

Supervisors Room, Courthouse  
Pocahontas, Iowa  
January 14, 2020

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Ed Dewey, and Brent Aden; and Auditor, Kelly Jepsen. Others present: Reporter, Erin Sommers.

Motion by Dewey, seconded by Aden, to approve the minutes from January 7, 2020 as presented. Ayes all, motion carried.

The tentative agenda was approved as posted on motion by Stauter, seconded by Siepker. Ayes all, motion carried.

At 10:00 a.m., the Board held a bid letting for DD 168 drainage well closures and alternative drainage outlet project. Jon Rosengren and Collin Klingbeil, Engineers with Bolton & Menk, advised that the bid estimate was \$1,500,000.00 with a 75% cost share through the State of Iowa, Department of Ag. (IDALS). Four bids were received and all were accepted. The bids considered:

Bidder	City	Bid
Reding's Gravel & Excavating Co.	Algona, IA	\$2,201,343.00
Rogness Bros. Excavating, Inc.	Lake Mills, IA	\$1,764,221.50
Progressive Structures, LLC	Elkader, IA	\$1,700,795.20
Midwest Mechanical Industrial Services, LLC	Logan, IA	\$2,375,744.00

The contract will be awarded at the January 21<sup>st</sup> Board meeting.

Wellness Committee members, Jill Hubbell and Hannah Hubbell, met with the Board to review 2019's wellness program results and explain the new program for 2020. Pocahontas County employees reached their goal of a 5% wellness discount for 2019, saving the County \$70,561.50 in premiums. Motion by Siepker, seconded by Dewey, to approve the 2020 wellness agreement with ISAC. Ayes all, motion carried. The Board will consider a wellness incentive for 2020 next week.

Rick Woodley, Woodley Insurance, met with the Board to review the County's liability insurance. The County will see a 4-5% increase due to increase in property value and losses.

Sanitarian, David Stall, presented two ordinances; Tanning Facility Ordinance and Sewage Disposal System Contractor Regulation Ordinance. After the County Attorney reviews the ordinances, the Board will give them consideration.

Amy Johnson, County Treasurer, discussed staffing concerns in the Treasurer's Office. Motion by Stauter, seconded by Aden, to authorize the County Treasurer to advertise and hire one additional full time employee. Ayes all, motion carried.

Motion by Siepker, seconded by Aden, to approve the Veterans Affairs Quarterly report, the Recorder's December and Quarterly Report of Fees Collected, and the Treasurer's Quarterly Investment Report, Statement of Condition, and Semi-Annual Report. Ayes all, motion carried.

Motion by Dewey, seconded by Siepker, to approve Jt. DD 13 claim from Jacobson-Westergard & Associated, Inc., for professional services in the amount of \$1,806.65. Ayes all, motion carried.

Motion by Siepker, seconded by Stauter, to set a public hearing for the FY20 Budget Amendment for Tuesday, February 4, 2020 at 10:15 a.m. in the Supervisors' Room in the Courthouse. Ayes all, motion carried.

Auditor Jepsen presented names for the appointment of Deputy Auditors. Motion by Dewey, seconded by Aden, to approve the appointment of the Deputy Auditors by resolution with no change in salary. The Chairman called the question with the following recorded vote: Ayes – Siepker, Aden, Ives, Stauter, Dewey; Nays-None. Whereby the Chairman declared the resolution duly adopted to-wit:

**Appointment of Deputy Auditor  
RESOLUTION 2020-1 #8**

**WHEREAS**, the Pocahontas County Auditor, Kelly Jepsen, was duly elected on November 6, 2016 and sworn into office on January 3, 2017; and **WHEREAS**, pursuant to Iowa Code 331.903(1), the Auditor, Treasurer, Recorder, Sheriff, and County Attorney may each appoint, with approval of the Board of Supervisors, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible; and **WHEREAS**, approval of each appointment shall be adopted by a resolution recorded in the minutes of the Board of Supervisors; **NOW THEREFORE BE IT RESOLVED** by the Pocahontas County Board of Supervisors that the following appointments by the Auditor is approved: Kalista Herr, Real Estate Deputy; and Kristi Seiler, Deputy Auditor.

Gary Atherton, Assistant to the Engineer/Drainage Clerk, met to discuss three landowner's request for damages on Jt. DD 18-42 and DD 30 but the Completion Hearing has already taken place. The Board explained that unfortunately all damage claims need to come forward during the Completion Hearing, as it is not fair to all the landowners to allow some landowners to turn in late claims. Atherton will contact the three landowners to explain the Boards' decision.

Motion by Stauter, seconded by Aden, to deny payment to J.W. Construction, Inc., emailed by a landowner, for leveling on Jt. DD 18-42 in the amount of \$510.00, as no prior authorization was given and the completion hearing had already taken place. Ayes all, motion carried.

