

Supervisors Room, Courthouse
Pocahontas, Iowa
June 27, 2017

The Board of Supervisors of Pocahontas County, Iowa met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, JoAnn Peters; and Auditor Kelly Jepsen. Absent: Ed Dewey.

The minutes of June 20, 2017 were approved as presented on motion by Stauter, seconded by Peters. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to approve the agenda with the following additions: Set date for public hearing- Moline Turkey Farms CAFO application; bid letting for fuel; informational items, letter from Pocahontas Hospital and Fonda Library. Ayes all, motion carried.

Jim Hudson, Hudson Law Office, discussed the legal bill for Jt. DD 176-67, in particular, Tom Stauter's portion on the bill. Hudson and the Board reviewed the history of Jt. DD 176-67 and discussed the differences between Counties. Hudson explained the importance of landowners having the ability to talk with the drainage attorney. In the future, our Board will clarify with the joint board who the drainage attorney for the joint district will be.

It was moved by Stauter, seconded by Peters, to accept the resignation of Jeremy Watson, part time dispatcher and thank him for his service. Ayes all, motion carried.

It was moved by Siepker, seconded by Stauter, to approve the corrected FY 18 salaries for Sheriff's Department. Ayes all, motion carried. Corrected salaries as follows: The Sheriff's Departments union personnel wages for FY 2018 approved pursuant to the Collective Bargaining Agreements as follows: Union personnel Sheriff's Dept.: Deputy, Steven Henderson, \$63,010.00; Brian Runneberg, \$59,539.00; Joshua Hammen, \$59,539.00; Weston Van Donge \$59,539.00; Blake Wiley \$52,096.00; Office Deputy, Sarah Bailey \$55,818.00; Communications Supervisor, Robert Enockson, \$17.05/hr.; Jail Floor Supervisor, Molly Montag, \$17.05/hr.; Dispatchers/clerk/jailer, \$16.12/hr.; afternoon shift, \$16.22/hr.; night shift, \$16.37/hr.; Pt-time transport officer, \$13.00/hr.

It was moved by Siepker, seconded by Peters, to approve payment for Jt. DD 85, repair tile, to Sindergard Excavating for \$441.30. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve payment for Jt. DD 9-13, surface drain installation, to ITS Land Improvement for \$2,130.00. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to accept the Engineer's Report for Tile Improvements on DD 41 Br. 18 & 19 and set the Hearing for July 25, 2017 at 1:30 p.m. in the Courthouse Assembly Room. Ayes all, motion carried.

The Board of Supervisors held a conference call with the Palo Alto County Board of Supervisors. The following occurred:

Members present: Palo Alto County Supervisors: Keith Wirtz, Chair; Ron Graettinger, Roger Faulstick, Craig Merrill, Linus Solberg; Carmen Moser, Auditor; Amber Enger, Auditor's Office. Pocahontas Board: Jeff Ives, Chair; Clarence Siepker, JoAnn Peters, Louis Stauter; Kelly Jepsen, Auditor; and Rick Hopper, P.E., Jacobson-Westergard. Absent: Ed Dewey.

Motion by Jeff Ives, seconded by Ron Graettinger to appoint Keith Wirtz as Chair and Carmen Moser as Secretary of the joint telephone conference call on Joint Drainage District No. 13. Motion Carried.

Rick Hopper, Jacobson-Westergard & Assoc. presented the annexation report for Jt. Drainage District No. 13. The additional acres to be annexed are as follows: Palo Alto County 409.26 acres and Pocahontas County 488.28 acres.

Motion by Jeff Ives, seconded by Linus Solberg to accept the annexation report on Jt. Drainage District No. 13 and set the Annexation Hearing for August 29th, 2017, at 1:30 p.m. at the Election Center in Emmetsburg, Iowa. Motion Carried.

Motion by Ron Graettinger, seconded by Jeff Ives to adjourn the joint telephone conference call on Joint Drainage District No. 13. Motion Carried.

At 11:00 a.m. the Board proceeded with the bid letting for C 26 overlaying. There were three bids with the lowest being from Mathy Construction Company from Onalaska, WI at \$1,817,685.10. It was moved by Peters, second by Siepker, to award the bid to Mathy Construction Company for the C 26 overlay. Ayes all, motion carried.

