

Supervisors Room, Courthouse
Pocahontas, Iowa
October 24, 2017

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Supervisors: Clarence Siepker, Ed Dewey, Louis Stauter, JoAnn Peters; and Auditor Kelly Jepsen. Chairman, Jeffrey Ives was absent. As Vice-Chairman, Clarence Siepker led the meeting.

The minutes of October 17, 2017 were approved as presented on motion by Dewey, seconded by Peters, Ayes all, motion carried.

It was moved by Stauter, seconded by Peters, to approve the tentative agenda with an addition of Dan Feistner, County Attorney, approve Resolution for Disposal of County Property with the Quick Claim Deed. Ayes all, motion carried.

After discussion, it was moved by Peters, seconded by Dewey, to approve the proposed benefits for HCA Department part-time employees, with the addition that first year employees will earn their benefit according to their average monthly hours worked. Ayes all, motion carried.

It was moved by Dewey, seconded by Stauter, to approve the changes to the Carryover of Vacation in the Employee Handbook to read, Employees may carry up to ten days of vacation in addition to their annual accrual. On the employee's anniversary date, employees may have no more than their annual vacation accrual plus a ten-day carryover. Ayes all, motion carried.

It was moved by Peters, seconded by Stauter, to approve the hire of Kevin Martin for Custodian/ Maintenance starting November 6, 2017 at a rate of \$15.00 per hour during the probation period. Ayes all, motion carried.

It was moved by Peters, seconded by Dewey, to approve the Resolution for Disposition of County Property and authorize the vice-chairman to sign. The Vice-Chairman called the question with the following recorded vote: Ayes –Peters, Siepker, Stauter, Dewey; Nays-none. Whereby the Vice-Chairman declared the resolution duly adopted to-wit:

**RESOLUTION FOR DISPOSITION
OF COUNTY PROPERTY**

Pocahontas County
Resolution No. 2017-10-#22

WHEREAS, this matter comes now before the Pocahontas County Board of Supervisors for disposition of the property described herein formerly known as Jim's Service, 301 Jackson St., Plover, Iowa 50573.

WHEREAS, on the 17th day of October, 2017 a public hearing was held to consider the disposition of said property described herein.

WHEREAS, following the public hearing the Pocahontas County Board of Supervisors voted to dispose of said property by transferring title to said property to the City of Plover, Iowa by Quit Claim Deed and without payment as said property will be used for a public purpose.

NOW, THEREFORE BE IT RESOLVED that the property described herein shall be transferred to the City of Plover following passage of this resolution, to-wit:

West 65 feet of Lots 23 and 24, in Block 5, in the Town of Plover, Iowa and a 21 feet by 75 feet tract adjacent thereto in Lots 22, 23 and 24, of said Block 5, all of which is described as beginning at the Northwest corner of said Block 5, thence East 86 feet, thence South 75 feet, thence West 21 feet, thence North 25 feet, thence West 65 feet, thence North 50 feet to point of beginning, in Pocahontas County, Iowa.

Property is also known as Former Jim's Service, 301 Jackson St., Plover, Iowa 50573.

It was moved by Stauter, seconded by Dewey, to approve payment to LA Carlson Contracting, Inc. for Pay Request #3 on Jt. DD 63, \$10,194.35. Ayes all, motion carried.

It was moved by Stauter, seconded by Peters, to approve payment to Emmetsburg Reporter-Democrat for publication cost on Jt. DD 63, \$42.64. Ayes all, motion carried.

It was moved by Dewey, seconded by Stauter, to approve payment to I+S Group for wetland administration & preconstruction reclassification on Jt. DD 173-67, \$3,934.71. Ayes all, motion carried.

It was moved by Peters, seconded by Dewey, to appoint James Craig to the Airport Zoning Board. His term will expire June 30, 2022. Ayes all, motion carried.

It was moved by Dewey, seconded by Peters, to acknowledge receipt of Manure Management Plans: (1) Rod Wells, Finisher Farm – ID# 62483 located in the SE NE, Section 25, Newell Township, BV Co. with Timberline Farms, LLC as owner & Keith Kratchmer as contact person; (2) Gruntorad, Finisher Farm – ID# 62482 located in the NE NW, Section 34, Dover Township with C Holdings, LLC as owner & Keith Kratchmer as contact person. Ayes all, motion carried.

