

At 9:45 a.m. Supervisors Stauter, Peters, Siepker, Dewey, and Ives proceeded to count the cash in the offices of the Auditor, Recorder, Sheriff, and Treasurer. There was no cash in the office of the auditor. There was \$100.00 in cash in the Recorder's office. There was \$650.00 in cash in the Sheriff's office. There was \$600.00 in cash in the Treasurer's office

At 10:00 a.m. all board members were present and the first order of business was to elect a chairman and vice-chairman by secret ballot. The ballot count for Chairman was recorded as follows: Jeff Ives – 3 votes; Louis Stauter – 1 vote; Ed Dewey – 1 vote. Whereby Supervisor Ives will serve as Chairman for the 2016 calendar year.

The ballot count for Vice-Chairman was recorded as follows: Louis Stauter – 3 votes; Ed Dewey – 2 votes. Whereby Supervisor Stauter was elected as Vice Chairman for the 2016 calendar year.

The minutes of December 22, 2015 were approved as read on motion of Peters, seconded by Siepker. Ayes all. Motioned carried.

The tentative agenda was approved as presented on motion of Dewey, seconded by Stauter.

The board proceeded with the Organizational portion of the agenda.

It was moved by Stauter, seconded by Dewey to set Tuesday as the regular meeting days for the Board of Supervisors commencing at 10:00 a.m. and the claims will be audited and allowed the second and fourth Tuesdays of each month. Ayes all. Motion carried.

It was moved by Dewey, seconded by Peters to utilize Roberts Rules of Order to conduct the meeting of the Board of Supervisors. Ayes all. Motion carried.

The Pocahontas Record Democrat, The Laurens Sun, and the Buena Vista Journal each having filed letters as official newspapers for Pocahontas County, IA for the 2016 calendar year, with the same being duly qualified publications and having the highest bona fide subscribers list. This was moved by Siepker, seconded by Louis to approve each of the applicants as the official newspapers of Pocahontas County and that all Board proceedings be published promptly after receipt of the same as required by law. Ayes all. Motioned carried.

It was moved Peters, seconded by Siepker to set the county declared holidays of non-union employees for the calendar year 2016 as follows: New Year's Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving, and Christmas Day per the personnel policy. Ayes all. Motioned carried.

The starting wage for newly hired inexperienced clerks and other personnel in Pocahontas County government is set at \$12.00 per hour effective July 1, 2016 with an increase of \$0.50 per hour upon satisfactory completion of a three (3) month probationary period. Further that all employees working over 40 hours shall be compensated as set out in the County's Personnel Policy Handbook and according to the Fair Labor Standards Act, except for elected officials and those as set forth in Section 350.4; 340.8; and 340.10 of the Code of Iowa and those under collective bargaining contracts as moved by Siepker, seconded by Peters. Ayes all. Motion carried.

The mileage reimbursement was reviewed. The Internal Revenue Service (IRS) has announced the standard mileage rate for the 2016 year for business use of an automobile is \$0.54 per mile. It was moved by Stauter, seconded by Siepker to set the mileage reimbursement at \$.50 per mile effective July 1, 2016. Ayes all. Motion carried.

Recognizing this Board represents the people of Pocahontas County as a whole and have jurisdiction to act on all matters pertaining to this county, it was moved by Dewey, seconded by Stauter that this board shall act as a unit and not as individuals. Ayes all. Motion carried.

On the motion of Stauter, seconded by Peters, the County Auditor was authorized to issue warrants for payroll, partial payments of contracts on estimates issued by the county engineer or

drainage engineer; payment of freight, postage, telephone claims and utilities and invoices allowing discounts, and emergency general assistance claims. These claims shall be audited and allowed the next regular claim date. Ayes all. Motioned carried.

It was moved by Siepker, seconded by Peters to adopt the following resolution. The chairman called the question with the following recorded vote: ayes – Siepker, Peters, Ives, Dewey, Stauter. Whereby the chairman declared the resolution duly adopted to-wit:

Resolution for the Public Bidder – 2016-01-#1

BE IT RESOLVED by the Board of Supervisors of Pocahontas County, IA that we hereby appoint Sarah Winkler, County Treasurer as Public Bidder for Pocahontas County for the calendar year of 2016.