The Board moved onto bid letting for Supplemental Abutments. There were four bids, but two were dismissed for no addendums. The lowest bid was from Dixon Construction Company from Correctionville, Iowa, at \$297,000.00. It was moved by Stauter, second by Peters to award Dixon Construction Company the bid for supplemental abutments. Ayes all, motion carried.

Next, the Board proceeded with a bid letting for fuel. One bid was received, that being from Pro Coop from Pocahontas, Iowa, for \$194,766.00. That is a markup of \$.09 per gallon and \$.11 per gallon for the winter-modified fuel. It was moved by Siepker, seconded by Peters, to accept the bid from Pro Coop for fuel for County uses. Ayes all, motion carried.

Jack Moellering, County Engineer, had not received information from the DOT to award the N 65 project. Jepsen will add to next week's agenda.

Dan Reffer, from B & W Control, presented the Board with a quote for tree and brush control for DD 77, DD 65, Jt. DD 171, DD 57, DD 37, DD 14 and DD 178. It was moved by Peters, seconded by Siepker, to approve the quote with the exception to Jt. DD 171, for a total of \$17,000.00. Ayes all, motion carried.

Tom Grau, Curt Sindergard, and Gretchen Tiedeman, from Pocahontas County Economic Development, visited with the Board about the Board's decision to decrease PCED's FY 18 budget by \$100,000.00. They presented the last six years of their finances and discussed different projects they are considering to encourage economic development. Discussion will continue at a later date.

It was moved by Siepker, seconded by Peters, to acknowledge receipt of Manure Management Plans: (1) Farm 159-Meyer – ID# 63880 located in the SW NW, Section 17, Marshall Township with New Fashion Pork as owner & Sarah Withers as contact person; (2) Brinkman – ID# 67359 located in the SE SE, Section 24, Roosevelt Township with G. Brinkman, Inc. and K. Brinkman, Inc. as owner & contact persons; (3) Colfax, Finisher Farm – ID# 68918 located in the SW NW, Section 26, Colfax Township with Granite Farms III, LLC as owner & Keith Kratchmer as contact person; (4) Moline Turkey Farms – ID# 58705 located in the SW NW, Section 6, Lincoln Township, Calhoun Co. with Moline Farms, LLC as owner & Twin Lakes Environmental Services, LLC as contact. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to change the next Board of Supervisors meeting date to July 3rd as well as count cash that day. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to adopt the following resolution. The chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

Resolution 2017-06-#13

WHEREAS, it is desired to make appropriations for each of the service areas and the departmental budgets within the fiscal year beginning July 1, 2017 in accordance with Section 331.434(6) of the Code of Iowa.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County, Iowa as follows:

Section 1. The amounts by department with a service area on the following schedule are hereby appropriated from the resources of each fund as designated.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department to make expenditures or incur obligations of the funds effective July 1, 2017.

Section 3. In accordance with Section 331.437 of the Code of Iowa, no department shall expend, or contract to expend, any money or incur any liability in excess of the amounts appropriated by this resolution.

Section 4. If at any time during the FY 2017/2018 budget year, a department administrator recognizes the available appropriation is insufficient, they shall contact the County Auditor. The Auditor shall inform the Board and recommend appropriate action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized for the departments, and shall report the status of each account to the applicable department administrators monthly during the fiscal year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2018.

Dept No.	Department	Amount	Dept No.	Department	Amount
01	Board of Supervisors	\$ 334,209	33	Libraries	\$ 90,550
02	Auditor	\$ 387,069	34	Historical Society	\$ 6,000
03	Treasurer	\$ 317,162	36	Ambulance	\$ 27,435
04	County Attorney	\$ 343,177	38	Fairgrounds	\$ 20,000
05	Sheriff	\$1,812,188	39	Elderly Services	\$ 24,405
06	Clerk of Court	\$ 35,350	49	Duplicating Services	\$ 7,300
07	Recorder	\$ 186,279	51	Courthouse & Grounds	\$ 282,235
20	Secondary Roads	\$8,629,465	52	Data Processing	\$ 95,450
21	Veterans Affairs	\$ 72,368	53	County Development	\$ 201,500
22	Conservation Board	\$ 767,991	60	Mental Health	\$ 442,305

23	Board of Health	\$ 640,750	75	Homemaker Home Hlth Aid	\$ 489,000
24	Weed Commission	\$ 5,316	80	County Farm	\$ 11,000
25	Social Services	\$ 332,090	99	Non-Departmental	\$1,933,765
26	Environmental Health	\$ 82,032		TOTAL	\$17,597,197
28	Medical Examiner	\$ 20,806			

It was moved by Stauter, seconded by Siepker, to set a public hearing to decrease appropriations of \$100,000.00 to the County Development Department for July 11, 2017, at 11:00 a.m. in the Board of Supervisors Room. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to approve the following maintenance drainage levies. After discussion occurred, it was moved by Siepker, seconded by Stauter, to amend his motion to approve the following maintenance drainage levies except for DD 29B, which will be addressed after further discussion can take place. Ayes all, motion carried.

