	Parts	921.09	1
AT&T	Phone	44.03	1
G Atherton	Phone/Mileage REMB	223.22	1
Baum Hydraulics	Supplies	362.41	2
Bob Berte	Well Rehab	1000.00	1
N Betten	Mileage	400.20	1
B H Energy	Natural Gas	1850.49	2
Blackburn Mfg Co	flags	563.49	1
M Bollard	Mileage	53.47	1
BV Co Journal	Minutes Notice	766.73	1
Calhoun-Burns	Bridge Rate/Inspect	1725.80	1
Campbell Supply	Parts	586.00	1
Canon Financial Services, Inc	Lease	378.73	6
Carquest Rolfe	Parts	179.17	1
S Cash	Mileage	20.70	1
CCDA	Dues	40.00	1
Century Link	Phone	283.19	1
CenturyLink	Viper 911 Upgrade	320.70	1
Thomas N Christians	Transport Exp	25.00	1
D Cirks	Phone REIM	80.00	1
City-Pocahontas	Utilities	5380.54	9
CJ Cooper & Asso	Annual Fee	35.00	1
Community Lumber Supply	Bldg Maint	859.95	1
J Conlin	Mileage	311.08	1
J Conlin	Phone	25.00	1
James P Conway	Reimb	41.41	1
Counsel	copies/engr	46.05	1
Counsel	Lease	94.38	3
Counsel	Service	107.79	1
Po Co Sec Rd	Fuel	275.35	1
B Dahl	Mileage	262.43	1
B Dahl	Phone	25.00	1
Dale Bosse Taxidermy	Mounts	1475.00	1
Dollar Gen	Supplies	47.25	1
Doolittle Oil	Supplies	820.93	2
Dossier Systems	Computer Ser	447.00	1
Hailey D Douglas	Mileage	173.08	1
Frank Dunn Company	pothole patch	799.00	1
Electronic Special	Equip	125.50	1
EMC	Lights	1139.80	1
Farm & Home	anti seize	9.49	1
Farm & Home	ball valve	16.99	1
Farm & Home	ballvalve	22.99	1
Farm & Home	batteries	40.74	1
Farm & Home	coupler	10.98	1
Farm & Home	filter	12.48	1
Farm & Home	funnel	2.79	1
Farm & Home	parts	5.49	1
Farm & Home	tape	1.49	1
Farm & Home	valve	30.49	1
Farm & Home	Maintenance	1126.27	1
Farm & Home	Supplies	615.31	2
Fastlane Motor Parts	parts	9.86	1
D Ferguson	Mileage	229.66	1
D Ferguson	Phone	25.00	1
City-Fonda	Utilities	265.38	1
Galls	Uniform	34.99	1
Gilmore City	Utilities	224.22	1
Adv Systems	Lease	1362.27	4
Great American Financial Serv	Lease	257.24	2
J Hammen	Transport Exp	15.92	1
Healthcare First c/o Wells Far	Service	104.74	1
K Hoffman	Mileage	19.55	1
Shane Holtorf	Well Plug	370.22	1
Hannah G Hubbell	Mileage	25.88	1
Hannah G Hubbell	Phone	25.00	1
J Hubbell	Supplies	14.42	1
Hudson Law	Legal Service	90.75	1
HyVee AR	Medication	44.11	1
IState Truck	Supplies	210.99	1
IA APCO	Training	190.00	1
IA DOT	Services	480.00	1
IA Lakes Elec	Electricity	312.00	1
IA Lakes Elec	Tower Rent	68.00	1
IACCVSO	Training	60.00	1
Indian Traders Chad Boysen	Shot Guns	2045.00	1
ISU	Training	675.00	1
ITSavvy LLC	Supplies	160.00	1
K Jepsen	Meeting Exp	91.87	1

