

Supervisors Room, Courthouse
Pocahontas, Iowa
December 12, 2017

The Board of Supervisors of Pocahontas County, Iowa, met in regular session pursuant to adjournment.

Members present: Chairman, Jeffrey Ives; Supervisors, Clarence Siepker, Louis Stauter, Ed Dewey, and JoAnn Peters; and Auditor, Kelly Jepsen.

The minutes of December 5, 2017 were approved as presented on motion by Dewey, seconded by Peters. Ayes all, motion carried.

It was moved by Stauter, seconded by Siepker, to approve the tentative agenda with clerical changes. Ayes all, motion carried.

Michelle De La Riva, Community & Family Resources Executive Director, presented the different programs they offer, explained the impact they have on Central Iowa and requested financial support the construction on their new facility in Fort Dodge. In 2017 they served 2,250 people with addictions and 1,003 for mental health, of which 2% and 0.2% were from Pocahontas County respectively. De La Riva explained the total cost of their new facility is \$6.6 million and requested a 5 year pledge of \$3,488 per year, totaling \$17,441.00. The Board will consider the request during budget reviews.

Sarah Winkler, County Treasurer, discussed the investment policy with the Board. Currently the Investment policy only allows her to purchase Pocahontas County's drainage certificates and stamped drainage warrants but she has been approached about purchasing other County's stamped drainage warrants. After discussion, it was moved by Stauter, seconded by Peters, to change the wording in the Investment policy, to allow the Treasurer to purchase other counties' drainage certificates and stamped drainage warrants as well as ours. Ayes all, motion carried. Ives requested that Winkler consult with the County Attorney to make sure the new wording in the Investment Policy is satisfactory.

It was moved by Peters, seconded by Stauter, to authorize the County Treasurer to purchase a banking & investment software program from Solution, Inc. in the amount of \$6,500.00 plus a 20% annual support fee. Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker, to accept the Recorder's November Report of Fees Collected. Ayes all, motion carried.

Jack Moellering, County Engineer, let the Board know that the bridge is back open on the Palmer Road and that N65 is open to traffic, but will be putting sign up as the shoulders are a little soft. Stauter thanked Moellering for getting the bridge on the county line by Fonda opened back up. Some projects he is working on for next year include widening the asphalt on N28 and bridge work.

It was moved by Dewey, seconded by Siepker, to approve payment in the amount of \$1300.00 to Zuetlau Seeding for working & seeding creek banks on Jt. DD 43-72. Ayes all, motion carried.

It was moved by Stauter, seconded by Peters, to approve payment in the amount of \$234.90 to Bunda Seed for seed on Jt. DD 43-72. Ayes all, motion carried.

It was moved by Siepker, seconded by Dewey, to approve payment in the amount of \$24,157.09 to Shekar Engineering for pay request #6 on Jt. DD 43-72. Ayes: Siepker, Dewey, Stauter. Nay: Peters. Motion carried.

It was moved by Stauter, seconded by Peters, to approve payment in the amount of \$500.32 to The Record Democrat for publications on Jt. DD 43-72. Ayes all, motion carried.

It was moved by Peters, seconded by Siepker, to approve payment in the amount of \$311.81 to Pocahontas County Auditor for administrative fees on Jt. DD 43-72. Ayes all, motion carried.

It was moved by Stauter, seconded by Dewey, to approve payment in the amount of \$107.60 to Pocahontas County Sec. Rd. for material on Jt. DD 77. Ayes all, motion carried.

Next, a work order was presented from ISG for beaver dam removal on Jt. DD 9-13 in the amount of \$500.00. The Board has some questions and will discuss with Calhoun County at the drainage hearing later today.

It was moved by Stauter, seconded by Siepker, to approve payment in the amount of \$320.00 to Arnie Johnson for beaver tails on Jt. DD 43-72. Ayes all, motion carried.

It was moved by Siepker, seconded by Peters, to approve payment in the amount of \$200.00 to Arnie Johnson for beaver tails on Jt. DD 37-35. Ayes all, motion carried.

It was moved by Dewey, seconded by Siepker, to acknowledge receipt of Manure Management Plan: Steve Wheatley – ID# 57923 located in the SE NE, Section 22, Lincoln Township with Steve Wheatley as owner & contact person. Ayes all motion carried. Motion carried.

Jepsen explained all of the computers in her office are at least 5 years old and is in need of purchasing two new computers for her office. It was moved by Peters, seconded by Siepker, to authorize the Auditor to purchase two computers from Solutions, Inc. totaling \$2,485.82. Ayes all, motion carried.

The previous Auditor had a drawing for new desks for the Auditor's Office, but never purchased them. After being here for almost a year, Jepsen agrees with the previous Auditor, that the desks are antiquated and not optimal for today's office needs, and do need to be replaced. It was moved by Dewey, seconded by Stauter, to approve the purchase of five desks totaling \$10,368.21 from Office Elements for the Auditor's Office. Ayes all, motion carried.

