

Supervisors Room, Courthouse
Pocahontas, IA June 30, 2015

The Board of Supervisors of Pocahontas County, IA met in regular session pursuant to adjournment.

Members present: Chairman Louis Stauter, Clarence Siepker, JoAnn Peters, Jeffrey K. Ives, Ed Dewey.

The minutes of June 23, 2015 were approved as presented on motion of Siepker, seconded by Peters. Ayes all, motion carried.

The tentative agenda was approved on motion of Dewey, seconded by Ives to include discussion of a second contact person for Century Link. Ayes all, motion carried.

Don Etler, P.E. with Bolton & Menk, Inc. of Spencer presented the Engineer's Report for D.D. 41, Br 22 Improvements noting this report utilized the 1986 report resulting from two petitions filed with one by landowners and one from the City of Laurens requesting financial assistance from the district for a pending storm sewer improvement. The recommendation of this report will have no reliance on a relief tile. The City of Laurens will not be a part of this project. It was moved by Siepker, seconded by Peters to tentatively accept the Engineer's Report and set the hearing for 1:30 P.M. on Tuesday, August 18, 2015. Ayes all, motion carried.

Lisa Peterson, County Social Services advised she and Supervisor Siepker attended a joint meeting with Humboldt and Wright County's representatives to discuss the new changes for the Mental Health Advocate position. The legislative changes to Iowa Code 229.9A become effective July 1, 2015 and require the person serving in this capacity prior to July 1, 2015 be appointed and compensated at a wage no less than prior to July 1, 2015. The three counties have shared the services of the Mental Health Advocate the past several years and the sharing of these services will continue. It was agreed by the three counties that the Advocate will be employed by Pocahontas County; with full administrative oversight of the position by the Pocahontas County Coordinator of Disability Services. It was moved by Ives, seconded by Peters to approve the hiring of Alice Warner as the Mental Health Advocate effective July 1, 2015 at the hourly rate of \$18.25 per hour not to exceed 33 hours per month for the three member counties. Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker to approve the termination of Deb Hudson, Jail Supervisor effective June 22, 2015. Ayes all, motion carried.

It was moved by Dewey, seconded by Ives to approve the FY2016 wages for the non-union and the union employees as follows:

The elected officers wages were previously approved as recommended by the Compensation Board as follows: County Attorney Ann Beneke, \$61,899; County Sheriff Robert Lampe, \$71,185; County Auditor Margene Bunda, County Treasurer Sarah Winkler, County Recorder Mike Bollard each to receive \$53,338; Board of Supervisors \$26,730 each with the chairman to receive an additional \$1,000 for the year.

County Engineer, Jack Moellering, \$88,995; Asst. to the Engineer/Drainage Clerk: Gary Atherton, \$32.51/hr; Maintenance Superintendent: Don Cirks, \$66,747; Shop Foreman: Kelvin Aljets, \$53,397; Auditor's Office: Karen Halder, \$15.30/hr.; Karen Fagerness, \$15.30/hr.; Deputy Treasurer: Julie Waterman, \$42,671; Tax Deputy: Denise Krischel, \$37,336; Rita Sennert, \$35,945; Chief Deputy Sheriff: Brian Larsen, \$60,507; Deputy Recorder: Catherine Frerk, \$45,337; Conservation Director: Brian Reis, \$62,400; Operations Supervisor: Kyle Scheidegger, \$52,700; Mnt Tech: Joe Zeman, \$38,800; Roadside Biologist: Aaron Samuelson, \$31,400; Naturalist: Corinne Peterson, \$35,800; Jill Hubbell \$29,500; Public Health Adm: Diane Ferguson, \$26.53/hr.; Betsy Dahl, \$20.50/hr.; Kelly Metzger, \$21.00/hr; Sherri Richardson, computer operator, \$22.92/hr.; Environmental Health Specialist: David Stall, \$16.65/hr; Human Services: Orene Cressler, \$14,094; Administrative Assistant: Kelly Jepsen, \$16.32/hr.; Service Coordinator: Lisa Peterson, \$43,860.; Marilyn Myers, \$9.00/hr.(paid by claim); Veterans Affairs: Orene Cressler, \$21,141; Veterans Affairs Commissioners, \$50.00/meeting. Custodian: Robert Harrison, \$16.30/hr.; Weed Commission: Mel Bierl, \$4,050/yr; Zoning Administrator:(vacant); Assistant County Attorney: Ben Meyer, \$61,200; Secretary Vicki Truog, \$15.60/hr. Home Care Aide Agency: Director/Case Manager; Jill Conlin, \$49,925; Office Manager: Beverly Trumpold, \$49,613; Vicki Ricklefs, \$36,820; Kathy Simacek, \$18.25/hr.; Karen Vader, \$17.15/hr.; Jackie Bunda, \$16.95/hr.; Paulette Zaugg, \$16.10/hr.; Sue Cash, \$14.50/hr.;

Jamie Wolcott, \$13.75/hr. Assessor (no longer published), PCEDC Executive Director: Tom Grau, \$80,376; EMA/911 Coordinator: Russell Jergens, \$40,310.

