

Supervisors Room, Courthouse
Pocahontas, IA January 2, 2015

At 9:40 a.m. the newly elected officers of Pocahontas County – Ann Beneke, County Attorney; Sarah Winkler, County Treasurer; Michael Bollard, County Recorder; County Supervisors Joann Peters and Clarence Siepker were sworn into office.

Francis Madsen, tenant of the county farm land was introduced to the new board members and presented the January cash rent payment to the board and the fertilizer sheets from NEW Coop noting he is looking forward to working with the new board.

At 9:45 a.m. Supervisors Stauter, Ives, Peters, and Siepker proceeded to count the cash in the offices of the Auditor, Recorder, Sheriff, and Treasurer. There was no cash in the offices of the Auditor and Sheriff. There was \$117.00 in cash in the Recorder's office. There was \$600.00 cash in the office the County Treasurer and there was \$6,422,071.01 cash in banks; \$3,002,406.35 in CD's; \$437,444.06 in Drainage Improvement Certificates; and \$1,221,510.45 in Stamped Drainage Warrants.

At 10:00 a.m. all board members are present and the first order of business is to elect a chairman and vice-chairman by secret ballot. The ballot count for Chairman is recorded as follows: Louis Stauter – 4 votes; Ed – 1 vote. Whereby Supervisor Stauter will serve as Chairman for the 2015 calendar year.

The ballot county for Vice-Chairman is recorded as follows: Ed Dewey – 4 votes; Jeffrey K. Ives – 1 vote. Whereby Supervisor Dewey was elected Vice Chairman for the 2015 calendar year.

The minutes of December 23, 2014 were approved as read on motion of Ives, seconded by Dewey. Ayes all, motion carried.

The tentative agenda was approved as amended on motion of Ives, seconded by Peters to include approve wage change for sheriff's employee. Ayes all, motion carried.

Ann Beneke, County Attorney was present to discuss the cement plant property. Mark Phillips had visited with the auditor and expressed concerns of the price and typographical corrections of the address in his contract. Beneke advised the acknowledgement form did contain the incorrect address, however the contract itself was correct. Following discussion it was moved by Ives, seconded by Peters directing County Attorney Beneke to contact Mark Phillips advising the contract stands as originally presented. Ayes all, motion carried.

The board proceeded with the Organizational portion of the agenda.

It was moved by Peters, seconded by Siepker to set Tuesday as the regular meeting days for the Board of Supervisors with the meeting to begin at 10:00 a.m. and claims will be audited and allowed on the second and fourth Tuesdays of each month. Ayes all, motion carried.

It was moved by Ives, seconded by Dewey to utilize Roberts Rules of Order to conduct the meetings of the Board of Supervisors. Ayes all, motion carried.

The Pocahontas Record Democrat, The Laurens Sun, and The Buena Vista Journal each having filed letters as official newspapers for Pocahontas County, I for the 2015 calendar year, with the same being duly qualified publications, and having the highest bona fide subscribers list. It was moved by Ives, seconded by Peters to approve each of the applicants as the official newspapers of Pocahontas County and that all board proceedings be published promptly after receipt of same as required by law. Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker to set the county declared holidays of non-union employees for calendar year 2015 as follows: New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and the day after Thanksgiving, and Christmas Day. Ayes all, motion carried.

The starting wage for newly hired inexperienced clerks and other personnel in Pocahontas County government will remain at \$12.00 per hour for the July 1, 2015 budget year with an increase of \$0.50 per hour upon satisfactory completion of a three (3) month probationary period. Further that all employees working over 40 hours shall be compensated as set out in the County's Personnel Policy Handbook and according to the Fair Labor Standards act, except for elected officials and those as set forth in Section 350.4, 350.8; and 340.10 of the Code of Iowa and those under collective bargaining contracts as moved by Ives, seconded by Dewey. Ayes all, motion carried.

The mileage reimbursement was reviewed. The Internal Revenue Service has announced the standard mileage rate for the 2015 year for business use of an automobile is 57.5¢ per mile. It was moved by Siepker, seconded by Ives to set the mileage reimbursement at 50¢ per mile effective July 1, 2015. Ayes all, motion carried.

Recognizing this Board represents the people of Pocahontas as a whole and having jurisdiction to act on all matters pertaining to this county, it was moved Dewey, seconded by Peters that this board shall act as a unit and not as individuals. Ayes all, motion carried.

On motion of Peters, seconded by Clarence the County Auditor was authorized to issue warrants for payroll, partial payments of contracts on estimates issued by the county engineer or drainage engineer; payment of freight, postage, telephone claims and utilities and invoices allowing discounts, and emergency general assistance claims. These claims shall be audited and allowed the next regular claim date. Ayes all motion carried.

