

Supervisors Room, Courthouse
Pocahontas, IA August 12, 2014

The Board of Supervisors of Pocahontas County, IA met in regular session pursuant to adjournment.

Members present: Chairman Vincent L. Triggs, Louis Stauter, Paul Beneke, Jeffrey K. Ives, Ed Dewey.

The minutes of August 5, 2014 were approved as read on motion of Dewey, seconded by Ives. Ayes all, motion carried.

The tentative agenda was approved as amended on motion of Beneke, seconded by Stauter to include approve wage for new hire. Ayes all, motion carried.

Tom Grau, Economic Development Director presented the updated Strategic Plan of the Pocahontas County Economic Development Commission prepared by Rand Fisher of the Iowa Area Development Group. Grau advised the original three year plan was prepared in 2012 and this year the commission advanced the revised plan. The mission statement and action statements were noted. The Commission has defined four key objectives with the first being to Support Existing Business & Industry, Identify & Prepare for New Economic Opportunities, Enhance Community and County Attractiveness & Quality of Life, and Strengthen PCEDC for Future Success. Grau noted the plan addresses the importance of the commission, organization and community members work together to note accomplishments and identify emerging needs as well as opportunities to be seized PCEDC. The annual letter to businesses for private donations each year finds new donors coming on board with their financial support of the Commission's efforts. The Commission carefully prepares and manages a budget each year to accomplish the objectives defined in this Strategic Plan while maintaining the funds necessary to respond to an opportunity as it presents itself. Grau thanked the Board for their support in moving Pocahontas County forward and the importance of communicating thoughts, ideas, and concerns to help him to do the job as director.

Barb Smith, Chairperson of Housing Corp of Northwest Iowa and Alex Leu advised the board the Laurens Foundation will purchase the house of \$1,000.00 and pay the closing costs and are preparing to have the house deconstructed to make a green space to enhance the area around the park and swimming pool. The appliances have been advertised for sealed bids and that money will be given to the county as well as the \$1,904.85 currently left in the administrative fund will be given to the county. There was discussion of auctioning the house with Smith noting the Carrie Woodley of Woodley Realty has said the house has no value and it does not make sense to spend more money without assurance of a positive outcome and the possibility of a nuisance declaration by the City of Laurens. The Board advised the Corp is owner and to dispose of the house as their board determined.

Russ Jergens, EMA Director advised he had not received his wage increase as was stated in the EMA budget. He noted he had asked the auditor why he had not received his increase. Auditor Bunda advised each department submits a letter of the wages for their department that is approved by the board for the auditor to prepare payroll for the new budget year. In reviewing the payroll letters there was no letter from EMA. Jergens told the board the wages affect the grant monies returned to the county for the position. Supervisor Dewey advised there had been a salary increase approved for Jergens according to the budget as the

duties of Safety Director was given to the EMA Director. Jergens requested a copy of the letter submitted prior year prepared by Hamp.

It was moved by Dewey, seconded by Ives to acknowledge receipt of the following Manure Management Plans: (1) Maneman facility – ID # 56694 located in SE NE, Section 21, Dover Township with Robert Mmaneman as owner and contact person; (2) Cedar Creek Livestock facility – ID # 66271 located in NW NE, Section 25, Dover Township with Cedar Creek Livestock LOLC as owner and mark Wells as the contact person. Ayes all, motion carried.

It was moved by Beneke, seconded by Stauter to approve the wage of \$19.50 per hour for Kristin Weiss, RN new employee with Public Health effective August 4, 2014. Ayes all, motion carried.

Jack Moellering, County Engineer advised the board upon investigation has determined a right of way survey for the entire county would be costly. The discussion was a result of a draft ordinance to address the misuse of road right of way in Pocahontas County. Jeff Krueger, Surveyor was present and advised there are few roads that would have less than 66 foot right of way. The board concluded that the landowner/tenant knows approximately where the right of way begins. The board will advise the county attorney to insert additional language into the draft ordinance for their consideration.

It was moved by Beneke, seconded by Stauter to authorize the chairman to sign the contract with Godberson-Smith for the bridge replacement 5/8 Bellville Township. Ayes all, motion carried.

It was moved by Beneke, seconded by Dewey to authorize the chairman to sign the contract with Godberson-Smith for the bridge replacement 15/16 Cummins Township. Ayes all, motion carried.

Auditor Bunda advised the EMS Grant application has been prepared by Dan Paulsen, EMS Director for FY2015 in the amount of \$6,339.00 for training needs. It was moved by Stauter, seconded by Dewey to approve the grant and complete the electronic filing by the auditor. Ayes all, motion carried.

The board reviewed the new 28E Agreement with Humboldt County for the sharing of Environmental Health services to reflect the change from a full time position to part-time position with the food inspections being removed from the county's responsibilities. It was moved by Ives, seconded by Beneke to approve the agreement to be signed by each of the board members. Auditor Bunda advised the agreement will be recorded and filed with the Secretary of State. Ayes all, motion carried.

