

Supervisors Room, Courthouse  
Pocahontas, Iowa  
September 12, 2017

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Ed Dewey, Clarence Siepker, Louis Stauter, JoAnn Peters; and Auditor Kelly Jepsen.

The minutes of September 5, 2017 were approved as presented on motion by Dewey, seconded by Stauter. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve the agenda with the addition of a moment of silence to remember all those who lost their lives during 9-11. Ayes all, motion carried.

Corey Keller and Lori Lawman with Community & Family Resources informed the Board that September is National Recovery Month and asked the Board to make a Proclamation to recognize it. It was moved by Dewey, seconded by Siepker, to adopt the following Proclamation for National Recovery Month. Ayes all, motion carried.

**WHEREAS**, behavioral health is an essential part of health and one's overall wellness; and **WHEREAS**, prevention of mental and substance use disorders works, treatment is effective, and people recover in our area and around the nation; and **WHEREAS**, preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and **WHEREAS**, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and **WHEREAS**, an estimated 47,000 patients were seen for substance use disorder treatment services in the State of Iowa in 2016; and **WHEREAS**, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and Community and Family Resources invite all residents of Pocahontas County to participate in National Recovery Month; and **NOW, THEREFORE**, Pocahontas County Board of Supervisors by virtue of the authority vested in me by the laws of Pocahontas County, do hereby proclaim the month of September 2017 as **NATIONAL RECOVERY MONTH** In Pocahontas County and call upon the people of Pocahontas County to observe this month with appropriate programs, activities, and ceremonies to support this year's Recovery Month theme, *"Join the Voices for Recovery: Strengthen Families and Communities."*

Keller went on to explain the statics for the 2016 clients in treatment. Pocahontas County was lower than other Counties in the area. CFR will be starting, "To Good for Drugs" in the schools soon. That is a free, 10 session curriculum that works on goal setting, skill building and building healthy relationships and then learning about substances. She went on to explain marijuana use is on the increase, alcohol use has decreased and kids perceptions of adults being against it is lower. The Board thanked them for coming and Stauter told them to keep up the good work.

It was moved by Stauter, seconded by Peters, to appoint Robert Brinkman to the Airport Board of Adjustments until June 30, 2022. Ayes all, motion carried.

Cara Elbert with Northwest Iowa Planning & Development Commission explained to the Board that Buena Vista County received the HUDD National Disaster Resiliency Grant through the Iowa Economic Development Authority. They have targeted the whole North Raccoon Watershed and most the infrastructure projects that are going to be done to improve water quality are all going to be done in Buena Vista and Pocahontas County because we are at the top of the Watershed. This Resolution states that Buena Vista County is the responsible party so they will be the lead County. It was moved by Siepker, seconded by Peters to authorize the chairman to sign the Resolution. The Chairman called the question with the following recorded vote: Ayes –Siepker, Peters, Ives, Stauter, Dewey; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

#### **RESOLUTION 2017-09 #20**

#### **JOINT AGENCY AGREEMENT BY AND BETWEEN BUENA VISTA COUNTY, IOWA AND OTHER COUNTIES POTENTIALLY AFFECTED BY AN IOWA WATERSHED APPROACH PROJECT FUNDED THROUGH A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ALLOCATION FROM THE CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) # 14.27 UNDER CONTRACT 13-NRDI-003**

**WHEREAS**, Buena Vista County, has been awarded "pass-through" funding by the Iowa Economic Development Authority (IEDA), from the Community Development Block Grant (CDBG) Program of the U.S. Department of Housing and Urban Development (HUD), to plan and implement improvements proposed for enhancement of the North Raccoon River Watershed; and

**WHEREAS**, as grantee, Buena Vista County is designated "Responsible Entity" to ensure compliance with federal provisions stipulated to be invoked by the National Environmental Policy Act, whereby an assessment must be undertaken to determine whether proposed improvements may significantly affect the human environment, and, if necessary, any mitigating actions; and

**WHEREAS**, as Responsible Entity, Buena Vista County is likewise lead entity in association with planning and development activities proposed within jurisdiction of the North Raccoon River Watershed subject to environmental review; and

**WHEREAS**, other noted watershed counties potentially affected by the project include Pocahontas; and

**WHEREAS**, Buena Vista County may not independently exercise responsibilities required by environmental review on behalf of another county without joint approval through mutual agreement, now therefore,

**BE IT RESOLVED BY THE PARTIES HERETO THAT** the Responsible Entity is hereby authorized to determine activities and any mitigating actions to be implemented for watershed improvement(s) within Pocahontas County.