It was moved by Ives, seconded by Peters to adopt the following resolution. The chairman called the question with the following recorded vote: ayes – Siepker, Peters, Ives, Dewey, Stauter. Whereby the chairman declared the resolution duly adopted to-wit:

Resolution for Public Bidder – 2015-01-#1

BE IT RESOLVED by the Board of Supervisors of Pocahontas County, IA that we hereby appoint Sarah Winkler, County Treasurer as the Public Bidder for Pocahontas County for the calendar year of 2015.

BE IT FURTHER RESOLVED by the authority vested in the Board of Supervisors, Chapter 446.19 of the Code of Iowa, that Sarah Winkler as County Treasurer and Public Bidder is granted responsibility and authority to make and assign Bidder Tax Sale Certificates and further empowered with the authority to affix her signature thereto.

It was moved by Dewey, seconded by Peters to adopt the following resolution establishing the depositories of public funds. The chairman called the question the question with following record vote recorded: ayes – Siepker, Peters, Ives, Dewey, Stauter; nays – none. Whereby the Chairman declared the resolution duly adopted to-wit:

Resolution for Depositories of Public Funds – 2015-01-#2

BE IT RESOLVED by this Board of Supervisors of Pocahontas County, IA that we hereby authorize the County Treasurer to deposit funds in her hands into the CSBank, Pocahontas; Pocahontas State Bank in Palmer and Pocahontas; Laurens State Bank in Laurens; Iowa West Bank in Laurens; First Community Bank of Fonda and Pomeroy; Community State Bank of Albert City not to exceed the maximum amounts as hereby set below:

DEPOSITORIES	LOCATION	Max for FY 2015	Max for FY 2016
Pocahontas State Bank	Pocahontas, IA	\$9,000,000	\$9,000,000
CSBank	Pocahontas, IA	\$9,000,000	\$9,000,000
Laurens State Bank	Laurens, IA	\$9,000,000	\$9,000,000
Rolfe State Bank	Rolfe, IA	\$9,000,000	\$9,000,000
First Community Bank	Fonda, IA	\$9,000,000	\$9,000,000
West Iowa Bank	Laurens, IA	\$9,000,000	\$9,000,000
IPAIT	Des Moines, IA	\$100,000	\$100,000
Drainage warrants	County	\$3,000,000	\$3,000,000

It was moved by Ives, seconded by Siepker that the General Assistance Director consult with the Board of Supervisors before authorizing any expenditure in excess of \$500.00 for services in accordance with the County General Relief Ordinance. The County Engineer shall be limited in commitments and/or expenditures in excess of \$20,000. Ayes all, motion carried.

Supervisor Peters was appointed as County Farm Manager upon motion of Ives, seconded by Dewey. The manager shall have Power of Attorney to sign for the county in all matters pertaining to the county farm, specifically all Farm Service Agency and government program papers. Ayes all, motion carried.

On motion of Siepker, seconded by Peters the following resolution was submitted for adoption. After consideration the chairman called the question with the following vote recorded: ayes – Siepker,

Peters, Ives, Dewey, Stauter; nays – none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION – COUNTY ENGINEER FOR COMPLETION OF WORK 2015 -01- #3

BE IT RESOLVED by the Board of Supervisors of Pocahontas County, IA that Jack Moellering, P.E., county Engineer be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certified completion of work and final acceptance thereof in accordance with the plans and specifications therefore in connection with all Farm-to-Market construction projects of this county.

It was moved by Ives, seconded by Dewey to adopt and authorize the Chairman to sign the following Acquisition of Right of Way to comply with the provisions of the 1970 Uniform Relocation Assistance and land Acquisition Policies Act, as amended by Title IV of the Surface Transportation and uniform Relocation Assistance Act of 1987, the Board of Supervisors of Pocahontas County, IA furnishes the following assurances to the Iowa Department of Transportation:

- (1) It is the policy of Pocahontas County to acquire right-of-way in accord with Title III of said 1970 Act as amended by Title IV of the Surface Transportation and Uniform Relocation Assistance Act of 1987, and applicable state laws.
- (2) It is the policy of Pocahontas County to provide relocation assistance benefits in accord with Title III of said 1970 Act as amended by Title IV and applicable state laws.
- (3) The above named county will contact the Iowa Department of Transportation for assistance as needed to assure compliance with applicable laws which are summarized in the instruction entitled Uniform Manual, Real property Acquisition and Relocation Assistance.

It was moved by Peters, seconded by Siepker to adopt the following resolution. The Chairman called the question with the following vote recorded: ayes – Siepker, Peters, Ives, Dewey, Stauter; nays – none. Whereby the Chairman declared the resolution duly adopted to-wit:

Resolution 2015-01-#4 – Auditor to Make Partial Payments

WHEREAS, Section 314.4 of the Code of Iowa allows for partial payment to be made on highway contract work during the progress thereof, and

WHEREAS, SF 346 requires interest to be paid to contractors starting 14 days after receipt of request for payment, and

WHEREAS, it is sometimes more than 14 days between Board of Supervisors meetings when claims are paid,

NOW THEREFORE BE IT RESOLVED that the County Auditor is hereby authorized to pay estimates for highway construction and/or maintenance work done under contract, upon certification by the County Engineer.