Atherton and the Board also discussed a needed repair in DD 62 Br. D and if the landowners would be better off doing an improvement. Jepsen will compose a letter to landowners for an informal meeting to discuss options. The Board will take action of setting a meeting date next week.

Motion by Aden, seconded by Stauter, to authorize Gary Atherton to put the tiling project for the County Farm out for bids. Ayes call, motion carried.

Mallard RR Road Detour-Motion by Stauter, seconded by Aden, to authorize the Chairman to sign the agreement for use of local agency roads as detour for the Iowa DOT. Ayes all, motion carried. Detour will be on C-15 and N57.

Jack Moellering, County Engineer, advised that he is getting bids for rock and will discuss his finding in more detail when he has more information.

Motion by Dewey, seconded by Siepker, to approve the claims as reviewed by the Board for payment, including claims with documented public purposes. Ayes all, motion carried. The following claims were audited and allowed:

A & M Laundry	Supplies	66.86	1
Access Systems Leasing	Lease	138.58	1
Alliant Energy	Utilities	617.10	1
American Legion Post 18	Rent	50.00	1
Arnold Motor	Parts	180.37	1
AT&T	Phone	45.32	1
Benefits	Renewal	2670.00	1
D Beneke	Legal Services	132.00	2
Marvin Beneke	Meeting Exp	42.44	1
B H Energy	Natural Gas	1207.72	3
K Block	Travel Exp	360.65	1
BV Co Journal	Minutes	190.23	1
Bunda Seed	Seed	60.00	1
Calhoun-Burns	Bridge Rate/Inspect	2119.50	1
Canon Financial Services, Inc	Lease	175.07	4
Carey's Electronics	Service	1725.54	1
CID	Supplies	363.50	1
Century Link	Phone	286.17	1
CenturyLink	Viper 911 Upgrade	321.78	1
Charm-Tex	Supplies	118.98	2
Cintas	first aid kit supplies	25.37	1
Cintas	Med Kit Supplies	77.13	1
City-Pocahontas	Utilities	5035.21	9
CJ Cooper & Asso	Annual Fee	125.00	1
James P Conway	Feed	8.54	1
Counsel	enrg. copies	45.41	1
Counsel	shop copies	26.72	1
Counsel	Lease	154.45	4
Po Co Sec Rd	Fuel	682.79	1
B Dahl	Mileage	213.75	1
Dickey Const.	roof hail damage/Fonda	37000.00	1
Marvin L Dirks Jr	Meeting Exp	34.81	1
Dollar Gen	Supplies	38.60	1
Electronic Eng	Repair	195.95	1
Farm & Home	baggies	2.99	1
Farm & Home	broom	8.89	1
Farm & Home	bulb	2.99	1
Farm & Home	freight	13.72	1
Farm & Home	hex socket	4.49	1
Farm & Home	nuts/bolts	21.40	1
Farm & Home	ratchet	34.99	1
Farm & Home	safety coat/TD	76.49	1
Farm & Home	safety coat/TK	79.99	1
Farm & Home	Service	1.99	1
Farm & Home	Supplies	276.35	3
D Ferguson	Mileage	261.87	1
City-Fonda	Utilities	198.44	1
Force America	Parts	846.00	1
Fred Pryor Seminars	Training	149.00	1
GeoComm	Mapping	25651.00	1
Gilmore City	Utilities	183.71	1
Government Forms & Supplies	Envelopes	454.48	1
Gray Sanitation	garbage/Palmer	15.00	1
Great American Financial Serv	Lease	246.16	2
City-Havelock	water/Havelock	540.00	1
Dereck A Hebert	Phone	25.00	1
S Henderson	Transport	11.50	1
K Hoffman	Mileage	19.55	1
Hannah G Hubbell	Mileage	13.95	1
J Hubbell	Supplies	36.58	1
Humboldt Co HD	Septic Permits	625.00	1
Humboldt Co Sheriff	Service	100.00	1
IState Truck	Supplies	79.69	1
IDNR Water Supply	Well Permits	100.00	1
Iowa Specialty Hospital	Service	180.00	1
IA Workforce	Unemployment Tax	231.28	1
ILEA	Training	375.00	1
IMWCA	Worker Comp	5534.00	1
Inland Truck	Parts	84.10	1
ISU	Training	285.00	3
ISS & DA	Dues	175.00	2
ITsavvy LLC	Equip	1740.00	3
Jacks OK Tire	Tires/Parts	1756.84	1
K Jepsen	Supplies	28.87	1
R Jergens	Expenses	426.89	1
R Jergens	Mileage	250.00	1
Jim Hawk Truck	parts	120.71	1
Johnston Auto	Supplies	94.85	1
Juicebox Interactive	Web Hosting	230.00	1
M Klocke	Mileage	21.85	1
Brooke A Krips	Mileage	252.06	1
House of Print	Printing	17.00	1
Laurens Municipal	Laurens/utilities	225.78	1
Laurens Sun	Minutes	263.12	1
Lawson Products	Supplies	631.09	1
RELX INC DBA LexisNexis	Software	105.03	1
Loffler	Lease	120.42	3
Mail Servcs	Printing	361.81	1
Mainstay Sys	Service	237.00	1
Mangold Environ	Water Tests	144.00	1
Manson Lumber Company	Supplies	9080.48	1
Martin Marietta	rd stone	59386.82	1
Mediacom	Internet	249.03	2
Menards	Supplies	522.39	1