Dan Feistner, County Attorney, approached the Board requesting a new copier lease with Access Systems. The copier lease cost would be \$120.98 per month for 30 months. After discussion, it was moved by Siepker, seconded by Peters, to authorize the Chairman to sign the lease agreement for the copier to be used in the County Attorney's Office. Ayes all, motion carried.

Brian Larsen, County Sheriff and Sarah Bailey, Office Deputy, let the Board know that the copier in their office is 12 years old. They priced a Ricoh from Council. Purchase price is \$2,600.00 whereas leasing for 36 months would cost \$3,717.00. Compared to the lease they currently have, getting a new copier would actually save them \$35.00 per month. It was moved by Stauter, seconded by Dewey, to approve the purchase of the copier for the Sheriff's Department. Ayes all, motion carried.

Next, Larsen explained he would like to purchase a teller window for the Dispatch Center for security. Larsen had discussed it with the Court House Security Committee and they are in favor of it. After discussion, it was moved by Siepker, seconded by Stauter, to allow the Sheriff to purchase a teller window and have it installed in the Court House. Ayes all, motion carried.

Jack Moellering, County Engineer, requested that the Board sign the Resolution to Vacate County Roads, 8/17 and 9/16 Garfield, #2017-09-19, which they approved on September 5, 2017. The Resolution states that both roads shall remain open and will not be vacated. It was moved by Peters, seconded by Dewey, to allow the Chairman to sign the document. Ayes all, motion carried.

Moellering and Don Cirks, Maintenance Superintendent, discussed the Joint Bridge on the County Line by Fonda with the Board. Cirks had spoken with BJ Musselman, Maintenance Superintendent from Calhoun County, and Calhoun has enough planks to do the project but does not want to use the plank if the bridge will eventually be closed at a later date. Stauter stated that he thinks it should be reopened and put it on the 5 year plan.

It was moved by Peters, seconded by Siepker, to approve payment to Bolton & Menk for construction services on Jt. DD 43-72 for \$2,629.00. Ayes all, motion carried.

It was moved by Stauter, seconded by Dewey, to approve payment to Bolton & Menk for Drainage Improvement Study on Jt. DD 18-42 for \$6,173.00. Ayes all, motion carried.

It was moved by Peters, seconded by Siepker, to approve payment to Jacobson-Westergard for engineering services on Jt. DD 13 for \$856.40. Ayes all, motion carried.

It was moved by Dewey, seconded by Stauter, to approve payment to Pocahontas Record Democrat for publication expense on Jt. DD 13 for \$156.73. Ayes all, motion carried.

It was moved by Stauter, seconded by Peters, to approve payment to West Bend Journal for publication expense on Jt. DD 13 for \$144.33. Ayes all, motion carried.

Jepsen advised the board of a correction to real estate taxes for a parcel in Fonda. The correction provides for the reduction in real estate taxes with the inclusion of the homestead credit and military exemption being returned to the parcel. It was moved by Stauter, seconded by Peters, to approve the military exemption of \$1852.00 and the homestead credit of \$216.27 as presented on parcel # 327205019. Ayes all, motion carried.

It was moved by Siepker, seconded by Dewey, to acknowledge receipt of Manure Management Plans: (1) Dennis Wadle & Gene Wadle – ID# 58139 located in the SE NE, Section 30, Cedar Township with Dennis Wadle & Gene Wadle as owners & Dennis Wadle as contact person. Ayes all, motion carried.

The Board and Jepsen discussed a claim from Bolton & Menk for DD 47 Br. F. According to the drainage minutes taken at the February 21, 2017 meeting, the Board asked landowners if they were willing to spend \$5,000-\$10,000 to get more information from Bolton and Menk prior to making a decision. The City of Palmer and the landowners wanted some time to make that decision so the Board made no motion as they would wait until the City and landowners let them know how to proceed. No one had heard from the City of Palmer, so Peters will follow up with the City and Jepsen will put in on next week's agenda.

Jepsen informed the Board that during the Department Head meeting, it was decided to change the payroll from 24 pay periods per year to 26 pay periods per year on October 1, 2017. The Department Heads would like the vacation carryover to be calculated on their anniversary date and they would like to have Board representation at their meetings. The Board decided to attend the Department Head meetings on rotating basis.

