

Supervisors Room, Courthouse  
Pocahontas, Iowa  
August 8, 2017

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Ed Dewey; and Auditor Kelly Jepsen. Supervisor JoAnn Peters was present telephonically

The minutes of August 1, 2017 were approved as presented on motion by Stauter, seconded by Dewey. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to approve the agenda with the addition of approve the hire of Chris Toner as Deputy Sheriff. Ayes all, motion carried.

Cindy Murphy and Sarah Winkler, County Treasurer, came before the Board and requested a tax abatement on three mobile homes (1965 Marlette, Vin 50279, Title 76AA05647; 1970 SAF, Vin 643843, Title 76W059414; and 1973 Hol, Vin M601791, Title 76AA15434) that have been torn down. It was moved by Dewey, seconded by Stauter, to abate taxes on the three mobile homes totaling \$996.00. Ayes all, motion carried.

Next, Murphy requested a tax abatement and tax sale assignment on a 1974 Hoy, Vin M602289, Title 76-W037738. The mobile home had been abandoned prior to Murphy's purchasing the Trailer Park, so they would like to put it back into the establishment. It was moved by Dewey, seconded by Stauter, to approve the tax abatement of \$5,643.00 and assign the tax sale certificate number 200498, subject to getting deed to the property. Ayes all, motion carried

It was moved by Siepker, seconded by Dewey, to acknowledge the resignation of Janet Atherton from Secondary Roads, as of July 31, 2017. Ayes all, motion carried.

It was moved by Stauter, seconded by Dewey, to approve payment to Hudson Law Firm of \$240.00 for legal fees on Jt. DD 176-67. Ayes all, motion carried.

At 10:15 a.m., a teleconference call was held with Buena Vista County to set the Completion Hearing for Jt. DD 18-42. The complete minutes of the Jt. DD 18-42 Open Ditch teleconference are located in the appropriate drainage book.

Jill Conlin and Beverly Trumpold, Home Care Agency, requested an exception to the vacation policy set out in the Employee Handbook, which took effect in 2015. As of today, Trumpold has 317.71 hours of vacation and will tentatively be retiring on October 15, 2017. One Supervisor pointed out that the Department Heads were involved in creating the new Employee Handbook and there is evidence that the Home Care Agency Board did accept it, so wondered how we got to this point. Conlin explained the amount of vacation Trumpold had was submitted yearly to the previous Auditor and nothing was said or done. Ives inquired if Trumpold would consider a compromise but she did not want to do that. Conlin explained from now on, they would follow the County's Employee Handbook. Siepker felt that once you earn vacation, it shouldn't be taken away and we are looking at a 30 year employee. He also expressed that the County had not done a good job of enforcing the policy. After a long discussion, it was moved by Peters, seconded by Stauter, to gather more information and reevaluate at a later date. Ayes all, motion carried.

Conlin also pointed out two other situations that were different in the Home Care Handbook from the County Handbook. Home Care Agency allows part time employees to accrue vacation time and their vacation schedule allows more time than the County handbook. Conlin requested that Vicki Ricklefs, a full time aid, who has worked for them for 27 years, be allowed to keep the rate at which she is accumulating vacation. Ricklefs gets 27 days of vacation per year but according to the County Employee Handbook, she would only get 20 days. Conlin and Mary Eastman, going forward, would follow the County Employee Handbook. The Board decided to consult with Paul Greufe, Human Resource Representative. Greufe, Supervisor Dewey and Jepsen will go over everything and report back to the Board.

It was moved by Stauter, seconded by Dewey, to approve the new hire of Chris Toner, as a Pocahontas County Deputy Sheriff, starting September 1, 2017 at 70% of the Sheriff's salary. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve the following joint claims: Jt. DD 18-42 for \$83.57, Jt. DD 143 Main for \$585.77, Jt. DD 36 for \$167.13, Jt. DD 171 for \$111.42, Jt. DD 63 for \$487.46, and Jt. DD 77 for \$251.86 from Pocahontas County Secondary Roads for Gary Atherton's time. Ayes all, motion carried. Jt. DD 181 for \$ 851.93 would need to be approved by the Interim Board or at the annual meeting.

It was moved by Stauter, seconded by Siepker, to approve payment for Jt. DD 9-13 Br. 3, for tile work in the amount of \$573.38, to Pocahontas County Secondary Roads. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve payment for Jt. DD 63, pay estimate #2 for \$3,483.00 and change order #2 for \$3,090.00, to La Carlson Contracting, Inc. Ayes all, motion carried.

