

Supervisors Room, Courthouse
Pocahontas, Iowa
January 8, 2019

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Louis Stauter, Clarence Siepker, Ed Dewey, and Brent Aden; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

The minutes of January 2, 2019 were approved with the change of "...to approve the Compensation Board's recommendation and consider it when they review the overall county budget" to "...to acknowledge the Compensation Board's recommendation and consider it when they review the overall county budget". Motion by Siepker, seconded by Dewey. Ayes all, motion carried.

It was moved by Stauter, seconded by Aden, to approve the tentative agenda, as posted. Ayes all, motion carried.

Jill Hubbell, Wellness Committee, explained that the ISAC Wellness Program has been changed, and on January 15, 2019 at 12:30 p.m., in the Assembly Room of the Courthouse, a representative from Mercy Health Network will go over all the changes with the Department Heads and Board of Supervisors. It was moved by Dewey, seconded by Siepker, to authorize the Chairman to sign the FY20 Wellness Agreement. Ayes all, motion carried.

Motion by Dewey, seconded by Siepker, to authorize a \$100.00 match to the ISAC Wellness incentive program. Ayes all, motion carried. The public purpose is to encourage employees to participate in the Wellness program, which decreases the County's health insurance premium.

Paul Greufe, outside human resource representative, discussed a compensation study. The study would review all the employees' job responsibilities, then do a comparison with other employees and the outside market, to determine a salary range for each employee based on job duties, responsibilities, benefits, and what the market warrants. The range would be adjusted yearly based on the cost of living. The County and County Boards would then work to ensure all employees are within their range, ensuring that the employees are being fairly compensated as well as the County paying a fair wage. Motion by Stauter, seconded by Dewey, the authorize Paul Greufe to do a compensation study for Pocahontas County at the rate \$24,000, paying \$2,000.00 per month over a course of one year. Ayes all, motion carried.

Dan Fiestner, County Attorney, requested to proceed with a transfer of a current County Auditor's employee to his office for a Delinquent Fine Collection's position at a starting rate of \$17.70 per hour. The position would entail collection of delinquent fines, assist the secretary with her responsibilities, and since he plans on implementing additional services, like a victim's coordination, this employee will assist with those programs. Fiestner explained that the money received from fine collections is proportioned out to the state, the county, and then 5% to a special revenue that his office controls. He would use his portion to offset this employee's salary; it would not be additional salary. A long discussion about salary and transition period took place. The Auditor and County Attorney will work together to transition this employee.

Motion by Dewey, seconded by Aden, to authorize the Chairman to sign the final voucher for N65 when it comes in. Ayes all, motion carried. The amount of the final voucher is \$3,479,302.75.

Jack Moellering, County Engineer, explained the matter tabled last week, finalized the closeout for the detour west of Pocahontas. It was move by Stauter, seconded by Aden, to authorize the Chairman to sign the detour revocation sheet. Ayes all, motion carried.

The Board will take up the appointment to the Board of Health at a later time.

Moellering and the Board discussed different matters with the roads.

The following claims were audited and allowed:

A & M Laundry	Supplies	66.86	1
AT&T	Phone	46.94	1
Ability Network	Services	2185.92	2
Adv Systems	Copier Ex	129.26	1
Alliant Energy	Utilities	407.94	1
Alpha Wireless	Supplies	271.56	1
C Archer	Con Board Mil/Emp Ex	80.00	1
Arnold Motor	Parts	711.63	1
G Atherton	Phone/Mileage REMB	228.18	1
Benefits	Renewal	2310.00	1
Bennett Recycling	Garbage	533.00	2
Bolton & Menk	DD Engineer	140.00	1
BV Co Journal	Publication	430.99	1
Calhoun-Burns	Bridge Rate/Inspect	2883.49	1
Century Link	Phone	317.52	1
Charm-Tex	Supplies	65.40	1
D Cirks	Phone REIM	141.73	1
B Dahl	Mileage	166.50	1
Doolittle Oil	Supplies	1853.91	1
Electronic Eng	Service	11057.70	1
Electronic Eng	Supplies	55.00	1
Electronic Special	Mobile WTs	3122.88	1
Farm & Home	connector	6.07	1
Farm & Home	frt GPS unit	41.39	1
Farm & Home	frt/cleaner	16.77	1
Farm & Home	fuse	11.98	1
Farm & Home	glove/JS	14.49	1
Farm & Home	inspector mirror	9.99	1