The following claims were audited:

A & M Laundry	Supplies	100.29
AT&T	Telecom Svc	41.52
Henry Adkins	Election Supplies	137.86
Adv Systems	Copier Ex	139.36
Adv Systems	Copier Exp	147.54
Ag Partners	Fuel	578.13
K Aljets	safety boots	135.88
Alliant Energy	Utilities	187.51
AP Air Inc	Parts	75.00
Arnold Motor	Parts	293.19
Client	Services	119.00
B H Energy	Natural Gas	63.18
B H Energy	Natural Gas, courthouse	30.93
Bob Barker Co	Inmate clothing	221.36
BV Co Journal	BOS Minutes	599.76
B.V Co Sheriff	Serve Papers	86.66
Cal Co ECA	Utilities	61.25
Campbell Supply	Parts	228.57
Carpenter Uniform	Uniform Wear	93.82
Carpenter Uniform	Uniforms	556.38
CCPOA	Training	130.00
CID	Custodial supplies	9.70
CID	Custodial Supplies	939.25
CID	Vacuum, scrubber & suppli	6880.90
Central IA Det	Services	6750.00
CenturyLink	Phone	2538.65
Charm-Tex	Supplies	174.52
Cintas	Jail medical supplies	110.25
Cintas	Safety Supplies	83.05
Coffmans Lock	keys	25.00
CFR	Services	7200.00
Copper Cottage	Geo thermal repairs	2552.20
O Cressler	Mileage	86.00
O Cressler	Mileage & other travel ex	297.87
Dadant	Containers	73.15
B Dahl	Mileage	34.85
Des Moine Stamp	Stamps/Sup	57.15
Deyta	Sept HHCahps fee	95.00
Dixon Ins	Ins/Bond Ser	1420.00
Dollar Gen	Supplies	10.00
Everttek	August email storage	6.00
Farm & Home	blades	21.99
Farm & Home	connector	11.99
Farm & Home	flashing	11.99
Farm & Home	keys	1.75
Farm & Home	rubber mallet	9.99
Farm & Home	soap/brush	25.07
Farm & Home	Custodial Supplies	248.48
Farm & Home	Paint, wall mount	125.82
Farm & Home	Shovel	58.99
D Feistner	Exp reimb	129.45
D Feistner	Offc Supplies	162.68
D Ferguson	Mileage	403.85
Linda E Ferguson	August Hours	420.00
D Fitchett	Phone	25.00
City-Fonda	Utilities	113.88
Force America	Parts	761.38
Gilmore City	Utilities	72.75
GIS Workshop	Software	400.00
Great Am Fin	Copier exp	70.73
Hallett Materials	Supplies	708.32
Janis Hanson	August hours	1207.50
S Henderson	meals	11.22
K Hoffman	Mileage	17.00
Humboldt Co HD	Grants to Counties, Env H	2953.75
IState Truck	Supplies	464.56
IA Prison Ind	Signs	344.30
IACCBE	Registration fee	195.00
IACCVSO	Meeting Regist	60.00
IMWCA	Worker Comp	6705.00
ISU	Training	845.00
ISACA	Training	200.00
Jacks OK Tire	Tires/Parts	3828.56
Jeff's Jons	Services	900.00
K Jepsen	Election Supplies	78.08
K Jepsen	Mileage, Lodging, Meals	1080.79
K Jepsen	Offc Supplies	127.11
R Jergens	Mileage & meals	372.70
R Jergens	Phone	67.04
R Jergens	Vehicle Allowance	250.00
Jim Hawk Truck	parts	220.00
Johnston Auto	Supplies	487.52

