

Supervisors Room, Courthouse
Pocahontas, Iowa
December 11, 2018

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Louis Stauter, Clarence Siepker, and JoAnn Peters; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers; and Brent Aden. Supervisor Ed Dewey arrived late.

The minutes of December 4, 2018 were approved as presented on motion by Stauter, seconded by Peters. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to approve the tentative agenda, as posted. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to correct the approved minutes from the November 27, 2018 Board of Supervisors meeting, to read "Alliant Energy would like to construct an electrical substation on a 3-acre parcel located in the W 1/2 of the SE 1/4 of Section 21 in Powhatan Township" instead of the SW 1/4. Ayes all, motion carried.

In accordance to Iowa Code 12B.7, Treasurer Sarah Winkler presented a full and complete settlement to the Board of Supervisors. It was moved by Siepker, seconded by Dewey, to accept the Treasure's settlement, dated November 30, 2018. Ayes all, motion carried.

Sarah Winkler, County Treasurer, requested the abandoned railroad's drainage assessment be abated. Following discussion, it was moved by Stauter, seconded by Siepker, to adopt the following resolution. The Chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter, Dewey; Nays-none. Whereby the resolution is adopted to-wit:

RESOLUTION – 2017 -12- #23
Drainage Abatement

WHEREAS, the information offered to the Pocahontas County Board of Supervisors pursuant to the Provisions of Chapter 445.16 Code of Iowa, 2018; **and, WHEREAS**, the County Treasurer determines that it is impractical to pursue collection through the tax sale collection process. **NOW THEREFORE BE IT RESOLVED**, by the Board of Supervisors of Pocahontas County, IA that the below assessments totaling \$661.00 be abated and directs the Treasurer to strike the amount due from the County:

| | | Amount | Fund |
|---------------------|-----------|--------|-----------------------|
| Chicago Milwaukee | 2018/2019 | 73.05 | 51410 Jt. DD 181 Main |
| | 2018/2019 | 145.00 | 51268 DD 87 |
| | 2018/2019 | 395.25 | 51332 Jt. DD 143 |
| Chicago Rock Island | 2018/2019 | 47.70 | 51410 Jt. DD 181 Main |
| | Total | 661.00 | |

Alison Hauser, CSS Western Quadrant Supervisor, and Jen Sheehan, Coordinator of Disability Services, explained the Stepping Up program and presented a resolution to implement this program in Pocahontas County. It was moved by Siepker, seconded by Peters, to adopt the following resolution. The chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION – 2017 -12- #24

Stepping Up to Reduce the Number of People with Mental Illnesses in Jails

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; **WHEREAS**, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general public; **WHEREAS**, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; **WHEREAS**, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders; **WHEREAS**, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; **WHEREAS**, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; **WHEREAS**, Pocahontas County and all counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost-effective ways; **WHEREAS**, through Stepping Up, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of people with mental illnesses in jails. **NOW, THEREFORE, LET IT BE RESOLVED** by the Pocahontas County, Board of Supervisors, do hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in Iowa and across the country to support a national initiative and encourage all county officials, employees, and residents to participate in Stepping Up. We resolve to utilize the comprehensive resources available through Stepping Up to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails;
- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels;
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;
- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers;
- Implement research-based approaches that advance the plan; and
- Create a process to track progress using data and information systems, and to report on successes.

It was moved by Siepker, seconded by Stauter, to approve becoming the employer of record for two County Social Services employees. Hauser explained that the two new employees will physically be in our communities four days a week assisting our residents. Auditor Jepsen, whose department handles human resources for the County, expressed her concerns with receiving proper reimbursement from County Social Services and the liability of having employees that do not have direct oversight by our County. After discussion, the Chairman called for a vote. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to approve becoming the employer of record for an I-START employee. This employee would have an office in Sac County with serving the residents of Cherokee, Buena Vista, Sac, Calhoun, Carroll, and Crawford Counties for the Rolling Hills Mental Health Region. Stauter inquired why we would employ someone who does not provide services in our County. Jim Aberg, I-START Program Director for County Social Services, explained that research has shown this program is most effective if the administrative and clinical supervisor is the same. Jepsen inquired if they could do a 28E agreement with Rolling Hills to be the clinical and administrative supervisor but not their employer of record, similar to the 28E agreement they currently have with the counties that make up County Social Services, as she has the same concerns as she expressed above. Aberg advised that they have not explored that option. Dewey added that a 28E would take the burden off the counties. Siepker said that he was comfortable with going forward with Pocahontas County being the employer of record, but Dewey expressed that he would be a lot more comfortable if the issue were discussed further. It was moved by Dewey, seconded by Stauter, to table the motion. Ayes all, motion carried.