DD 38 Main	384%	DD 66 Lat. 9	217%
DD 41 Br 2	371%	DD 74	118%
DD 51	295%	DD 96	100%
DD 53 Br 13 OM	5%	DD 118	65%
DD 53 Br. 19	311%	DD 154	100%
DD 58 Main	2199%	DD 164 So. MOD	25%
DD 60 Br. 7	567%	DD 164 Main	25%
DD 60 Br. 8	680%	DD 178	7%
DD 62 Br. B	62%	DD 29 Br. B	373%

It was moved by Siepker, seconded by Stauter, to adopt the following resolution. The chairman called the question with the following recorded vote: Ayes – Siepker, Peters, Ives, Stauter; Nays-none. Whereby the Chairman declared the resolution duly adopted to-wit:

Resolution 2017-06-#14

WHEREAS, it is desired to authorize the County Auditor to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Road Fund during the fiscal budget year, and,

WHEREAS, said transfers must be in accordance with Section 331.432 of the Code of Iowa, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Pocahontas County,

Iowa as follows:

Section 1. The total maximum transfer from the General Basic Fund and the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2017 shall not exceed \$85,000 for the General Basic Fund and \$1,265,000 for the Rural Services Basic Fund.

Section 2. Within ten (10) days of being notified of the apportionment of current property taxes, state replacement against property taxes, delinquent property taxes, and mobile home taxes, the Auditor may order a transfer from said funds to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 respectively, multiplied by the ratio of said fund's total maximum transfer to the appropriate funds by the sum of said fund's total current property tax levy.

Section 4. Notwithstanding the provision of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed the amounts specified in Section 1.

Section 6. The Auditor is directed to adjust the books when said operating transfers are made and to notify the Treasurer and the County Engineer of the amount of said transfers.

Discussion on the CAFO application from Moline Turkey Farm took place. It was moved by Siepker, seconded by Peters, to accept the Moline Turkey Farm CAFO application and schedule the public hearing for July 11th at 10:30 a.m. in the Supervisors Room. Ayes all, motion carried. All landowners within one mile of the site will be notified by mail of the public hearing.

Stauter heard from the Fonda Library. They are interested in making a change to their board. Jepsen will contact the library to see if they would like to come before the Board to discuss their wishes.

Ives advised he had received a letter from James Roetman, Pocahontas Hospital Administrator, asking if we would like a meeting to discuss the possible merger of service, between Pocahontas County Public Health Board and Hospital's Homecare and Hospice Advisor Committee.

On motion from Stauter, seconded by Siepker, the board recessed for lunch at 12:45 p.m.

After DD 112 Classification Hearing for Annexed Lands the Board reconvened at 1:55 p.m.

Discussion on whether to levy DD 29 Br. B continued. The Board discussed with Gary Atherton as to why this ditch would be assessed for the third year in a row. Jepsen will put on next week's agenda for further discussion.

The following claims were audited and allowed with exception of claim 3117:

A & M Laundry	Supplies	66.86	1
AT&T	Phone	73.37	1
E Ahlrichs	Mileage	172.00	1
Algona Glass Company	Window	1576.00	1
Alliant Energy	Utilities	46.30	1
Alta Implement	Parts	466.86	1
AP Air Inc	Parts	355.00	1
Arnold Motor	Parts	401.46	1
G Atherton	Phone/Mileage REMB	120.00	1
Janet J. Atherton	contract labor	161.25	1
Bacon Builders	Concrete Work	35625.00	1
N Betten	mileage	300.00	1
B H Energy	gas/Pocahontas	51.42	1
B H Energy	Natural Gas	123.26	2
Bob Barker Co	Supplies	225.63	1
C Boeckholt	Special Election PEO	110.50	1
Bolton & Menk	DD Engineer	13479.50	1
B.V Co Sheriff	Housing inmate, other cou	880.00	1
Campbell Supply	Parts	246.09	1
Carpenter Uniform	Deputy Clothing	1255.10	1
S Cash	Mileage	259.00	1
CID	Park Supplies	171.80	1
CenturyLink	Phone	445.47	3
Cheaper Than Dirt	Ammunition	456.02	1
Color-ize	Signs	1002.00	1
J Conlin	Mileage	410.50	1
O Cressler	Expenses	1120.44	1
Del's Garden Center	Trees - Pioneer Cemetery	241.90	1
Devereaux Electric	Repairs	305.00	1
Deyta	HHCahps Fee - Nurses	100.00	1
Doolittle Oil	Supplies	1728.00	1
Electronic Eng	Radio Repair	409.95	1
Electronic Special	Radios	2678.75	2
EMC	Lights	997.72	1
R Enockson	Reimb - Jail School	142.53	1
Farm & Home	Cons Equip	107.30	1
Farm & Home	Cons. Equip & Supplies	519.65	1
Farm & Home	Custodial Supplies	116.42	1
Farm & Home	Supplies	100.97	1
Farm & Home	Uniform wear	100.97	1
D Feistner	Reimb for Dues	260.00	1
D Feistner	Reimb Computer Equip	206.65	1
D Feistner	Reimb Office Furniture	182.60	1
Force America	Parts	247.05	1
Janis Hanson	June Hours Worked	2452.50	1
C Harmon	BOH	20.00	1
John Harter	Courthouse Maint	325.00	1
John Harter	Custodial Services	447.00	1
Patricia Harter	Custodial Services	222.00	1
City-Havelock	City Clean-up	1733.90	1
City-Havelock	Utilities/RUT/FTM	602.34	1
Client	Services	20.00	1
HiWay Truck	Supplies	8610.50	1
Hoffman Filter	Disposal Ser	55.00	1
Client	Services	32.50	1
J Hubbell	Feed	9.13	1
I & S Group	Drainage	12488.97	1
IState Truck	Supplies	829.63	1
IDDA	Annual Dues FY17-18	8200.00	1
IA Hosp Assoc.	Pamphlets	35.00	1
IA Lakes Elec	Electric	687.15	1
IA Lakes Elec	Tower Rental/Util	48.19	1
IA Prison Ind	Signs	237.60	1
IA Workforce	2nd Qtr Unemp Tax	827.40	1
ISAC	Conference	830.00	4
ISACA	SEAT Dues	150.00	1
ISACA	SEAT Training	450.00	1
ISCTA	Dues	300.00	1
J Ives	BOS Ex	1532.04	1
Jacks OK Tire	Tires/Parts	3758.36	1
K Johnson	PEO	130.00	1
K Johnson	Repair	55.97	1
Johnston Auto	Supplies	227.34	1
Keltek	Wiring Bracket	23.37	1
Kossuth/Palo Alto Co Econ Dev	Luncheon Regist	10.00	1
Client	Services	50.00	1
City-Laurens	Deputy Duty Equip	250.00	1
A Levene	PEO	9.00	1
E Lund	PEO	110.50	1
Machine Shop	hand tools	394.00	1
Machine Shop	labor	120.00	1
Machine Shop	misc	23.70	1
Machine Shop	parts	77.67	1
Machine Shop	welding	28.43	1
Machine Shop	Swivel Jack	106.41	1
Martin Marietta	entrance	634.80	1
Martin Marietta	rd stone-stock pile	33089.05	1
Martin Marietta	3/8 rock Home Health	119.28	1
McDonald Supply	Lizard Lake Toilet Replac	885.43	1
Menards	paint, sealer, etc.	89.56	1
Messenger	Publication	39.00	1
K Metzger	Mileage	20.50	1
MidAmeri Energy	Electricity	312.46	1
MidAmeri Energy	Palmer/elec	27.81	1
MidAmeri Energy	Palmer/int. lts	64.88	1
MW Card & ID	Bioterrorism supplies	469.59	1
Midwest Wheel	Supplies	393.59	1
Motorola Solutions Inc	Radios	15120.00	1
Municipal Emergency Services D	Helmets, visors, bags	1812.00	1
Murphy Tractor	Parts	137.94	1
LeeAnna Murphy	Design Work	500.00	1