J P Cooke Company	Pre-inked stamps	49.85
M Klocke	Mileage	19.00
Laurens Equip	Gator repair	27.40
Laurens Municipal	Telecommunications	643.26
Laurens Sun	Publications	1118.65
RELX INC DBA LexisNexis	Legal Software	99.00
Machine Shop	steel/hose/pintle hitch b	343.86
Machine Shop	vise grip	27.94
Machine Shop	wire/tip	111.55
Machine Shop	HCA agency handrail	1227.36
Mail Servcs	MVR notices	229.07
Mail Servcs	Print, mail prop tax stmt	3642.06
Carol McLain	August hours worked	1237.50
Mediacom	Internet	197.45
Metal Culverts	Parts	97421.22
K Metzger	Mileage	452.05
MidAmeri Energy	Electricity	171.92
MidAmeri Energy	GC/elec	18.06
MidAmeri Energy	Varina/elec	15.34
Midwest Wheel	Supplies	542.26
P Mooney	Phone	25.00
MPH Industries	Radar Equip, Maint	3098.00
Murphy Tractor	Parts	651.79
Myron Corp	Publications Notices & Ad	377.08
Nature-Watch	Supplies	26.94
Next Gen Tech	Monthly OwnCloud	150.00
NW Comm	Telecommunications	1756.64
NW Comm	Web hosting	27.95
NW Comm	Website hosting	199.60
NW IA Youth Emerg	Shelter Ser	2200.00
Robert O Nystrom	Mileage	10.00
Office Elements	paper	53.95
Office Elements	Offc Supplies	57.82
Office Elements	Office Chair	324.77
Office Elements	Office, custodial supplie	371.92
Office Elements	Table	117.02
Office Systems	Copier Exp	552.36
Owen/King	Aug SIR	258.75
Palmer Mutual Tel	Phone	314.92
City-Palmer	Utilities/RUT/FTM	89.00
J Peters	Mileage, lodging, meals	650.04
Pitney Bowes	Conservation internet	116.51
Pizza Ranch	Meeting Ex	136.75
Pizza Ranch	Meeting Exp	120.00
PJ Greufe	Services	1500.00
Po Co Aud	Color Copies	21.00
Po Co Sec Rd	Hand rail, Annex parking	1227.36
Po Co Sec Rd	Quonset rent	700.00
Po Co Sec Rd	Vehicle fuel	551.85
Po Co Sec Rd	Vehicle Fuel	394.78
Po Co Solid Waste	Rural Waste	9330.34
Poca Co Treas	Drainage Assessment	732.96
Poca Co Treas	Property Tax	670.00
PAC	Bus driver to Omaha Zoo	552.25
Poca Fiber	shop/int/fax/ph	194.63
Poca Fiber	CA phone & fax	41.56
Poca Fiber	Fax line	36.56
Poca Fiber	HCA Phone/internet	165.69
Poca Fiber	Internet	79.95
Poca Ford	Gator tires	178.00
Poca Ford	Maint	39.11
Poca Lumber	bolts/bits	284.61
Poca Lumber	flashing	58.05
Poca Lumber	2x8	9.14
Poca St Bank	checks	125.00
City-Pocahontas	utl/quonset	34.20
City-Pocahontas	utl/Poky buildings	455.71
City-Pocahontas	Annex Util	185.37
City-Pocahontas	CH Utilities	2529.16
City-Pocahontas	Utilities HCA	195.14
City-Pocahontas	Utilities, Conservation	188.55
Pro Co-Op	bridges-spray	62.85
Pro Co-Op	diesel cardtrol/bulk	12247.71
Pro Co-Op	gas bulk	1986.20
Pro Co-Op	propane Havelock	315.00
Pro Co-Op	Sheriff Vehicles fuel	1714.71
Pro Co-Op	Vehicle fuel	186.56
Pro Co-Op	Water - Conservation	59.85
Professional Dev	PDI Fall Conference	310.00
R & D Body Shop	Repairs	122.35
Rebnord Tech	Computer maintenance	185.00
Record Dem	Legal Publication	33.93
Record Dem	N-65 notice/Road vac. hea	57.86
Record Dem	Publication	1302.42
Record Dem	Subscription	30.00
B Reis	Tractor parts	24.71
S Richardson	Mileage, postage	52.86
Rust's Western	Uniform wear	180.00
Schmidt Excavating LLC	Excavating	755.00
Schmidt Excavating LLC	FEMA Excavating Hours	8000.00
Schneider Corp	Beacon Ser	2715.00
Seiler App	Repair parts	158.50
Seiler App	Repairs	283.90
C Siepker	Miles, meals, lodging	1292.41
Solutions	Services	26098.30
Solutions	Watch Guard Firebox	678.76
Spencer Auto	Parts	823.40
D Stall	Mileage, meals	509.25
Staples	Supplies	60.15
Star Leasing	Copier Lease	187.83
Gretchen Tiedeman	Expense Reimb	289.99
Gretchen Tiedeman	Squarespace	26.00
Gretchen Tiedeman	Website Builder plugin	49.00

Tritech Forensics	Supplies	116.69
Barbara Tuttle	Outside assistance, nurse	552.50
US Bank	Copier Exp	45.44
US Bank	Copier Lease	35.83
US Cellular	Phone	276.45
USPS	Stamps	376.60
Verizon	Phone	40.01
A Warner	MH Advocate Ex	100.16
W B Mason Co, Inc	Toner	419.00
West Des Moines Marriott	Lodging, school of inst	221.76
Wex Bank	Fuel	157.32
Windstream	Telecommunications	360.36
Woodley Ins	Insurance	302.00
Grand Total		261136.17

The Board expressed that they would like to have more communication from our HR Representative, Paul Greufe. They would like to have a quarterly meeting with him. They would also like to meet with him when he has any concerns.

Dewey let the Board know that he had been approached by someone who is interested in buying the lot east of the Court House. The individual is interested in erecting a building for indoor batting cages. The Board decided to not sell at this time, as the County may have a use for the lot.

Weekly meetings: Ives–drainage concerns; Siepker –Upper Des Moines, CSS, Trail meeting and Career Academy; Stauter–bridge concerns; and Peters–Palmer Hometown Pride and drainage concerns.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey Ives, Chairman

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Kelly Jepsen, Auditor