Tom Grau and Gretchen Tiedeman, with Pocahontas County Economic Development, advised of the various programs that they are working on. They continue to work towards getting the Career Academy up and running in Laurens. They are growing their leadership program with the youth, as this will be the first year that Newell-Fonda has been involved. Due to a partnership between the Iowa Tourism office and the Iowa Alcoholic Beverage Division, there is a semi-trailer being driven around for the next 18 months promoting Pocahontas County. They are also moving forward with the housing efforts by hosting a roundtable on January 9, 2019 with representatives from cities and the Board of Supervisors.

Larry Goldberg, President of Goldberg Group Architects, PC from St. Joseph, MO, along with Sheriff Brian Larsen, gave an update on the Needs Assessment & Feasibility Study for a new jail. Goldberg passed out plans with two different options for locations for a new jail. The first one was for a 30 to 60 bed facility across from the Courthouse. The other option is for a 32 to 56 bed facility by adapting the Armory, located just outside of Pocahontas. Goldberg has not renovated a lot of structures into justice centers due to the Iowa and Federal jail standards. The number of employees needed to operate a 30 bed versus a 60 bed facility is almost none. Next, they will compare the two plans to see which option would be a better fit for Pocahontas County.

It was moved by Peters, seconded by Stauter, to approve the hire of Melissa Zuetlau as a part-time Dispatcher for the Sheriff's office effective December 10, 2018, with a starting rate of \$14.48 per hour plus differential as per union contract. Ayes all, motion carried.

Hailey Douglas and Megan Myers, part-time Aides for the Home Care Aide Agency have completed their probation period. It was moved by Peters, seconded by Siepker, to approve an increase of salary to \$14.00 per hour for Douglas and Myers effective January 3, 2018 and January 8, 2018 respectively. Ayes all, motion carried.

It was moved by Stauter, seconded by Dewey, to approve the claim for Jt. DD 63 Main Open Ditch to Jacobson-Westergard for professional services in the amount of \$525.00. Ayes all, motion carried.

It was moved by Peters, seconded by Siepker, to approve the claim for Jt. DD 13 to Jacobson-Westergard for professional services in the amount of \$1,193.60. Ayes all, motion carried.

ISG has proposed ditch repair on Jt. DD 173-67, located in the SW ¼ of the NE ¼ of Section 6 and in the SE ¼ of the NW ¼ of Section 6. It was moved by Peters, seconded by Siepker, to approve Quality Drainage Solutions to perform the proposed ditch repairs on Jt. DD 173-67, totally \$3,150.00. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to authorize the Chairman to sign the lease agreement between Pocahontas County (Lessor) and Laurens Power and Communications (Lessee). Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker, to acknowledge receipt of Manure Management Plans: (1) Marv's Site – ID# 58833 located in the SE NE, Sec. 35 Rush Lake Township, Palo Alto County with Tim & Cheryl Rouse as owners & contact persons; (2) Laurens Finisher Farm– ID# 69850 located in the NE NW, Section 3, Dover Township with Spud Farms, LLC as owner & Keith Kratchmer as contact person. Ayes all, motion carried.

Auditor Jepsen advised that the monthly department head meeting will be moved to the first Tuesday of every month at 8:30 a.m. and the department heads would like a Supervisor to attend the meetings. Jepsen handed out examples of vehicle use policies for the Supervisors to review.

At Siepker's request, Jepsen investigated our Local Option Sales Tax (LOST). The 1% LOST went into effect on July 1, 2001 with 50% to be used for tax relief and 50% for any lawful purpose. Jepsen discovered that a local ordinance was never implemented as required by law. Since LOST does not have an end date, she recommended that the Board implement an ordinance as soon as possible. Chairman Ives requested that Jepsen contact the County Attorney for them.