Farm & Home	primer	61.96	1
Farm & Home	safety sweatshirts	1631.80	1
Farm & Home	seal	7.99	1
Farm & Home	switchch	6.99	1
Farm & Home	toilet seat	25.99	1
Farm & Home	Supplies	378.02	1
D Ferguson	Mileage	216.58	1
City-Fonda	Utilities	200.64	1
Force America	Parts	353.55	1
J Frerk	REMB	32.00	1
Galls	Supplies	159.94	2
GGA-PC	Services	2953.79	1
Graves Constr	Constr Repairs	35314.82	1
City-Havelock	year/water/Havelock 2019	480.00	1
Hannah G Hubbell	Mileage	11.55	1
HyVee AR	Jail Meds	46.94	1
IState Truck	Supplies	202.89	1
IA DOT	Services	393.88	1
IA Workforce	Unemployment Tax	159.91	1
ILEA	Education	375.00	1
ISU	Training	170.00	1
ISAC	Training	235.00	1
Jack's Uniform	Uniforms	123.89	1
R Jergens	Expenses	258.15	1
R Jergens	Mileage	250.00	1
Cal Co Implement	oring/seal/thermostat	40.99	1
Brooke A Krips	Mileage	413.60	1
Dennis J Krips	reimb safety shoes	150.00	1
L-Tron Corporation	Computers	2865.34	1
Laurens Municipal	utilities/Laurens	219.58	1
Laurens Sun	Publication	694.53	1
George A Luft	fuel nozzle covers	18.00	1
Mail Servcs	Services	243.41	1
Martin Marietta	rd stone	31469.96	1
Mediacom	Monthly Service	224.40	1
K Metzger	Mileage	225.09	1
Meyer Electric	Repairs	2913.03	1
MidAmeri Energy	rural Manson int. lts	28.82	1
MidAmeri Energy	GC/ utilities	36.65	1
Midwest Wheel	Supplies	361.76	1
MOCIC	Dues	100.00	1
Napa	relay	16.58	1
Nationwide	Bond	391.00	1
Northland Prod	Supplies	221.95	1
NW Comm	Monthly Service	27.95	1
NW Comm	Telecommunications	2150.40	1
NW Comm	Web Hosting	224.55	1
Office Elements	Supplies	544.43	3
Office Systems	Maintenance	42.42	1
Olson Electric	Repairs	1240.05	1
City-Palmer	Utl/Palmer	91.25	1
Philips Lifeline	Services	732.68	1
Philips Lifeline	Supplies	83.15	1
Po Co Aud	Correction	3.13	3
City-Pocahontas	quonset/elec.	25.84	1
City-Pocahontas	util/shops/Pocahontas	762.22	1
City-Pocahontas	Utilities	4059.60	3
Poca Fiber	Telecommunications	1573.26	18
Polk Co Treas	Medical Examiner Services	274.70	1
Professional Dev	Dues	255.00	1
R & D Body Shop	Services	350.00	1
Ray's Plumbing	Service	520.00	1
Record Dem	Ad	183.75	2
Record Dem	BOS Minutes	604.75	1
Record Dem	Notice	98.78	1
Record Dem	Publication	737.50	1
Region V HAZMAT	Hazmat contribution	2284.38	1
S Richardson	Expenses	4.89	1
Genesis	Services	43.50	1
Seiler App	Repairs	1436.50	1
C Siepker	Expenses	1147.16	1
D Stall	Cell phone	75.00	1
D Stall	Mileage	190.75	1
L Stauter	Expenses	1249.21	1
Stewart Anderson	Services	300.00	1
M Parrott	Checks	1980.50	1
M Thomas	Supplies	504.00	1
Transit Works	Supplies	45.35	1
Unity Point at Home	Supplies	525.00	1
USPS	Stamps	300.00	2
USPS	Envelopes	891.50	2
Verizon	Ipad Charges	80.02	1
Verizon	Phone	40.01	1
Verizon	Telecommunications	652.63	2
Webster Co Sheriff	Serve Papers	33.00	1
Wex Bank	Fuel	28.41	1
Windstream	Telecommunications	360.36	3
Woodley Ins	Insurance	21149.00	5
Woods	Supplies	71.90	1
Grand Total		159971.55	

It was moved by Stauter, seconded by Siepker, to appointment for the following Supervisors to the Committees listed below for 2019. Ayes all, motion carried.

Homeward Housing Committee: Supervisor Aden

Iowa Drainage District Association Meeting Voting Delegate: Supervisor Siepker & Ives

Safety Committee: Supervisor Dewey

It was move by Dewey, seconded by Aden, to approve the proposal from Benefits, Inc. for FY20 fees for administration services. Ayes all, motion carried.

It was moved by Aden, seconded by Siepker, to approve payment to KMA Trucking & Excavating, LLC for contractor's pay request #1 for work done on DD 30, in the amount of \$287,096.40. Ayes all, motion carried.

It was moved by Stauter, seconded by Aden, to approve payment to Luft & Son, Inc. culvert repair on Jt. DD 77 Branch 14, in the amount of \$1,723.61. Ayes all, motion carried.

It was moved by Aden, seconded by Stauter, to accept the Auditor's and Sheriff's quarterly report. Ayes all, motion carried.

Weekly meetings: Stauter–Fair board and tree concerns; and Dewey–Hazmat and EMA.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey Ives, Chairman

Kelly Jepsen, Auditor