

Supervisors Room, Courthouse

Pocahontas, IA September 23, 2014

The Board of Supervisors of Pocahontas County, IA met in regular session pursuant to adjournment.

Members present: Chairman Vincent L. Triggs, Louis Stauter, Paul Beneke, Jeffrey K. Ives, Ed Dewey.

The minutes of September 16, 2014 were approved as read on motion of Dewey, seconded by Beneke. Ayes all, motion carried.

The tentative agenda was approved as amended on motion of Stauter, seconded by Ives to include Ann Beneke, County Attorney and Ashley Bennett, Asst. County Attorney to discuss the audit of the county.

The Board met telephonically with the Calhoun County Board of Supervisors as Jt Trustees of Jt Drainage District 173-67 and Jt. Drainage District 35-37 to approve the payment of claims submitted by I & S Group of Storm Lake for engineering services and approve Change Order #2 and approve Pay Estimate No. 3 for Jt. Drainage District 35-37 contract. The minutes are recorded in the appropriate drainage records.

It was moved by Beneke, seconded by Dewey to acknowledge receipt of the Manure Management Plans as follows: (1) Cummins Finisher Farm – facility ID # 64965 located in SW N, Section 34, Rush Lake Township, Palo Alto County with M Holdings, LLC as the owner and Dwain Bankson as the contact person; (2) Shimon Finisher Farm – facility ID # 65489 located in the NE NE, Section 9, Roosevelt Township, Crestview Farms, LLC as the owner and Dwain Bankson as the contact person. Ayes all, motion carried.

Auditor Bunda advised the Board of a telephonic conversation and faxed request with Don Linnan, owner of property with leased Quonset buildings of Pocahontas County. Linnan is requesting, due to unexpected illness, an extension of three (3) months of the current Lease Agreement with the rent to remain at the current rate. It was moved by Beneke, seconded by Stauter to grant the extension of the current lease agreement with the rent to remain at the current rate. Ayes all, motion carried.

It was moved by Dewey, seconded by Ives to approve the change of status from part-time to full time employment for Jill Hubbell, Secretary for County Conservation and to approve the salary to be set at \$28,600.00 to be effective October 1, 2014. Ayes all, motion carried.

Ann Beneke, County Attorney and Ashley Bennett, Asst. County Attorney advised they will need a budget amendment. There were changes to the operation of the county attorney's office following the submission of the county attorney budget which causes a shortfall in the salary line for Ann Beneke as County Attorney. In addition there have been additional purchases made for the new office established

in the Community Services building, summer intern, and fall conference for Ashley Bennett. The board concurred it is the customary practice to have one budget amendment each year and will assure proper funding for said budget.

Ann Beneke, County Attorney advised the County Audit has been placed on line and there are some things to be addressed in a prepared statement read by Ashley Bennett, Asst. County Attorney. Supervisors Ives agreed to prepare a job description for a drainage clerk for the board to employ such person and that the board follow Code Section 468.214 for the collection of drainage assessments. Requested of Auditor Bunda the documentation of the close-out of the COPS grant relative to the Pictometry services performed and the letter from the IRS relative to the late filings of the W2 and 1099 for FY 2012.

Jack Moellering, County Engineer presented the Detour Agreement for the culvert replacement on HWY 7 for Drainage District 29. It was moved by Stauter, seconded by Beneke to approve the planned detour and authorize the chairman to sign. Ayes all, motion carried.

Moellering has a request from Longlines to lay a fiber cable from Laurens to the Humboldt County line. The fiber will be laid by boring and will come into the town of Pocahontas from the south. They prefer to lay the cable four (4) foot in depth and four (4) feet into the roadway itself. As there will be many drainage districts involved as well as private tile it is necessary for the county to have an inspector present with the cost to be the responsibility of the company. Supervisors Stauter indicated willingness to provide the inspection for the county with further information of the length of time for the project and a cost of his services would need to be considered.