BE IT FURTHER RESOLVED by the authority vested in the Board of Supervisors, Chapter 446.19 of the Code of Iowa, that Sarah Winkler as County Treasurer and the Public Bidder is granted responsibility and authority to make and assign Bidder Tax Sale Certificates and further empowered with the authority to affix her signature thereto.

It was moved by Stauter, seconded by Dewey to adopt the following resolution establishing the depositories of public funds. The chairman called the question with the following vote recorded: ayes – Dewey, Stauter, Ives, Peters, Siepker. Whereby the chairman declared the resolution duly adopted to-wit:

Resolution for Depositories of Public Funds 2016-01-#2

BE IT RESOLVED by this Board of Supervisors of Pocahontas County, IA that we hereby authorize the County Treasurer to deposit funds in her hands into the Citizens State Bank, Pocahontas; Pocahontas State Bank in Palmer and Pocahontas; Laurens State Bank, Laurens; Rolfe State Bank in Rolfe and Pocahontas; First Community Bank in Fonda and Pomeroy; West Bank, Laurens; United Bank of Iowa, Pocahontas; not to exceed the maximum amounts as hereby set below:

DEPOSITORIES	LOCATION	MAX FOR FY 2016	MAXY FOR FY2017
Pocahontas State Bank	Pocahontas, IA	\$9,000,000.00	\$10,000,000.00
CS Bank	Pocahontas, IA	\$9,000,000.00	\$10,000,000.00
Laurens State Bank	Laurens, IA	\$9,000,000.00	\$10,000,000.00
Rolfe State Bank	Rolfe, IA	\$9,000,000.00	\$10,000,000.00
First Community Bank	Fonda, IA	\$9,000,000.00	\$10,000,000.00
West Iowa Bank	Laurens, IA	\$9,000,000.00	\$10,000,000.00
United Bank	Pocahontas, IA		\$10,000,000.00
IPAIT	Des Moines, IA	\$100,000.00	\$100,000.00
Drainage Warrants	County	\$3,000,000.00	\$3,000,000.00

It was moved by Stauter, seconded by Siepker that the General Assistance Director consult with the Board of Supervisors before authorizing any expenditure in excess of \$500 for services in accordance with the County General Relief Ordinance. The County Engineer shall be limited in commitments and/or expenditures in excess of \$20,000. Ayes all. Motion carried.

Supervisor Peters was appointed as County Farm Manager upon motion of Dewey, seconded by Stauter. The manager shall have Power of Attorney to sign for the county in all matters pertaining to the county far, specifically all Farm Service Agency and government program papers. Ayes all. Motion carried.

On motion of Peters, seconded by Siepker the following resolution was submitted for adoption. After due consideration the chairman called the question with the following vote recorded: ayes – Siepker, Peters, Ives, Stauter, Dewey; nays – none. Whereby the Chairman declared the resolution duly adopted to-wit:

RESOLUTION – COUNTY ENGINEER FOR COMPLETION OF WORK 2016-01-#3

BE IT RESOLVED by the Board of Supervisors of Pocahontas County, IA that Jack Moellering, P.E., County Engineer be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certified completion of work and final acceptance thereof in

accordance with the plans and specifications therefor in connection with all Farm-to-Market construction projects of this county.

It was moved by Stauter, seconded by Dewey to adopt the following resolution. The Chairman called the question with the following vote recorded: ayes – Stauter, Dewey, Ives, Peters, Siepker. Nays – none. Whereby the Chairman declared the resolution duly adopted to-wit:

Resolution – Auditor to Make Partial Payments 2015 – 01-#4

WHEREAS, Section 314.4 of the Code of Iowa allows for partial payment to be made on highway contract work during the progress thereof, and

WHEREAS, SE 346 requires interest to be paid to contractors starting 14 days after receipt of request for payment, and

WHEREAS, it is sometimes more than 14 days between Board of Supervisors meeting when claims are paid,

NOW THEREFORE BE IT RESOLVED that the County Auditor is hereby authorized to pay estimates for highway construction and/or maintenance work done under contract, upon certification by the County Engineer.

It was moved by Dewey, seconded by Stauter to appoint Auditor Bunda and Supervisor Ives to serve on the *Courthouse Committee*. Ayes all. Motion carried.