Auditor Jepsen spoke to the Board about the work flow in her office. She initially thought that three full-time employees would be adequate to handle all the different responsibilities but has realized that another full-time employee is needed. Dewey explained that the office used to have four full-time clerks and Stauter felt that that Jepsen was money-minded enough that she would not spend money unless she really felt like she needed it. The Supervisors gave their blessing for the Auditor to hire another clerk.

Jepsen let the Board know that brush control had started on the ditches. Zoning is requiring a permit for constructing buildings in the country, and she received one quote from a painter to do the stairwell at the Courthouse.

Jack Moellering, County Engineer, explained that the bridge between sections 3 & 4 in Garfield Township will be opening this week. The intersection between C-15 and Pilot Creek Road has soft material under it, so the County is in the process of building more structure to ensure there is enough support before they lay the asphalt down.

The following claims were audited:

A Plus Auto	Parts	471.15	1
Ability Network	Services	101.00	1
Access Systems Leasing	Copier Exp	198.95	1
Adv Systems	Copier Ex	139.36	1
Adv Systems	Copier Exp	116.37	1
E Ahlrichs	Mileage	180.00	1
Airgas USA	Supplies	377.42	1
Alliant Energy	Utilities	90.66	1
AP Air Inc	Parts	101.00	1
Availa Bank	Self-Funding	630.00	2
N Betten	Mileage	290.50	1
B H Energy	Utilities	73.92	1
Co. Social Services	1st half FY 18 Levy Reque	116262.72	1
Campbell Supply	Parts	736.77	1
Carpenter Uniform	Belt, Brass Clutch	98.52	1
S Cash	Mileage	151.00	1
Central Salt	Icing Salt	6755.62	1
CenturyLink	Phone	177.10	2
D Cirks	Phone REIM	80.00	1
J Conlin	Mileage	979.00	2
Counsel	Printer Contract	183.80	1
O Cressler	Training Exp Reimb	576.28	1
O Cressler	Veterans Appreciation Exp	52.76	1
D Croghan, CPA	Services	2715.00	1
M Dirks Jr	Services	150.00	1
Dixon Constr.	Supp Abuts 2017	54320.00	1
EMC	Lights	249.26	1
Family Development Resources	Office Supplies	211.26	1
Farm & Home	Ammunition	25.99	1
Farm & Home	Batteries	21.77	1
Farm & Home	Cooler	19.99	1
Farm & Home	Light bulbs	31.48	1
Farm & Home	Supplies	188.27	1
Genesis	Janitorial	997.50	1
Gilmore City	Utilities	72.75	1
HiWay Truck	Flow Blades	2129.00	1
J Hubbell	Feed	13.46	1
J Hubbell	Halloween Hike Supplies	47.00	1
J Hubbell	Program Supplies	34.59	1
Humboldt Co HD	Septic Permits	250.00	1
HyVee AR	Jail-medical	29.99	1
I & S Group	Drainage	7110.00	1
IA APCO	Training	85.00	1
IA DOT	Services	165.16	1
IDDA	IDDA meeting/GA	55.00	1
IA Lakes Elec	sec. light repair Marshal	87.00	1
IA Lakes Elec	Util	54.34	1
IA Lakes Elec	Utilities	403.64	1
Iowa HSEMD Attn: Beth Lewis	Conference	150.00	1
ISAC	Payroll	2119.00	2
ISAC	Training	25.00	1
Jack's Uniform	Safety Supplies	648.60	1
R Jergens	Expenses	718.23	1
Kenneth D Kroska	Reimburse Steel Toe Boots	150.00	1
L-3 Communications	Video system	4366.00	1
Laurens Municipal	E911 Trunks July-Sept 20	643.26	1
Laurens Plumbing	Supplies	17.97	1
Liberty Tire	Tire Recycling	344.19	2
D Long	Water	30.00	1
Machine Shop	Parts	281.05	1
Machine Shop	Welding Supplies	78.45	1
Mainstay Sys	IA System PC Maintenance	237.00	1
Mangold Environ	Water Tests	423.00	1
Martin Marietta	rdstone	3179.03	1
Martin Marietta	Road Aggregate	561.66	1
Mathy Construction Company	C26 HMA Overlay	217358.82	1
Mediacom	Internet	8.60	1
Mid Iowa Sales	Tire Lube and Sealer	81.06	1
MidAmeri Energy	Electricity	99.06	1
MidAmeri Energy	Palmer int. lts	64.84	1
MidAmeri Energy	Palmer/elec	22.65	1
Murphy Tractor	Parts	945.82	1
Neopost	Postage	75.00	1