The following claims were audited:

A & M Laundry	Supplies	66.86	1
AT&T	Phone	41.52	1
Ability Network	Services	101.00	1
Alliant Energy	Utilities	160.16	1
Alpha Wireless	Supplies	462.00	1
Arnold Motor	Parts	888.80	1
G Atherton	Phone/Mileage REMB	380.49	1
Bennett Recycling	Garbage	900.00	1
Bolton & Menk	DD Engineer	24932.50	1
BV Co Journal	BOS Minutes	353.90	1
BV Co Journal	Semi Annual Report	202.93	1
Bunda Seed	Seed	440.00	1
Calhoun County	Zoning workshop	48.75	1
Calhoun County	Zoning Workshop	48.75	1
Cal Co ECA	Utilities	61.95	1
Calhoun-Burns	Bridge Rate/Inspect	3739.37	1
Campbell Supply	Parts	184.85	1
CenturyLink	Phone	514.72	2
CJ Cooper & Asso	Annual Fee	70.00	1
CAS	Services	4125.00	1
Counsel	Copier Exp	79.28	1
Crawford County Assessor Attn	Workshop Registraton	200.00	1
Del's Garden Center	Mulch-Pioneer Cemetery	22.45	1
Deyta	HHCaHps Fee August	95.00	1
DLT Solutions LLC	AutoCad sub/2	2026.16	1
Elderbridge	Annual Allocation	5979.00	1
ElectionSource	Supplies	82.48	1
Evertex	August email storage	6.00	1
Family Development Resources	Offc Supplies	208.19	1
Farm & Home	battery	9.99	1
Farm & Home	paint	4.19	1
Farm & Home	super glue	5.49	1
Farm & Home	tape	15.99	1
Farm & Home	Supplies	248.03	1
D Ferguson	Mileage	199.70	1
Linda E Ferguson	July Hours	2685.00	1
Fetrow Reporting Inc Attn: De	Transcript	85.80	1
City-Fonda	Utilities	110.48	1
Great Am Fin	Copier Contract	70.73	1
Kelsey E Hall	Office Supplies	35.88	1
Janis Hanson	July Hours	2797.50	1
John Harter	Custodial Services	315.00	1
Patricia Harter	Custodial Services	243.00	1
HiWay Truck	Supplies	75.32	1
K Hoffman	Mileage	17.00	1
Hopkins Med Prod	Med Supplies	61.35	1
J Hubbell	Camp Shirts	50.38	1
IState Truck	Supplies	52.42	1
IMWCA	Worker Comp	6605.00	1
Iowa Alliance in Home Care	Registration	140.00	1
R Jergens	July Cell Phone	67.04	1
R Jergens	July Vehicle Allowance Zoning	250.00	1
R Jergens	Mileage & Meals Em. Planning	170.34	1
Johnson County Medical Examine	Autopsy	1740.00	1
Johnston Auto	Supplies	100.07	1
M Klocke	Mileage & Other Travel Ex	19.00	1
Laurens Municipal	utl/Laurens	269.91	1
Laurens Sun	BOS Minutes	515.12	1
Laurens Sun	Semi Annual Report	295.92	1
City of Laurens	Training	3258.00	1
RELX INC DBA LexisNexis	Legal Software	99.00	1
Mail Servcs	MVR Renewals	250.05	1
Martin Marietta	entrance	140.56	1
Martin Marietta	Sherman 18/19 1 conc	157.95	1
Martin Marietta	Swan Lake 30/31 1 conc.	152.15	1
Carol McLain	July hours	2482.50	1
K Metzger	Mileage	391.85	1
Meyer Electric	Repairs	1027.61	1
MidAmeri Energy	Electricity	243.26	1
MidAmeri Energy	GC elec	17.44	1
MidAmeri Energy	Varina elec	15.03	1
MIDAS	Transit Assistance	3399.00	1
MW Card & ID	Software Maint	1250.00	1
Millennium Rehab & Consulting	Work Capacity Test	650.00	1
Murphy Tractor	Parts	28.03	1
Nature-Watch	Supplies	144.58	1
Gary Nelson	Topper for 76-63	250.00	1
Next Gen Tech	OwnCloud	150.00	1
NW Comm	Phone	1756.64	1
NW Comm	Website Hosting	202.60	1
R Nystrom	Mileage	10.00	1
Office Elements	Offc Supplies	79.44	2
Office Elements	Paper	1688.00	1
Office Elements	Post-its	12.72	1
Office Elements	Scotch Tape	3.88	1
Office Systems	Copier Exp	63.45	1
Omaha's Henry Doorly Zoo	2017 Day Camp	322.00	1
Palmer Mutual Tel	Phone	314.92	1
City-Palmer	Utilities/RUT/FTM	89.00	1
C Peterson	Supplies	526.81	1
Keith Peterson	Shredding	56.18	1
Po Co Home Care	Homemaker Health Aides	11592.00	1
Po Co Pub Health	Services	125.00	1