Auditor Bunda advised she has a quote of \$4,122.28 from Midwest Technologies of Graettinger to install additional CatV wiring in the building to complete proper mounting of the wireless internet within the Courthouse and Community Services' building. He will also trace the problem with the phone in the treasurer's office use at the drivers license station. This company comes with recommendations of our computer company and other counties as a reputable installer. It was moved by Beneke, seconded by Dewey to approve the quote for the installation. Ayes all, motion carried.

Auditor Bunda noted it is time to renew our license with Symantec the antivirus protection for our computer system. Solutions has been dissatisfied and we have experienced here in Pocahontas County less than optimum service of the product. Solutions upon a lengthy

test and comparison is recommending the switch to Webroot as our security that uploads to the Cloud and the licensure process is not in bundles but as needed at a lesser cost. It was moved by Stauter, seconded by Beneke to authorize the purchase of \$1,228.25 for the purchase of Webroot and licensing for 35 units. Ayes all, motion carried.

It was moved by Ives, seconded by Dewey to approve the Drainage Petitions for D.D. 41, Br 11 & 12 in Swan Lake Township and for D.D. 11 in Cummins Township and to appoint Bolton & Menk, Inc of Spencer as the drainage engineer. Ayes all, motion carried.

It was moved by Stauter, seconded by Beneke to approve Change Order No. 1, for FEMA Repairs on Jt D.D. 181 and Drainage District No. 60 to reduce the contract by \$4,402.72 as a result of work/material not needed for a final price of \$225,466.68 for this project. Ayes all, motion carried.

The following claims were audited and allowed:

A & M Laundry	shop towels	66.86	1
A T & T	phone	153.81	2
Advanced Systems	copier lease	141.41	1
Adv. Systems Inc.	Copies/maintnc	142.39	1
Ag Partners LLC	fuel	1065.92	2
Alexander, Pat	expenses	351.45	4
Alliant Energy	util	195.24	1
Alpha Wireless	supplies	447.57	2
Alta Implement	parts	151.02	1
Client	chore service	125.00	1
Arnold Motor	Restock parts	767.00	1
Bargen Inc	crack repr proj	91114.80	1
Bob Barker Co.	jail supplies	188.22	2
Benefits Inc	form 720	50.00	1
Ann Beneke	Co Atty Exp	3337.88	1
BlueTarp Financial	parts	157.36	1
BVCo. Journal	publish minutes	354.25	1
Margene Bunda	mileage/exp	635.72	2
Calhoun Co REC	int lts	54.92	1
Campbell Supply	parts	177.10	1
Carex Health	med supplies	260.00	1
L A Carlson	CMP/band	1862.63	1
Carpenter Uniform	Uniforms	182.64	1
client	chore service	125.00	1
CID	supplies	763.70	2
CenturyLink	phone	19036.55	45
Cintas	first aid kit	288.85	1
Comm & Fam Resource	care	2526.00	1
Jill Conlin	phone	50.00	2
Contech Eng	CMP,bands	10327.40	1
Cost Advisory Serv	cost recovery	3950.00	1
Orene Cressler	mileage/exp	149.53	1
Betsy Dahl	miles/phone	384.70	3
Dataline Asso.	toner	860.00	1
IRS	Qtly tax	96.00	1
Deyta LLC	HHCahps fee	90.00	1
Doolittle Oil	supplies	251.20	1
Electronic Spec.	parts	260.60	1
Everttek	Internet	40.18	1
Farm & Home	supplies	433.07	5
Diane Ferguson	miles/phone	304.49	4
Fitzpatrick Auto	switch	49.36	1
City of Fonda	util	89.24	1
Gateway Hotel	conference	99.68	1
Genesis Dev.	custodial serv	750.00	1
City Gilmore City	util/GC	53.00	1
Great Am. Fin.	office equip	70.73	1
Grell Roofing LLC	CH roof	55000.00	1
Karen Halder	mileage	115.00	1
Heartland Paper	supplies	274.13	2
Steven Henderson	meals	29.11	1
Client	chore service	90.00	1
Keith Hoffman	mileage	17.00	1
Holiday Inn	lodging	155.68	1
Client	chore service	125.00	1