The following claims were audited and allowed:

| | | | |
|--------------------------|--------------------|---------|---|
| AT&T | Phone | 43.48 | 1 |
| Ability Network | Supplies | 305.05 | 1 |
| Adv Systems | Copier Ex | 139.36 | 1 |
| Adv Systems | Copier Maintenance | 24.50 | 1 |
| Alliant Energy | Utilities | 340.34 | 1 |
| Alum-Line Inc | Key Cylinder | 13.70 | 1 |
| American Business Phones | Annual Support | 2283.42 | 1 |

| | | | |
|--------------------------------|---------------------------|---------|---|
| Arnold Motor | Parts | 397.82 | 1 |
| AXON ENTERPRISE INC | Tasers | 3837.00 | 1 |
| Marvin Beneke | Mileage | 18.53 | 1 |
| K Block | Mileage/Meals/School | 417.74 | 1 |
| M Bollard | Mileage | 49.05 | 1 |
| Bolton & Menk | DD Engineer | 210.00 | 1 |
| BV Co Journal | Board Publications | 354.66 | 1 |
| B.V Co Sheriff | Services | 34.50 | 1 |
| Calhoun-Burns | Bridge Rate/Inspect | 5640.57 | 1 |
| CID | Supplies | 248.00 | 1 |
| Century Link | Phone | 635.04 | 1 |
| Cintas | Safety supplies | 74.23 | 1 |
| CJ Cooper & Asso | Annual Fee | 85.00 | 1 |
| J Conlin | Phone | 50.00 | 1 |
| Counsel | shop copies | 34.77 | 1 |
| Counsel | Copier Maintenance | 37.46 | 1 |
| O Cressler | Mileage | 47.42 | 1 |
| O Cressler | Mileage/Hotel | 250.88 | 1 |
| B Dahl | Mileage | 7.74 | 1 |
| B Dahl | Phone | 50.00 | 1 |
| Des Moine Stamp | Stamps | 312.05 | 2 |
| Diamond Vogel | safety orange | 56.14 | 1 |
| Dollar Gen | Supplies | 24.60 | 1 |
| Doolittle Oil | Supplies | 90.79 | 1 |
| Farm & Home | Supplies | 2.99 | 1 |
| Farm & Home | Supplies | 21.97 | 1 |
| Farm & Home | Supplies | 16.69 | 1 |
| Farm & Home | Supplies | 3.29 | 1 |
| Farm & Home | Supplies | 6.29 | 1 |
| Farm & Home | Supplies | 52.50 | 1 |
| Farm & Home | Supplies | 11.45 | 1 |
| Farm & Home | Supplies | 8.58 | 1 |
| Farm & Home | Batteries | 4.52 | 1 |
| Farm & Home | Supplies | 1036.64 | 6 |
| Farm & Home | Uniform | 99.99 | 1 |
| Farm & Home | Supplies | 8.98 | 1 |
| D Ferguson | Mileage | 359.76 | 1 |
| D Ferguson | Phone | 50.00 | 1 |
| City-Fonda | Utilities | 203.34 | 1 |
| Force America | Parts | 165.37 | 1 |
| GSK Financial | Vaccines | 561.20 | 1 |
| Graham Tire | Tires | 532.08 | 1 |
| T Grau | Expenses | 2141.89 | 1 |
| Grovhac | Repair Kit | 90.00 | 1 |
| Janis Hanson | Outside Assistance | 390.00 | 1 |
| Hargens Court Reporting | Transcript | 204.00 | 1 |
| S Herrig | Lawn Care | 2447.50 | 1 |
| Hobby Lobby | Supplies | 499.99 | 1 |
| K Hoffman | Mileage | 37.06 | 1 |
| Don J Hubbell | reimb 1/2 CDL | 28.00 | 1 |
| Hannah G Hubbell | Mileage | 32.65 | 1 |
| Hannah G Hubbell | Phone | 50.00 | 1 |
| Humboldt Co HD | Water Tests,Adm Fees,Clos | 3614.67 | 1 |
| IA Econ Development Foundation | Conference Regist | 225.00 | 1 |
| IMWCA | Worker Comp | 5780.00 | 1 |
| ISAC | Training | 175.00 | 1 |
| M & L Janssen | replace fencing N65 | 8219.41 | 1 |
| K Jepsen | Fall Conf Exp | 390.10 | 1 |
| R Jergens | Expenses | 341.57 | 1 |
| R Jergens | Mileage | 250.00 | 1 |
| J P Cooke Company | Stamp | 33.15 | 1 |
| Kakacek Lawn | Lawn Main | 770.00 | 1 |
| M Klocke | Mileage | 41.42 | 1 |
| Brooke A Krips | Mileage | 278.06 | 1 |
| Brooke A Krips | Reg Fee-Class | 50.00 | 1 |
| House of Print | Postcards | 26.50 | 1 |
| Laurens Municipal | utilities/Laurens | 191.29 | 1 |
| Laurens Sun | Publications | 435.90 | 1 |
| Mail Servcs | MVR Notices | 440.35 | 1 |
| Mangold Environ | Water Tests | 514.50 | 1 |
| Martin Marietta | rd stone | 5559.69 | 1 |
| Martin Marietta | Road Aggregate | 245.05 | 1 |
| Martin Marietta | 1/2 chips Dover 7/18 | 289.96 | 1 |
| D McCartan | reimb safety shoes | 116.35 | 1 |
| Mediacom | Internet | 216.90 | 1 |
| Jeffrey A Mefferd Jr | Mileage | 144.97 | 1 |
| J Metzger | Mileage | 15.26 | 1 |
| K Metzger | Mileage | 378.18 | 1 |
| K Metzger | Phone | 50.00 | 1 |
| MidAmeri Energy | GC/elec | 23.67 | 1 |
| MidAmeri Energy | Varina/elec | 32.52 | 1 |
| My Laurens | Ads | 140.00 | 1 |
| Napa | socket | 17.99 | 1 |
| Napa | syn oil | 49.98 | 1 |
| Next Gen Tech | OwnCloud | 166.50 | 1 |
| Karen L Norine | Mileage/Meal | 134.79 | 1 |
| NW Comm | Monthly Service | 27.95 | 1 |
| NW Comm | Phone | 2150.40 | 1 |
| NW Comm | Web Hosting | 224.55 | 1 |
| R Nystrom | Mileage | 21.80 | 1 |
| Office Elements | Office Supplies | 143.33 | 2 |
| Office Elements | Supplies | 236.93 | 2 |
| Office Systems | Copier Exp | 42.42 | 1 |
| Overhead Door | Repairs | 600.55 | 2 |
| Owen/King | Nov SIR | 266.40 | 1 |
| Palmer Mutual Tel | Phone | 314.92 | 1 |
| City-Palmer | utl/Palmer | 91.25 | 1 |
| John Peters | Well Plug | 500.00 | 1 |
| PJ Greufe | Services | 3100.00 | 1 |
| Po Co Sec Rd | Fuel | 810.91 | 2 |
| Poca COC | Dues | 75.00 | 1 |
| City-Pocahontas | utl/quonset | 15.27 | 1 |
| City-Pocahontas | utl/shops | 565.61 | 1 |