The Sheriff's and Secondary Road Departments union personnel wages for FY 2016 approved pursuant to the Collective Bargaining Agreements as follows: Union personnel Sheriff's Dept: Deputy Steven Henderson, \$60,257; Deputy Brian Runneberg, \$56,948; Sergeant Steve Nelson, \$58,728; Deputy Joshua Hammen, \$56,948; Deputy Weston Van Donge \$56,948; Office Deputy Charlotte Carlsen, \$53,389; Communications Supervisor Robert Enockson, \$16.30/hr.; Jail Floor Supervisor (vacant), \$16.30/hr.; Dispatchers/clerk/jailer: \$15.42/hr.; afternoon shift, \$15.52/hr.; night shift, \$15.67/hr.; Pt-time transport officer, \$13.00/hr. Union personnel of Secondary Road Dept.: Tile Crew, \$19.32/hr.; Equipment Operator, \$19.32/hr.; Patrol Operator/Truck Driver, \$19.05/hr.; Inventory Clerk, \$19.05/hr; Sign Technician, \$19.24/hr.; Shop Operations Assistant, \$19.15/hr; Mechanic I, \$20.29/hr.; Mechanic II, \$19.72/hr; Inspector I, \$19.72/hr.; Inspector II, \$19.43/hr.; Secretary/Bookkeeper, \$19.05/hr.

RESOLUTION 2015-06-#21

WHEREAS, it is desired to make appropriations for each of the service areas and the departmental budgets within the fiscal year beginning July 1, 2015 in accordance with Section 331.434.(6) of the Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County, IA as follows:

Section 1. The amounts by department within a service area on the following schedule are hereby appropriated from the resources of each fund as designated.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department to make expenditures or incur obligations of the funds effective July 1, 2015.

Section 3. In accordance with Section 331.437 of the Code of Iowa, no department shall expend or contract to expend any money or incur any liability in excess of the amounts appropriated by this resolution.

Section 4. If at any time during the FY 2016 budget year a department administrator recognizes the available appropriation is insufficient they shall contact the County Auditor. The Auditor shall inform the Board and recommend appropriate action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized by departments and shall report the status of each account to the applicable department administrators monthly during the fiscal year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2016.

It was moved by Ives, seconded by Siepker to adopt the following resolution. After due consideration the Chairman called the question with the following recorded vote: Ayes - Siepker, Peters, Ives, Dewey, Stauter. Nays – none. Whereby the Chairman declared the resolution

Department	FY 2016 Budget	Department	FY2016 Budget
01 Supervisors	\$ 314,406	29 Corrections	0
02 Auditor	\$ 349,684	33 Libraries	\$87,090
03 Treasurer	\$ 317,967	34 Historical Society	\$5,000
04 County Attorney	\$ 295,174	36 Ambulance	\$24,886
05 Sheriff	\$1,645,800	38 Fair Grounds	\$20,000
06 Clerk of Court	\$35,350	39 Elderly Services	\$23,183
07 Recorder	\$175,249	49 Duplicating	\$7,300
20 Secondary Road	\$4,817,317	51 Courthouse & Grounds	\$288,876
21 Veterans Affairs	\$61,692	52 Data Processing	\$95,450
22 Conservation	\$739,804	53 County Development	\$115,750
23 Board of Health	\$620,781	60 Mental Health	\$490,090
24 Weed Commissioner	\$5,109	70 Emergency Mgmt.	\$56,000
25 General Relief	\$248,925	75 Home Care Agency	\$470,800
26 Environmental Health	\$78,125	80 County Farm	\$10,000
28 Medical Examiner	\$23,500	99 Non-departmental	\$535,641
Sub-total:	\$9,728,883	Sub-total:	\$2,230,066
		Total appropriated:	\$11,958,949
		transfers out	\$1,090,000
		Total	\$13,048,949

It was moved by Dewey, seconded by Peters to adopt the following resolution. The Chairman called the question with the following recorded vote: ayes –Siepker, Peters, Ives, Dewey, Stauter; nays – none. Whereby the chairman declared the resolution duly adopted to-wit

RESOLUTION 2015-06-#22

WHEREAS, it is desired to authorize the county Auditor to periodically transfer sums from the General Basic Fund and Rural Basic Fund to the Secondary Road Fund and from the General Basic Fund to the General Supplemental Fund during the fiscal budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432 of the Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County, IA as follows:

Section 1. The total maximum transfer from the General Basic Fund and the Rural Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2015 shall not exceed \$1,090,000.