Sherri Richardson, Office Manager of the Public Health Office indicated they have purchased smaller paper shredders in the past and they are unable to handle the volume of shredding necessary for this office and have been using the large county shredder for several months. Richardson has obtained a quote on two different models one for \$4400 and \$3500 from Office Elements of Storm Lake. It was moved by Ives, seconded by Dewey to authorize the purchase of the \$3500.00 shredder for the PHN office. Ayes all, motion carried.

Richardson advised the board the dehumidifier in the storage area in the basement has been broken and rigged in an attempt to make it function. As a result they have had product damaged and made unusable. The board indicated a new humidifier will be purchased.

Sid Enockson, Dispatch Supervisor presented the telephone bids for the sheriff's office. He advised he had prepared a spec sheet of the departments needs for the phone companies to prepare their bids. The bids are as follows: (1) Scott Technologies and Telecom of Emmetsburg bid \$8,253.68 with no need to rewire the office; (2) Northwest Communications of Havelock bid \$7,274.16 plus \$3,710.00 for wiring of the office for a total of \$10,984.16; (3) Midwest Technology Services of Graettinger bid \$9,926.44 with no wiring needed; (4) Electronic Specialties of Algona bid \$5,983.04 with no wiring needed; (5) Windstream of Des Moines, with Doug Jenson as local representative bid a lease

agreement of \$234.76 per month with a total of \$14,100.00 for a five(5) year contract Enockson advised they companies have different company brands however the functionality is similar and what they are looking for. The Sheriff's office would be going away from the T1 phone line and incur the expense of the three individual analog lines and a fax line. Russ Jergens, EMA Director inquired if the EMA phone would continue to ring in the sheriff's office. Enockson advised the sheriff's office would be purchasing 16 new phones and that does not include one for the EMA. The board advised they wanted to consider the phone system for the entire building and questioned the need for the expense of two phone systems. Doug Jenson, Windstream representative advised he was aware that with their home office being located in Des Moines their installation costs would be higher. He also noted the fact that the local Century Link office is unable to provide digital service as the equipment has not been updated for many years. It was moved by Dewey, seconded by Beneke to table action for one week to see what is going to happen with the rest of the phone system. Ayes all, motion carried.

Russ Jergens, EMA Director advised he has been contacted by a lady from the Spirit Lake area that she will be the FEMA representative for our area regarding the flooding in June.

Jack Moellering, County Engineer advised he confirmed that Schoon of Cherokee will be doing the boring for the Longlines fiber cable from Laurens to Pocahontas; Control Cable of Wisconsin will be completing the boring of the cable from Pocahontas to the Humboldt County line all one mile south of HWY 3. It was moved by Dewey, seconded by Beneke to authorize the chairman to sign the permit with Longlines. Ayes all, motion carried.

Auditor Bunda inquired if the board wanted to participate in the membership of the Iowa Wind Energy. It was moved by Beneke, seconded by Ives to authorize the \$300.00 membership renewal. Ayes all, motion carried.

The following claims were audited and allowed: Claims paid 9/23/2014

A & M Laundry	Shop towels	66.86	1
A Plus Auto Glass	repairs	185.75	2
A T & T	phone	186.30	2
Acme Tools	battery packs	104.99	1
Adv. Systems Inc.	Copies/maintnc	291.87	1
Adventureland Inn	lodging	353.92	2
Alliant Energy	util	63.38	1
Alpha Wireless	radio reprs	121.67	1
Client	chore service	85.00	1
APCO	register-Enockson	75.00	1
B & K Embroidery	clothing	38.00	1
Black Hills Energy	gas	144.85	3
Karen Sue Brown	Quonset rent	800.00	2
Jackie Bunda	mileage	33.50	1
Calhoun Co REC	security light	55.21	1
Sue Cash	mileage	105.00	1
CID	supplies	234.40	1
CenturyLink	phone	2426.66	14
Client	chore service	50.00	1