R Jergens	Mileage	760.46	2
Juicebox Interactive	Hosting	230.00	1
Kabeles Trading Post LLC	Ice Fishing Gear	2280.00	1
M Klocke	Mileage	21.85	1
Brooke A Krips	Mileage	260.19	1
Lacal Equipment Inc	spinners	333.58	1
Laurens COC	Dues	74.00	1
House of Print	Printing	220.00	2
Laurens Sun	Minutes Notice	1100.99	1
Laurens Sun	Subscription	55.00	2
Lawson Products	Supplies	140.77	1
RELX INC DBA LexisNexis	Software	105.03	1
Loffler	Lease	74.42	2
Machine Shop	parts	113.32	1
Machine Shop	tools	396.00	1
Machine Shop	welding	159.78	1
Machine Shop	Maintenance	209.71	1
Mail Servcs	Mailing	196.46	1
Manson Lumber Company	North Shop	158.82	1
Manson Swanson Hardware	North Shop	82.48	1
Martin Marietta	rd stone	42828.27	2
Mediacom	Internet	249.03	2
Medical Enter	Training	300.00	1
Jeffrey A Mefferd Jr	Postage	8.70	1
Menards	Supplies	426.70	1
MidAmeri Energy	rural Manson int lts	27.35	1
MidAmeri Energy	Electricity	66.32	1
MidAmeri Energy	GC elec	42.88	1
MidAmeri Energy	Palmer elec	76.94	1
MidAmeri Energy	Palmer int lts	64.33	1
MidAmeri Energy	Varina elec	43.23	1
Midwest Wheel	Supplies	718.67	1
M Montag	Training Exp	215.41	1
Murphy Tractor	Parts	458.71	1
Napa	filters	8.49	1
Napa	silicone	7.49	1
Napa	Parts	212.87	1
Next Gen Tech	Software	261.75	2
NW Comm	Access Charges	1705.52	2
NW Comm	Basic Hosting	27.95	1
R Nystrom	Mileage	11.50	1
Office Depot	Supplies	42.99	1
Office Elements	Supplies	892.87	10
Overhead Door	Repairs	327.00	1
Owen/King	SIR	283.86	1
Palmer Mutual Tel	Phone	314.92	1
City-Palmer	Palmer util	93.53	1
J Paulsen	Training	316.09	1
Philips Lifeline	Service	511.70	1
PJ Greufe	Services	3000.00	2
Po Co EMA	Allocation	71000.00	1
Po Co Home Care	Aides	18593.50	4
Po Co Pub Health	Service	31.10	1
Po Co Pub Health	Services	110.88	3
Po Co Solid Waste	construction debris	34.00	1
Po Co Solid Waste	Rural Waste	10698.40	1
Poca Postmaster	Postage	70.00	1
Poca St Bank	Rent	400.00	1
Poca Comm Hospital	Meals	3556.00	1
Poca Equip	Repair	450.28	2
Poca Fiber	Internet	159.90	5
Poca Fiber	Phone	41.76	1
Poca Fiber	Phone Fax	36.76	1
Poca Fiber	Phone Fax Internet	275.20	1
Poca Fiber	Phone Internet	195.50	2
Poca Fiber	Telecommunications	519.08	3
Poca Ford	Maint	551.72	2
Pro Co-Op	diesel bulk/cardtrol	19532.65	1
Pro Co-Op	gas bulk	1460.00	1
Pro Co-Op	lots south of Poky shops	23008.00	1
Pro Co-Op	propane Fonda	491.00	1
Pro Co-Op	propane Havelock	664.58	1
Pro Co-Op	propane Palmer	1131.48	1
Pro Co-Op	propane Plover	707.42	1
Pro Co-Op	propane Varina	494.90	1
Pro Co-Op	Fuel	1581.37	2
Professional Dev	Dues	255.00	1
RB Lumber	Supplies	1971.69	1
RAM Systems	Service	565.00	1
Rebnord Tech	Service	1927.50	1
Record Dem	Ad	631.50	1
Record Dem	Ads	98.00	1
Record Dem	Budget	155.38	2
Record Dem	Minutes Notice	1089.54	1
Record Dem	Report and Ad	446.09	1
Rees Truck	Parts	197.15	1
Gretchen Reichter	Consulting	170.10	1
S Richardson	Mileage	2.90	1
Richardson's Serv	Maint	60.30	1
V Ricklefs	Mileage	89.13	1
City-Rolfe	Utilities	505.20	1
A Samuelson	Meeting Exp	51.58	1
Sanofi Pasteur	Med Supplies	269.80	1
Genesis	Services	80.98	1
Seiler App	North Shop	574.45	1
Shield Tech	Software	225.00	1
C Siepker	Meeting	60.00	1
K Simacek	Mileage	67.28	1
Sioux Sales Co	Uniform	1048.60	2
Solutions Inc	Software	244.00	1
Sports Rehab	Services	825.77	1
D Stall	Mileage	215.63	1
D Stall	Phone	25.00	1
Superior Signals	Lights	126.23	1

The Paper	Ad	95.00	2
M Thomas	Supplies	404.40	1
T Reuters-West	Publications	145.53	1
Tom Witt Contractor	North Shop	31397.23	1
Twin River Tool Co. LLC Snap O	tool	7.20	1
United Methodist Church	Room Fees	150.00	1
University of Northern Iowa Of	Registration	125.00	1
US Cellular	Phone	270.76	2
K Vadar	Mileage	95.45	1
Verizon	hot spots	160.04	1
Verizon	Hot Spot	572.05	2
Verizon	Internet	80.02	1
Verizon	Phone	40.01	1
Kathryn A. Weber Official Cour	Transcript	14.00	1
Wells Fargo Financial Leasing	Lease	89.00	1
Wex Bank	Fuel	51.86	1
Emily A Williams	Expenses	462.02	1
Windstream	Phone	360.36	3
Winter Walking	Safety	75.50	1
Woodley Ins	Insurance	22742.00	5
Woods	Supplies	45.58	2
Youth Shelter NCI	Shelter Care	1399.50	1
Grand Total		322511.98	

Weekly meetings: Siepker-Upper Des Moines Finance meeting, Visioning Meeting, and DD 175 concerns; Aden-Solid Waste, and Visioning meeting; Ives-Solid Waste, Farm Bureau meeting, and Solid Waste concerns; Stauter- Farm Bureau meeting and YES Center; and Dewey-Safety meeting . All Supervisors attended Conference Board.

There being no further business, the Chairman declared the meeting adjourned.

---

Jeffrey K. Ives, Chairman

---

Kelly A. Jepsen, Auditor