Po Co Sec Rd	Fuel	1614.83	3
Po Co Solid Waste	Rural Waste	9330.34	1
Poca Co Treas	Dd 29 Br. B	729.54	1
Poca Co Treas	DD Jt. 171	726.70	1
Poca Co Treas	DD Jt. 36	987.48	1
Poca Co Treas	DD Jt. 78-172-175	88.58	1
Poca Co Treas	DD 11	13223.80	1
Poca Co Treas	DD 112	1920.00	1
Poca Co Treas	DD 118	414.05	1
Poca Co Treas	DD 154	900.00	1
Poca Co Treas	DD 164	67.04	1
Poca Co Treas	DD 164 S. Main Open Ditch	165.66	1
Poca Co Treas	DD 165	195.30	1
Poca Co Treas	DD 178	1652.30	1
Poca Co Treas	DD 21 Main Open Ditch	36299.73	1
Poca Co Treas	DD 38 Main	768.00	1
Poca Co Treas	DD 41 Br. 2	8370.44	1
Poca Co Treas	DD 41 Br. 22	9738.18	1
Poca Co Treas	DD 41 Lower Br. 11	9212.44	1
Poca Co Treas	DD 51	368.75	1
Poca Co Treas	DD 53 Br. 13 Main Open Di	210.64	1
Poca Co Treas	DD 58 Main	908.41	1
Poca Co Treas	DD 60 Br. 7	255.32	1
Poca Co Treas	DD 60 Br. 8	638.79	1
Poca Co Treas	DD 61	39126.10	1
Poca Co Treas	DD 62 Br. B	78.12	1
Poca Co Treas	DD 66 Tile Lateral 9	99.23	1
Poca Co Treas	DD 74	3068.00	1
Poca Co Treas	DD 8 East Br. M Tile	25.99	1
Poca Co Treas	DD 8 East Br. N. Tile	98.21	1
Poca Co Treas	DD 8 East Main Br. L Tile	273.40	1
Poca Co Treas	DD 8 North Br. H tile	763.30	1
Poca Co Treas	DD 8 North Branch B Tile	190.50	1
Poca Co Treas	DD 8 North Main Br. A Til	638.84	1
Poca Co Treas	DD 8 South Br. 3 Relief T	485.25	1
Poca Co Treas	DD 8 South Main Br. 3 Til	293.09	1
Poca Co Treas	DD 8 Southwest Main Tile	371.39	1
Poca Co Treas	DD 8 West Watershed	18439.03	1
Poca Co Treas	DD 96	1000.00	1
Poca Comm Hospital	Training	236.94	1
Poca Fiber	Fax, internet July	116.51	1
Poca Fiber	Internet	116.51	5
Poca Fiber	Phone & Fax	41.56	1
Poca Fiber	Phone, Fax, internet HCA	165.69	1
Poca Lumber	furring strips	5.68	1
Poca St Bank	August Rent	400.00	1
City-Pocahontas	utl/quonset/Poky	30.81	1
City-Pocahontas	utl/shop/Poky	467.25	1
City-Pocahontas	CH Util	2695.52	1
City-Pocahontas	Elect	13.41	1
City-Pocahontas	Utilities	378.97	5
Powers Funeral Home	Services	2876.00	2
Prinsco Inc	Supplies	573.49	1
Pro Co-Op	diesel/cardtrol/bulk	11433.19	1
Pro Co-Op	gas/bulk	1386.30	1
Rapid Reproductions	scanner/road plans	399.00	1
Record Dem	Advertising	98.00	1
Record Dem	Bus Tour Ad	147.00	1
Record Dem	BOS Minutes	513.52	1
Record Dem	June PCEDC Minutes	47.13	1
Record Dem	School Election Ad	61.25	1
Record Dem	Semi Annual Report	295.92	1
Schoon Excavating	Drainage	5698.50	1
Seiler App	Repairs	294.20	1
V Showers	floor mat/MD	10.69	1
Solutions	Printer ribbons	33.80	1
Solutions	Solutions software	3000.00	1
D Stall	July Mileage	475.50	1
D Stall	Meals	17.00	1
Star Leasing	Copier lease	83.13	1
Star Leasing	Copier Lease	104.70	1
M Parrott	Recording labels	104.07	1
T Reuters-West	Legal Publications	1236.00	2
Thrifty White	Medical	7.99	1
Gretchen Tiedeman	Mileage	106.50	1
Gretchen Tiedeman	Phone	50.00	1
Gretchen Tiedeman	Web Hosting	26.00	1
IA ST Treasurer	Fees/Taxes/Licenses	180.00	1
Trimark	Services	190.00	1
US Bank	Copier Exp	22.72	1
US Bank	Copier Lease	58.55	2
US Cellular	Phone	6.29	1
USPS	Postage for School Electi	14.57	1
Verizon	Ipad chgs	80.02	1
A Warner	Mileage	99.37	1
Windstream	Data	129.80	1
Windstream	Phone	96.10	1
Windstream	Telephone	134.46	1
Woods	postage	8.47	1
Woods	Camp Supplies	106.95	1
Woods	RAGBRAI supplies	60.00	1
Grand Total		293299.21	