Section 2. Within ten (10) days of being notified the apportionment of current property taxes and state replacement against property taxes, delinquent property taxes mobile home taxes, the Auditor shall order a transfer from said funds to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2. respectively, multiplied by the ratio of said fund's total maximum transfer to the appropriate funds by the sum of said fund's total current property tax levy.

Section 4. Notwithstanding the provision of Section 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 5. Notwithstanding the provision of Sections 2 and 3 the amount of any transfer shall not exceed the amounts specified in Section 1.

Section 6. The Auditor is directed to adjust the books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amount of said transfers.

It was moved by Siepker, seconded by Dewey to approve Change Order #2 for Healy Excavating for D.D. 29 and 29B. Ayes all, motion carried.

It was moved by Dewey, seconded by Peters to approve Pay Estimate #3 in the amount of \$1,114.24 to Healy Excavating for D.D. 29B. Ayes all, motion carried.

It was moved by Ives, seconded by Dewey to approve the claim of Pocahontas County Secondary Roads for repairs to Jt. D.D. 77 in Section 31, Garfield Township. Ayes all, motion carried.

It was moved by Peters, seconded by Siepker to acknowledge the following Manure Management Plan: Ekstrand Farms 1 facility - ID # 67371 located in SW SW, Section 36, Grant Township with Dean Ekstrand as owner and operator. Ayes all, motion carried.

Supervisor Dewey commented that he felt it would be helpful to have another person or two to be the contact for Century Link. A phone has been purchased for Emergency Management and Scott Telecommunications cannot install the phone until he has permission. Auditor Bunda advised that a staff person in my office also has authorization with Century Link and has been the person communicating with Century Link to clean up the many errors in our billing system; noting that a multi-line system like we have within the courthouse is managed through a service representative for our account and failing to use this representative makes another mess for us to get cleaned up. Unfortunately the communication process is slower as it moves through their system, once it gets to repairs the process is expedited.

Jack Moellering, County Engineer presented the contract for pavement markings. It was moved by Ives, seconded by Dewey to authorize the chairman to sign the contract with Vogel in the amount of \$74,847.63 to mark 182 miles. Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker to authorize the chairman to sign the contact with Pro Coop in the amount of \$249,174.60 for FY 2016 fuels for the county. Ayes all, motion carried.

Moellering advised the bids are in for the replacement of several CMP pipes in Section 29 of Sherman Township on D.D. 14 as follows: Schoon bid \$4,850 labor with the county furnishing the pipe at a cost of \$5300.58; Luft & Son bid \$8568.00 for labor with the county furnishing the pipe at a cost of \$5300.58. It was moved by Ives, seconded by Peters to approve the bid of Schoon for the labor. Ayes all, motion carried.

Moellering will prepare the resolution for the board to approve the publication for the public hearing for the road vacation of 11/12 Swan Lake Township as requested by Dave Woodin.

Supervisors Reports: Stauter attended the Community & Family Resources board meeting. Peters attended the County Economic Development Commission meeting, County Solid Waste meeting, MIDAS board meeting, Second Judicial District meeting. Siepker attended the monthly board meeting of CSS and met with representatives from Humboldt and Wright counties to discuss the changes for the Mental Health Advocate. Dewey attended the Safety committee meeting electronically. Ives attended the County Solid Waste meeting and MIDAS board meeting.

The Board recessed for lunch and reconvened as Trustees of Drainage District No. 29B Hearings.

Following dismissal of the drainage hearing, Engineer Moellering presented the proposed resolution for public hearing for road vacation. To assure timely publication for said hearing Chairman Stauter contacted the board members telephonically to approve the resolution setting a public hearing date of July 21, 2015 at 11:00 a.m. for the vacation of roadway. It was moved by Peters, seconded by Siepker to approve the resolution, ayes – Stauter, Siepker, Peters; nays – none; no response – Dewey, Ives. Whereby the Chairman declared the resolution adopted to-wit:

Resolution for Road Vacation Public Hearing – 2015-06-#23

WHEREAS, a request has been brought before the Pocahontas County board of Supervisors asking that action be taken to vacate and close a section of Pocahontas County Secondary Road, described as follows:

The level B County road lying between Sections 11 and 12, T-93N, R-34W of Pocahontas County, Iowa. The intention of this road closure is to vacate the entire mile of public road. The establishment record of this road was not found.

NOW THEREFORE, BE IT RESOLVED that a hearing on the proposed vacation will be held in the Board Room, Pocahontas County Courthouse, Pocahontas, Iowa 50574 at 11:00 A.M. on Tuesday, July 21, 2015 in accordance with Iowa Code Chapter 306. At that time, it will be determined whether the road will be vacated "as is" or bladed flat and scarified.

Louis Stauter, Chairman

Margene A. Bunda, County Auditor