Meyer Electric	Service	907.79	1
MidAmeri Energy	rural Manson int lts	27.79	1
MidAmeri Energy	Electricity	46.59	1
MidAmeri Energy	GC electric	38.33	1
MidAmeri Energy	Varina electric	43.48	1
MW Card & ID	Apps Renewal	1500.00	1
Midwest Wheel	Supplies	93.25	1
MOCIC	Dues	100.00	1
Next Gen Tech	Software	24.75	1
Karen L Norine	Supplies	78.96	1
Robert Norman	Meeting Exp	60.00	1
NW Comm	Access Charge	1705.52	1
NW Comm	Hosting	27.95	1
NW Comm	Web Hosting	199.60	1
Robert O Nystrom	Mileage	11.50	1
Office Elements	Supplies	1790.64	7
Palmer Mutual Tel	Phone	314.92	1
City-Palmer	utilities/Palmer	93.53	1
Pilot Rock	Uniform	650.85	1
City-Plover	yearly water	100.00	1
Po Co EMA	Admin Duties	10000.00	1
Po Co Solid Waste	constr. debris	34.00	1
Po Co Solid Waste	Disposal	39.00	1
Po Co Solid Waste	Rural Waste	10698.40	1
Poca Postmaster	Postage	100.00	1
Poca Comm Hospital	Meals	3080.00	1
Poca Equip	Repair	863.13	1
Poca Fiber	Fax	41.94	1
Poca Fiber	Internet	59.96	3
Poca Fiber	Phone Fax	36.94	1
Poca Fiber	Phone Internet	165.69	1
Poca Fiber	Telecommunications	1335.49	9
Poca Ford	Maintenance	351.61	2
Pro Co-Op	bulk gas	2037.80	1
Pro Co-Op	bulk/cardtrol diesel	15812.83	1
Pro Co-Op	propane/Fonda	848.97	1
Pro Co-Op	Fuel	1529.96	1
Radisson Hotel - Coralville	Training Exp	221.52	1
Ray's Plumbing	Supplies	1212.61	1
Record Dem	Ads	183.76	1
Record Dem	Minutes	260.26	1
Record Dem	Minutes Ads	825.59	1
Record Dem	Notice	106.66	2
Record Dem	Subscription	30.00	1
Rees Truck	Parts	593.62	1
Region V HAZMAT	Contribution	2741.25	1
Gretchen Reichter	Service	309.90	1
S Richardson	Mileage	2.63	1
Richardson's Serv	Maintenance	57.15	1
City-Rolfe	Utilities	323.52	1
Sage Software	Software	572.95	1
Myrvin R Samuelson	Materials	348.00	1
Sande Constr	Services	797.98	1
Genesis	Services	56.19	1
Schoon Tree	Services	375.00	1
Seiler App	Maint	2678.40	3
Kristi S Seiler	Supplies	10.50	1
V Showers	office supplies	16.94	1
C Siepker	Mileage	902.77	1
Sports Rehab	Services	108.70	1
D Stall	Mileage	160.23	1
L Stauter	Mileage	885.09	1
Superior Signals	Lights	163.64	1
The Fish Room Alan & Associate	Feed	8.00	1
T Reuters-West	Publication	145.53	1
Twin River Tool Co. LLC Snap O	snap on tools	31.35	1
UnityPoint	Services	204.00	1
UDMO	Allocation	3770.00	1
US Cellular	Phone	102.84	1
Verizon	Hot Spot	51.36	1
Verizon	Phone	120.03	2
Lyle Wallin	Meeting Exp	25.00	1
Webbink Insurance Agency LLC	Insurance	238.00	1
Wells Fargo Financial Leasing	Lease	89.00	1
Wex Bank	Fuel	69.06	1
Emily A Williams	Mileage	327.25	1
Emily A Williams	Phone	50.00	1
Windstream	Phone	134.46	1
Windstream	Service	225.90	2
Woods	garbage bags	6.17	1
Woods	Supplies	52.50	2
Ziegler	Supplies	5519.79	1
Grand Total		247713.45	

Weekly meetings: Siepker-Workforce Development; Ives-Solid waste concerns; and Stauter-Fair Board. Ives, Aden, Stauter, and Siepker all participated in the Jt. DD 171 informal informational meeting.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey K. Ives, Chairman

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Kelly A. Jepsen, Auditor