Jill Conlin	miles/exp	321.00	2
Contech	15" CMP	10008.48	1
Michael Crosgrove	reimb miles	135.00	1
CVS Flags	flags	228.60	1
Dist III Auditor	dues	35.00	1
Electronic Specialties	parts	1441.71	4
Robert Enockson	expenses	68.50	1
Farm & Home	supplies	316.72	7
Great Am. Fin.	copier lease	70.73	1
City of Havelock	RUT/FTM Transfer	645.35	1
Michael Hayek	mileage	48.00	1
Humboldt Co Sheriff	house prisoners	100.00	1
HyVee	medical supplies	87.77	2
IA Enviro Health Asso	register	125.00	1
IACCB	register	250.00	1
IA Lakes Elec	util	830.92	1
ILEA	register	60.00	1
NENA	register	100.00	1
ISU Extension	register	245.00	1
Russ Jergens	mileage	124.00	1
Johnston Auto	batteries	234.06	1
Kenneth Kroska	reimb miles	140.00	1
L&D Ag Service Inc	clutch	332.56	1
Bob Lampe	expenses	60.99	2
Eric Lantz	plug cistern	300.00	1
Brian Larsen	meals/expenses	141.38	1
Donald Linnan	Quonset rent	800.00	2
Roger Linnan	Quonset rent	800.00	2
Mail Servcs	print/mail notices	236.99	2
Martin Marietta	Rdstone	1525.46	1
Mediacom LLC	internet	189.95	1
Menards	supplies	239.40	1
The Messenger	ad	86.00	1
MidAmerican Energy	util	76.41	1
Napa Auto Parts	parts	71.35	2
Nat'l Assoc of Co.	dues	450.00	1
Northwest Comm	web hosting	187.90	2
NW IA Youth Emerg.	shelter	900.00	1
Office Elements	supplies	316.06	7
Owens-King Co	August SIR	149.40	1
City of Palmer	utilities	1922.17	1
Pitney Bowes	machine rent	147.00	1
PJGreufe & Asso	HR train/handbook	1500.00	1
City of Plover	RUT/FTM transfer	1151.36	1
Poca Co Home Care	services	6996.00	2
Poca Co Waste	rural waste	8766.97	1
Poca Equip	parts	91.04	1
Pocahontas Lumber	supplies	115.53	1
Poca Ofc Supply	Supplies	5.90	1
Poca Postmaster	postage	595.00	1
Poca. St. Bank	rent	200.00	1
Radar Road Tec	radar certify	210.00	1
Ray's Plumb/Heat	parts/labor	358.00	1
Brian Reis	meeting expenses	10.00	1
Richardson's Serv	Maint	87.57	1
Vicki Ricklefs	mileage	86.50	2
Client	services	60.00	1

Scott Tech	4th qrt	158.54	1
Seiler Appl	vacuum breaker	90.00	1
Kathy Simacek	mileage	78.50	1
Machine Shop	servcs	372.88	3
Sale Barn	towing fee	125.00	1
Jim Tjaden	well closure	400.00	1
USPS Hasler	meter funds	300.00	1
Karen Vader	mileage	75.50	1
City of Varina	RUT FTM transfer	331.16	1
Wieston Ag S	road crossing	2840.81	1
Windstream	data	129.80	1
Woods	supplies	109.07	2
YSNCI	shelter service	513.15	1
Polly Zaugg	mileage	66.50	1
Grand Total		55796.00	

Supervisors Weekly Reports: Triggs attended the Jt D.D. 181 Annual meeting. Beneke attended the Jt D.D. 181 Annual meeting, Homeward Housing annual meeting, and MIGP regional economic development meeting. Stauter attended the Yes Center board meeting and Jt D.D. 181 Annual meeting. Dewey attended the HCA board meeting and drainage concerns. Ives attended the JT. D.D. 181 Annual meeting and the Rolfe Fire board meeting.

There being no further business the board adjourned on motion of Dewey, seconded by Ives.

Vincent L. Triggs, Chairman

Margene A. Bunda, County Auditor