It was moved by Siepker, seconded by Dewey, to acknowledge receipt of Manure Management Plans: (1) Cedar Creek Livestock Turkey Facility – ID# 66271 located in the NW NE, Section 25, Dover Township with Cedar Creek Livestock, LLC as owner & Mark Wells as contact person. Ayes all, motion carried.

Jepsen informed the Board that she had only heard back from a few department heads about their interest level in Access Systems. The responses were mixed.

The Supervisors discussed the Information Technology Services Agreement the County currently has with Solutions, Inc. A six month agreement from Solutions, Inc. would be \$ 8,745.60 and an annual contract would be \$15,912.00. It was moved by Stauter, seconded by Siepker, to approve the annual Information Technology Services Agreement with Solutions, Inc. for \$15,912.00. Ayes all, motion carried.

The Auditor's office received an objection letter from Marlys Schoon concerning the CAFO for Moline Farms, LLC. It will be filed with the Moline CAFO application.

It was discovered that Bolton & Menk had inadvertently switched the DD 8 South Br. 3 drainage assessment amount and the DD 8 South Br. 3 Relief drainage assessment amounts. Bolton & Menk wrote a letter explain the mistake. This letter will be included with the new assessments that will go out Thursday.

It was moved by Dewey, seconded by Peters, to approve the quote from B & W Control Specialists not to exceed \$3,500.00 for tree and brush control on the CREP wetlands in DD 65. Ayes all, motion carried.

As Trustees of DD 96, it was moved by Stauter, seconded by Siepker, to approve the utility permit for Century Link. Ayes all, motion carried.

Jack Moellering, County Engineer, informed the Board that there will be a pre-construction meeting for N65 on August 16<sup>th</sup> to go overs schedules and technical details. Then there will be a public meeting with the contractor and possibly subcontractor so the landowners learn more about it and ask questions.

Ives asked Moellering about the supplemental abutment on the bridge between 3 & 4 Garfield as landowners are having a hard time getting around. Moellering will contact contractor and find out what their schedule is and let them know that we would like to have that one done first.

The Supervisors discussed vacating of the Level B Roads. Ives had spoken to the landowners in Garfield section 8 & 17 and most are in agreement to vacating it. The bridge on Garfield 9 & 17 could possibly last another five years, so we have time to discuss with the landowners what they want to do with the Level B Road. Moellering explained that it will be a process. The West side can be basically taken care of with a resolution, but the East side will require more work. The Board will hold a public hearing to discuss the issue with landowners.

Weekly meetings: Ives—drainage and bridge concerns; Peters—drainage concerns; Stauter—CFR and drainage concerns; Siepker— drainage and Medical Examiner concerns; Dewey—drainage concerns.

There being no further business, the Chairman declared the meeting adjourned.

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Jeffrey Ives, Chairman

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Kelly Jepsen, Auditor