It was moved by Siepker, seconded by Dewey to appoint Auditor Bunda and Supervisor Ives to serve on the *Courthouse Committee*. Ayes all, motion carried.

It was moved by Ives, seconded by Peters to appoint Supervisor Dewey and Auditor Bunda to serve as the *general liabilities and workers compensation insurance committee* for the county. Ayes all, motion carried.

The following persons were reappointed to the *Health Insurance Committee*: Supervisor Dewey, Sarah Winkler, Sherri Richardson, Jack Moellering, Robert Enockson, Dennis Devereaux upon motion of Ives, seconded by Peters. Ayes all, motion carried.

James C. Hudson was reappointed as *Drainage Attorney* upon motion of Ives, seconded by Dewey. Ayes all, motion carried.

It was moved by Dewey, seconded by Ives to make appointments to the following committees. Ayes all, motion carried.

Upper Des Moines Opportunity and Northwest Iowa Tourism Council - Supervisor Siepker; *Second Judicial District Dept. of Corrections* -----Supervisor Peters as delegate; Supervisor Ives as the alternate. *Workforce Development – Service Area V* is Supervisor Siepker; *Youth Emergency Services Center Board* is Supervisor Stauter; *Community & Family Resources* is Supervisor Stauter.

The following appointments to mental health service agencies were made upon motion of Ives, seconded by Peters. Ayes all, motion carried. *Community Social Services Board* – Supervisor Siepker.

It was moved by Dewey, seconded by Peters to approve the appointments for the following agencies: *County Emergency Management Administrative Board* is Supervisor Dewey; *County E-911 and LEPC Administrative Board* is Supervisor Dewey. MIDAS Council of Governments: *Board of Directors and Finance Committee* is Supervisor Ives; *Board of Directors – City Rep.* is Eric List, City Administrator; and *Board of Directors* is Supervisor Peters. *Pocahontas Co. Solid Waste Commission* is Supervisors Ives and Peters. *Courthouse Security Commission* is Supervisor Ives; *Safety Committee* is Supervisor Dewey. *Interim Committee Jt. DD 181* is Supervisors Stauter and Siepker; *Iowa Drainage District Association Voting delegates* at the Annual Mtg. is Supervisors Ives and Peters; MIDAS Hazardous Materials Response Commission is Supervisor Dewey; *Liaison to Co. Conservation Board* is Supervisor Stauter; *Liaison to Co. Fair Board* --Supervisor Stauter. Ayes all, motion carried.

Mel Bierl was reappointed *County Weed Commissioner* upon motion of Dewey , seconded by Peters. Ayes all, motion carried.

It was moved by Ives, seconded by Peters to reappoint Roger Eichelberger to another five (5) year term to expire December 31, 2019. Ayes all, motion carried.

Supervisor Ives moved to suspend the reading of the minutes at the meetings. Item not on the agenda the motion was dropped. Supervisor Ives requested a listing of claims to be paid sent with the agenda. Auditor Bunda advised the claims listing on Friday will not be inclusive and the actual claims to be allowed will be provided as customary during the meeting.

Jack Moellering, County Engineer presented the HWY 15 detour reimbursement for Pocahontas County. It was moved by Ives, seconded by Dewey to authorize the chairman to sign the final disposition providing a payment of \$2,006.17 for Pocahontas County. Ayes all, motion carried.

Moellering provided additional information for county bridges in need of repairs as informational items.

It was moved by Ives, seconded by Dewey to approve a wage increase of \$2.00 per hour for Gail Morgan. She has completed her probation of 1040 hours. Her rate of pay will be \$15.12 per hour effective December 15, 2014. Ayes all, motion carried.

It was moved by Dewey, seconded by Ives to authorize the chairman to sign a letter to Tammy Grittmann of Iowa Homeland Security & Emergency Management confirming the county did not provide payment to those persons serving on the Hazard Mitigation Committee for updating the county manual. Ayes all, motion carried.

It was moved by Dewey, seconded by Peters to acknowledge receipt of the following Manure Management Plans: (1) Nehman's facility ID # 59264 located in the NE SE, Section 1, Williams Township, Calhoun County with Nutra Tech, LC as the owners and Rusty Kosky as the contact person; (2) FMP III, Wernimont #1 South facility ID # 65117 ;located in SW SE, Section 18, Cedar Township with FMP III, LLP as owners and Rusty Kosky as the contact person. Ayes all, motion carried.

Supervisors Weekly Reports: All supervisors attended the D.D. 21 hearing on the engineer's report. Supervisor Dewey also attended the Safety meeting. Ives attended the Solid Waste Commission meeting.

The board adjourned on motion of Siepker, seconded by Peters.

Louis Stauter, Chairman

Margene A. Bunda, County Auditor