| | | | |
|------------------------|---------------------------|-----------|----|
| City-Pocahontas | Utilities | 3543.68 | 8 |
| Poca Equip | Service | 239.44 | 1 |
| Poca Fiber | Phone | 41.70 | 1 |
| Poca Fiber | Telecommunications | 1520.38 | 17 |
| Poca Ford | headlight | 23.50 | 1 |
| Poca Ford | Ford Explorer | 29314.00 | 1 |
| Poca St Bank | Rent | 400.00 | 1 |
| Pro Co-Op | diesel bulk/cardtrol | 17992.08 | 1 |
| Pro Co-Op | gas bulk | 1625.00 | 1 |
| Pro Co-Op | Fuel | 85.50 | 1 |
| Pro-Vision | Body Cameras | 610.00 | 1 |
| Professional Dev | Dues | 255.00 | 1 |
| RAM Systems | Software Maint | 545.00 | 1 |
| Rebnord Tech | Service & Software | 10639.10 | 1 |
| Record Dem | BOS Minutes | 485.83 | 1 |
| Record Dem | Notice | 18.51 | 1 |
| Record Dem | Publication | 85.75 | 1 |
| Record Dem | Publications | 122.50 | 1 |
| S Richardson | Mileage/Postage/ Supplies | 11.42 | 1 |
| S Richardson | Phone | 50.00 | 1 |
| Schneider Corp | Beacon Ser | 12715.00 | 1 |
| Genesis | Services | 58.00 | 1 |
| Seiler App | Maintenance | 136.50 | 1 |
| Solutions | Forms | 14.76 | 1 |
| Spencer Auto | Parts | 45.71 | 1 |
| Sports Rehab | Services | 1545.46 | 1 |
| State Farm | Insurance | 238.00 | 1 |
| D Stall | Mileage | 168.95 | 1 |
| D Stall | Phone | 50.00 | 1 |
| Star Leasing | Lease Pmt | 104.70 | 1 |
| M Parrott | Office Supplies | 261.53 | 1 |
| Sunset Law Enforcement | Ammunition | 3171.90 | 1 |
| Surplus Center | Supplies | 25.40 | 1 |
| T Reuters-West | Subscription | 536.00 | 1 |
| Gretchen Tiedeman | Expenses | 416.75 | 1 |
| Verizon | Hot Spot | 601.19 | 1 |
| Verizon | Monthly Service | 40.01 | 1 |
| Verizon | Phone | 80.02 | 1 |
| Windstream | Phone | 360.36 | 3 |
| Woods | Supplies | 18.64 | 1 |
| Grand Total | | 151923.86 | |