HSEMD	conference	125.00	1
IState Truck	switch	47.72	1
IA All. Home Care	dues	615.00	1
IA Dept Publ Safety	terminal billing	1380.00	1
ICEA	training	145.00	1
ID Zone	ID cards	53.76	1
IMWCA	workers comp	7161.00	1
Interstate All Battery	batteries	53.87	1
IA Prison Ind	signs	64.50	1
ISS & DA	training	500.00	1
Russ Jergens	expenses/mileage	518.73	4
Francis Kelly	mileage	17.00	1
Bob Lampe	postage	15.54	1
Brian Larsen	meal	8.01	1
Client	services	50.00	1
Laurens Municipal	util	877.23	2
Laurens Sun	publish	744.50	2
Alex Leu	chairs	40.00	1
Maintainer Corp. of IA	receiver	1675.37	1
Robert Maneman	plug well	400.00	1
Mangold Environ	postage	83.00	1
Martin Marietta	Rdstone	780.76	1
Mediacom LLC	digital equip	6.42	1
The Messenger	advertise	44.00	1
MidAmerican Energy	Util	93.59	1
Midwest Wheel	parts	53.20	1
Molly Montag	fuel	23.00	1
My Laurens Inc	Econ Dev ads	100.00	2
Myron Corp	notices	316.34	1
Napa Auto Parts	parts	60.82	2
Northwest Comm	int & 911	1439.80	7
NW IA Youth Emerg.	detention services	675.00	1
Robert O Nystrom	mileage	10.00	1
Office Elements	supplies	1036.28	13
Office Systems	equip maint	48.00	1
Owens - King Co	July SIR	204.30	1
Palmer Mutual Tel	911 access	314.92	1
City of Palmer	Utilities	75.00	1
Pilot Tribune	ads	79.12	1
PJGreufe & Assoc	HR audit/train	4000.00	1
Poca Co Health Depart	assess	15.50	1
Poca Co Waste	rural waste	8766.97	1
Poca Co Aud	phone	119.27	3
Poca Co Sec Rd	fuel	1475.57	1
Poca Co Sec Rd	ph error correct	877.68	1
Pocahontas Co.	investigation fund	456.79	1
Poca Equip	parts	976.73	1
Poca Ford	maintenance	51.79	1
Pocahontas Lumber	supplies	42.74	1
Pocahontas Manor	meals	700.00	1
Poca Ofc Supply	Supplies	156.26	2
Poca Sales & Serv	maintenance	728.34	2
Poca State Bank	checks	401.33	1
City of Pocahontas	Util	2982.03	7
Powers Funeral Home	autopsy transport	405.00	1
Prairie Meadows	lodging/meals	306.60	1
Prinsco Inc	elbows,couplers	410.68	1
Pro Cooperative	Supp/Servcs	38319.61	1
RAM Systems	Maint	535.00	1
Record Democrat	publish	1947.97	5
Sue Reigelsberger	mileage/meal	318.99	1
Reserve Account	postage	500.00	1
Sherri Richardson	miles/phone	99.35	3
Richardson's Serv	Maint	55.15	1
Rolfe Area Market	empl. meeting meal	700.00	1
City of Rolfe	util	28.49	1
Rubber Inc	parts	70.16	1
Sam Smith	mowing	120.00	1
Client	services	80.00	1
Sec. of State	IVoter maint.	748.04	1
Seiler Appl	dryer/sink repair	804.00	2
Mike Sexe	investigate	224.20	1
Share Corp	supplies	91.60	1
Solutions	support	14608.37	2
David Stall	expense/miles	693.39	4
US Postal Service	envelopes	1486.95	1

State Medical Examiner	autopsy	1567.50	1
Summit Hill Cemetery	care of graves	200.00	1
Superior Signals Inc	strobe	182.12	1
Client	chore service	45.00	1
U S Cellular	phone	172.24	3
UDMO	1st qtr allocate	3500.00	1
US Bank Equip Fin	equip lease	81.27	3
Vanguard	maintenance	7250.00	1
Verizon	cell chgs	112.52	2
Alice Warner	advocate	88.70	1
Webster Co Auditor	Dist rent	381.52	1
Wellmark	3rd party EOBs	930.00	1
Western IA Tourism	FY15 matching funds	500.00	1
Gregg White	plug cistern	300.00	1
Windstream	911 & data	360.36	3
Woodfor Equip	parts	872.44	3
Woods	supplies	93.30	3
Youngs Computer	upgrade computers	630.00	1
Ziegler	parts	3097.33	1
Grand Total		323443.02	

Supervisors Weekly Reports: Triggs attended D.D. 62 completion hearing, attended Employee Appreciation Day, and met with contractor. Beneke attended the D.D. 62 completion hearing, Employee Appreciation Day, and Economic Development Commission meeting. Stauter attended the D.D. 62 completion hearing, Employee Appreciation Day, Art Project, Fonda School building meeting, and met with Gary & Jon and MidAmerican on D.D. 29 cleanout. Dewey had not meetings. Ives attended D.D. 62 completion hearing, Employee Appreciation Day, met with contractor for courthouse repairs.

There being no further business the board adjourned on motion of Dewey, seconded by Beneke.

Vincent L. Triggs, Chairman

Margene A. Bunda, County Auditor