S Nelson	Meals, prisoner transport	8.10	1
Next Gen Tech	Monthly OwnCloud	150.00	1
Karen L Norine	Mileage	13.00	1
Northern Safety Co Inc	Supplies	1283.26	1
NW Comm	Telephone	1389.64	1
NW Comm	Telephone	27.95	1
NW Comm	Web Hosting	196.60	1
NW Glass	Services	60.00	1
Office Elements	Custodial Supplies	120.55	3
Office Elements	Custodial Supplies - CSS	13.40	1
Office Elements	DVD, DVR Sleeves	133.14	1
Office Elements	Offc Supplies	104.70	2
Office Elements	Office Supplies	39.22	1
Office Elements	Office Table	256.52	1
Office Elements	Paper, Cust. Supplies	133.48	1
Owen/King	May SIR	324.90	1
City-Palmer	Utilities/RUT/FTM	1794.03	1
J Peters	BOH Mileage	14.50	1
J Peters	Mileage	179.00	1
C Peterson	Supplies	54.56	1
Keith Peterson	Shredding Services	48.93	1
L Peterson	Mileage	897.00	1
L Peterson	Reimb - supplies	40.45	1
Pilot Rock	Sign	429.25	1
Pilot Rock	Supplies, uniforms	849.68	1
Pilot Rock	Uniform Wear	103.50	1
Pitney Bowes	Postage Machine Rental	152.04	1
PJ Greufe	Services	1500.00	1
Joanne Plantz	PEO	9.00	1
City-Plover	Utilities/RUT/FTM	1074.61	1
Po Co Home Care	Contracted Services May 2	7888.00	1
Po Co Home Care	HHA C&F May 2017	2241.00	1
Po Co Home Care	HHA Elderly May 2017	7569.00	1
Po Co Sec Rd	Vehicle Fuel	994.88	1
Poca Fiber	enrg./ph/fax/int	21.74	1
Poca Fiber	shop/ph-int-fax	194.66	1
Poca Fiber	Internet	19.98	1
Poca Fiber	Internet CA share	19.99	1
Poca Fiber	Internet GA	19.99	1
Poca Fiber	Internet Service	117.35	1
Poca Fiber	Internet VA	19.99	1
Poca Fiber	Phone, fax	41.74	1
Poca Fiber	Telecomm DHS	39.74	1
Poca Ford	Battery, tires	289.95	1
Poca Ford	Trailer Tires	367.20	1
Poca St Bank	Rent - Econ Dev	400.00	1
Presto-X Co	Pest Control	37.00	1
Prinsco Inc	Supplies	149.33	1
Quick Supply Co.	engineering fabric	700.00	1
R & D Body Shop	Repairs	1000.00	1
Rees Truck	Parts	208.83	1
G Reiter	PEO	10.00	1
V Ricklefs	Mileage	189.00	1
Client	Services	12.50	1
Scott Tech	maint. cont. shop 3rd qtr	158.54	1
Seamless Docs	Website Software: Seamles	2500.00	1
Seiler App	Toilet Repairs	132.25	1
C Siepker	Mileage, meals	665.70	1
K Simacek	Mileage	48.00	1
Solutions	Computer Equip	1106.64	1
Solutions	Software for tax sale	149.00	1
Solutions	Software Support	1200.00	1
SOS TECHNOLOGIES	Safety Supplies	235.20	1
Staples Advantage Dept DET	Storage Cabinet	293.47	1
Alice Tauber	Chore Services	60.00	1
Client	Services	15.00	1
T Reuters-West	Legal Publications	120.00	1
T Reuters-West	Publications	621.00	1
Gretchen Tiedeman	Expenses	134.99	1
Gretchen Tiedeman	Marketing/Tourism Reimb	82.76	1
US Bank	Copier Contract CSS	22.72	1
US Bank	Copier Lease	58.55	2
US Cellular	Phone	149.46	1
K Vadar	Mileage	141.00	1
City-Varina	RUT/FTM	309.08	1
Verizon	hot spots	120.03	1
R Vosberg	Reimb - Jail School	204.60	1
A Warner	MH Advocate Ex	108.99	1
Western Iowa Tourism	WITR Contribution FY18	500.00	1
Woods	Batteries	7.35	1
Woods	BOH Supplies	26.21	1
Grand Total		211406.20	

Weekly meetings: Peters–Board of Health, Economic Development and 2nd Judicial Board; Stauter–CFR and Siepker–Workforce Development. All Board members were present at the Budget Review.

There being no further business the Chairman declared the meeting adjourned.

Jeffrey Ives, Chairman

Kelly Jepsen, Auditor