Jack Moellering, County Engineer, presented a resolution of revised bridge postings. Following review, it was moved by Dewey, seconded by Peters, to approve the resolution. The chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter; Nays – none. Whereby the resolution is duly adopted to-wit:

RESOLUTION – 2018-12- #25

Revised Bridge Postings

WHEREAS, Pocahontas County receives significant federal funding for bridges and accordingly is required to conduct bridge inspections and where prescribed, to close or to place restrictions as to the weight of vehicles using such bridges, and **WHEREAS**, the bridge inspection consultant for the County, a professional engineer, has previously determined bridge load postings according to vehicle type for several bridges in the County, and **WHEREAS**, the County desires to maintain the safety of the public and continue receiving federal funding for bridge replacements, and **NOW THEREFORE BE IT RESOLVED** by the Pocahontas County Board of Supervisors that the below bridges be posted as recommended by said bridge inspection consultant pursuant to Iowa Code Sections 321.471 and 321.472.

| <u>County #</u> | <u>FHWA #</u> | <u>Location</u> | <u>Old Posting</u> | <u>New Posting</u> |
|-----------------|---------------|-------------------|--------------------|--------------------|
| Lincoln 33 | 278770 | 14/23 Lincoln | 18-24-24 | 10 tons |
| Dover 43 | 279050 | 18/19 Dover | 16-21-21 | 10 tons |
| Sherman 152 | 279660 | 19/30 Sherman | 5 tons | 3 tons |
| Marshall 157 | 279820 | 29/32 Marshall | 8 tons | 3 tons |
| Cummins 173 | 280250 | 4/9 Cummins | 25-39-40 | 20-32-32 |
| Dover 216 | 279000 | 5/8 Dover | 3 tons | Close |
| Sherman 235 | 279630 | 24/25 Sherman | 6 tons | 3 tons |
| Marshall 242 | 279810 | 19/30 Marshall | 5 tons | 3 tons |
| Powhatan 250 | 280030 | 2/3 Powhatan | 10 tons | 6 tons |
| Powhatan 252 | 280060 | 1/2 Powhatan | “One Truck” | 15-20-20 |
| Swan Lake 263 | 280401 | North 1 Swan Lake | Legal | Keep “One Truck” |
| Dover 267 | 279040 | West 18 Dover | 22-35-35 | 25-40-40 |
| | | | | 15-25-25 |

It was moved by Peters, seconded by Dewey, to approve three utility permit for Alliant Energy. Ayes all, motion carried.

Jack Moellering, County Engineer, advised that the N-28 project will require using \$2.6 million out of the Secondary Roads’ reserve funds, which he felt was feasible. He is looking at putting the project out for bid in the Spring of 2019 with the project taking place through the Summer of 2019. Due to an increase in work with drainage and FEMA, Moellering inquired about increasing Atherton’s overtime. Currently Atherton is averaging 46 hours per week. The Board would like to see him work 5 days a week and are comfortable with increasing his hours to 50 hours per week.

Weekly meetings: Ives–District 3 ISAC meeting and IDDA annual meeting; Stauter–District 3 ISAC meeting; Siepker–County Social Services, Workforce Development and North Racoon Watershed; Dewey–IDDA annual meeting and Pocahontas City Council meeting; and Peters–Midas.

There being no further business, the Chairman declared the meeting adjourned.