Next Gen Tech	Services	150.00	1
NW Comm	Phone	1756.64	1
NW Comm	Web Hosting	199.60	1
Office Elements	Adding mach tape	7.49	1
Office Elements	Calendars	39.50	1
Office Elements	Office Supplies	379.44	2
Office Elements	Supplies	87.16	1
Linda R Olson 217 South 3rd St	Witness fee, mileage	16.07	1
Owen/King	Sept SIR	239.40	1
PJ Greufe	Services	1500.00	1
Plastic Recycling	Timbers	4440.00	1
Po Co Home Care	Services	17691.00	4
Po Co Pub Health	Services	37.32	1
Po Co Sec Rd	Vehicle Fuel	846.51	1
Po Co Solid Waste	Rural Waste	9330.34	1
Poca Fiber	phone/fax/internet/shop	194.87	1
Poca Fiber	Courthouse phone/fax/inte	916.97	1
Poca Fiber	Internet	159.90	4
Poca Fiber	Internet Service	116.59	1
Poca Fiber	Phone	73.20	1
POCA Inn	Lodging	168.00	1
Poca Manor	Prisoner Meals	2034.16	1
Poca St Bank	Rent	400.00	1
Ramada	Lodging	145.60	1
Record Dem	Business Cards	231.00	1
Record Dem	Publication	118.31	1
Record Dem	Subscription	30.00	1
Region V HAZMAT	2nd Qtr Contibution Hazma	2284.38	1
B Reis	Meeting Expense	32.59	1
Richardson's Serv	Vehicle Maint	47.70	1
V Ricklefs	Mileage	179.00	1
City-Rolfe	Utilities	28.49	1
Carl Rusch	Witness fee, mileage	16.07	1
Rust's Western	Boots	169.95	1
Sanofi Pasteur	Vaccines	1255.72	1
Schafer Trucking	trucking/icing sand	5244.75	1
K Scheidegger	Meeting Expense	29.94	1
Schneider Corp	Beacon Ser	2715.00	1
Seiler App	Services	175.50	1
Share Corp	Graphite Lubricant	365.88	1
K Simacek	Mileage	63.00	1
Sirchie	Supplies	100.31	1
Solutions	Data Processing Services	210.00	1
Solutions	3 Computers	3318.12	1
Sunset Law Enforcement	Ammunition	1033.80	1
T Reuters-West	Legal Publications	120.00	1
Gretchen Tiedeman	Expenses	206.49	1
IA ST Treasurer	Sales Tax-Cabin	24.00	1
Barbara Tuttle	Outside Assistance, nurse	145.60	1
US Cellular	Phone	270.31	2
USPS	Stamps	434.00	1
K Vadar	Mileage	91.00	1
Verizon	hots spots/jet pack etc	258.88	1
Verizon	Telecommunications	51.36	1
A Warner	MH Advocate Ex	122.14	1
Kristine Williams	Witness fee, mileage	16.07	1
Woods	Sugar	3.99	1
Grand Total		491242.75	

Weekly meetings: Dewey–Conservation and road concerns; Stauter–CFR ground breaking, confinement and bridge concerns; Siepker–trails meeting; and Peters–HCA meeting and BOH issues.

There being no further business, the Vice-Chairman declared the meeting adjourned.

Clarence Siepker, Vice-Chairman

Kelly Jepsen, Auditor