It was moved by Peters, seconded by Siepker to appoint Supervisor Dewey and Auditor Bunda to serve as the *general liabilities and workers compensation committee* for the county. Ayes all. Motion carried.

The following persons were reappointed to the *Health Insurance Committee*: Supervisor Dewey, Sarah Winkler, Sherri Richardson, Jack Moellering, Robert Enockson upon motion of Stauter, seconded by Siepker. Ayes all. Motion carried.

James C. Hudson was appointed as *Drainage Attorney* upon motion of Stauter, seconded by Peters. Ayes all. Motion carried.

It was moved by Stauter, seconded by Dewey to make appointments to the following committees. Ayes all. Motion carried.

Upper Des Moines Opportunity and Northwest Iowa Tourism Council – Supervisor Siepker; *Second Judicial District Dept. of Corrections* – Supervisor Peters as delegate, Supervisor Ives as alternate; *Workforce Development – Service Area V* is Supervisor Siepker; *Youth Emergency Services Center* is Supervisor Stauter; *Community & Family Resources* is Supervisor Stauter.

The following appointments to mental health service agencies were made upon motion of Peters, seconded by Stauter. Ayes all. Motion carried. *Community Social Services Board* – Supervisor Siepker.

It was moved by Dewey, seconded by Stauter to approve the appointments for the following agencies: *County Emergency Management Administrative Board* – Supervisor Dewey; *County E-911 and LEPC Administrative Board* – Supervisor Dewey; MIDAS Council of Governments: *Board of Directors and TAC* – Supervisor Ives; *Board of Directors –City Rep* is Eric List, City Administrator; *Economic Development and Finance* – Supervisor Peters; *Pocahontas County Solid Waste Commission* – Supervisors Peters and Ives; *Courthouse Security Commission* – Supervisor Ives; *Safety Committee* – Supervisor Dewey; *Interim Committee Jt. DD 181* – Supervisors Stauter and Siepker; *Iowa Drainage District Association* – Supervisors Siepker and Peters; *MIDAS Hazardous Materials Response Commission* – Supervisor Dewey; *Liaison to County Conservation Board* – Supervisor Stauter; *Liaison to County Fair Board* – Supervisor Stauter. Ayes all. Motion carried.

It was moved by Stauter, seconded by Peters to reappoint Ted George, D.O. as the *County Medical Examiner* for calendar year 2016. Ayes all. Motion carried.

Mel Bierl was reappointed *County Weed Commissioner* upon motion of Dewey, seconded by Stauter. Ayes all. Motion carried.

It was moved by Dewey, seconded by Siepker to acknowledge receipt of the following Manure Management Plans: (1) DeYoung Finisher – Facility ID#61831 SE SE, Section 17, Sherman Township with

The Maschhoffs as owners and Maschhoff Environmental Inc as contact person; (2) Nehman's – Facility ID#59264 NE SE, Section 1, Williams Township in Calhoun County with Nutra Tech, LC as owner and Rusty Kosky as contact person; (3) FMP III Wernimont #1 South – facility ID#65117 SW Se, Section 18 Cedar Township with FMP III, LLP as owner and Rusty Kosky as contact person; (4) Marv's site – Facility ID#58833 SE NE, Section 35, Rush Lake Township in Palo Alto County with Tim & Cheryl Rouse as owners and contact people. Ayes all. Motion carried.

It was moved by Dewey, seconded by Peters, to approve the pay increase of Melissa Miller to \$13.75 effective January 1, 2016. She is a home care aide and has completed her probationary period for the Pocahontas County Home Care Aide Agency. Ayes all. Motion Carried.

Jack Moellering, County Engineer, approached the board to consider hiring a temporary clerk for the office of the County Engineer. There was some discussion but was directed by the board to go ahead with the possible hiring of a temporary clerk for the office. Supervisor Peters also brought up a complaint regarding the snow removal on N65 and C66. Supervisor Stauter also inquired regarding the sale of the gravel pit.

Supervisors' weekly meetings: Supervisors Ives and Peters attended Pocahontas County Solid Waste Commission and Supervisor Dewey attended the safety committee meeting.

There being there was no further business the board adjourned on motion of Siepker, seconded by Dewey.

Jeffrey Ives, Chairman

Karen M Halder, Deputy Auditor