The following claims were audited and allowed except claim #1381:

A & M Laundry	Supplies	66.86	1
AT&T	Phone	42.48	1
Ability Network	Services	202.00	2
Ag Partners	Fuel	657.90	1
Alliant Energy	Utilities	414.67	1
Arnold Motor	Parts	394.32	1
Availa Bank	Self-Funding	310.00	1
Client	Mileage	54.50	1
Battery Junction	Batteries	44.27	1
D Beneke	Legal Services	240.00	1
BV Co Journal	Publication Exp	508.31	1
Cal Co ECA	Utilities	60.93	1
Calhoun-Burns	Bridge Rate/Inspect	7762.01	1
Carpenter Uniform	Pants	157.98	1
Carpenter Uniform	Uniform wear	84.49	1
Cattlemen	Veterans Apprec Grilling	100.00	1
CID	Trash Bags	153.80	1
Central Salt	Icing Salt	1732.06	1
CJ Cooper & Asso	Annual Fee	85.00	1
Control Solutions	Supplies	127.00	1
Counsel	Copier & printer exp	142.66	1
Counsel	Copies	35.90	1
O Cressler	Mileage, meal	48.04	1
B Dahl	Mileage	213.75	1
Del's Garden Center	Tree & Shrub Food	29.99	1
Des Moine Stamp	Stamps	73.55	1
H & I DeWall	Refund for Pipe Not Used	284.25	1
Deyta	Services	95.00	1
Dean Ekstrand	Repairs	1851.25	2
Sam Ellingson	Painting	1200.00	1
Farm & Home	Batteries	20.97	1
Farm & Home	Battery	17.98	1
Farm & Home	Bits and Tape	14.28	1
Farm & Home	Boots	44.99	1
Farm & Home	Bulk Fuel Pump #61	320.99	1
Farm & Home	Gloves	13.99	1
Farm & Home	Hasp and Hinge	10.97	1
Farm & Home	Paint	31.99	1
Farm & Home	Paint and Filters	44.94	1
Farm & Home	PTO Pin	5.58	1
Farm & Home	Supplies	370.01	2
Farm & Home	Tape Measure	19.97	1
Farm & Home	Tools	25.47	1
D Ferguson	Mileage	224.20	1
Fetrow Reporting	Transcript	52.65	1
City-Fonda	Utilities	177.89	1
Force America	Parts	17.84	1
Foster's Frame	Services	205.00	1
Gilmore City	Utilities	121.61	1
Great Am Fin	Copier Exp	70.73	1
Kelsey E Hall	Mileage, meals	146.86	1
City-Havelock	RUT 4th qtr 17	720.03	1
K Hoffman	Mileage	34.00	2
Hopkins Med Prod	Medical Supplies	247.95	1
Hannah G Hubbell	Mileage	1.50	1
IState Truck	Supplies	20.66	1
ICCC	Refund	519.50	1
IEMA	Dues & Memberships	150.00	1
ILEA	Training	300.00	1
IMWCA	Worker Comp	6605.00	1
Inland Truck	Parts	115.28	1
Inter Battery	Batteries	62.60	1
IPI - ILEA Uniform Web Site	Uniform	225.00	1
ISAC	Insurance	607.00	1
ISS & DA	Memberships	375.00	1
Jack's Uniform	Equipment	188.95	1
Jacks OK Tire	Tires/Parts	65.00	1
K Jepsen	Expense Reimb	1008.28	1
R Jergens	Exp Reimb	337.01	1
R Jergens	Vehicle Allowance	250.00	1
Johnston Auto	Supplies	175.48	1
M Klocke	Mileage	38.00	2
Todd Kraft	Damage from Tree Trimming	184.00	1
Lane County Sheriff's office	Serve Notice	36.00	1
B Larsen	Meals-Transp	51.34	1
Laurens Food Pride	Supplies	193.40	1
House of Print	Transfer sheets	51.75	1
Laurens Marathon Comm School	Refund	232.41	1
Laurens Municipal	Utilities-Laurens	163.30	1
Laurens Sun	Publication exp	722.70	1
RELX INC DBA LexisNexis	Legal Software	99.00	1
Machine Shop	channel iron/east bldg	8.04	1
Machine Shop	ground clamp	14.58	1
Machine Shop	hose ends/steel	147.15	1
Mail Servcs	MVR Notices	436.18	1
Martin Marietta	entrance	67.28	1
Martin Marietta	rdstone	4445.12	1

Martin Marietta	Road Aggregate	160.95	1
Mediacom	Internet	189.95	1
K Metzger	Mileage	219.95	1
Mid Iowa Sales	Hand Cleaner and Gage	100.44	1
MidAmeri Energy	GC elec	23.26	1
MidAmeri Energy	Varina elec	29.14	1
Midwest Wheel	Supplies	538.30	1
M Montag	Meals-Transport	18.53	1
Murphy Tractor	Parts	78.74	1
Napa	Gasket	7.69	1
Karen L Norine	Mileage	119.00	1
Northern Safety Co Inc	Gloves	392.64	2
R Nystrom	Mileage	20.00	2
Office Elements	Calendar	3.99	1
Office Elements	Offc Equip	20.94	1
Office Elements	Offc Supplies	14.83	1
Office Elements	Office Supplies	66.36	1
Office Elements	Supplies	469.39	3
Office Systems	Copier Exp	218.24	4
P&R Entry Doors	Door/Repairs	504.00	1
Palmer Mutual Tel	Phone	314.92	1
City-Palmer	Utilities/RUT/FTM	2233.57	2
Travis Pederson	culvert Marshall 10/11	1350.00	1
J Peters	Mileage	14.50	1
C Peterson	Supplies	24.39	1
Pizza Ranch	BOH Meal	38.94	1
City-Plover	RUT 4th qtr 17	1284.58	1
Po Co Home Care	Services	8806.00	1
Po Co Recorder	Fees	171.00	1
Po Co Solid Waste	Solid Waste	16.15	1
PAC	Refund	287.09	1
Poca Equip	Maint	152.04	1
Poca Fiber	CH phone, fax, internet	877.03	1
Poca Fiber	Internet	79.95	4
Poca Fiber	Phone/fax	36.64	1
Poca Lumber	Door Seal and Caulking	17.90	1
Poca Manor	Prisoner Meals	1667.77	1
City-Pocahontas	HCA Elect	210.14	1
City-Pocahontas	Utilities	3037.99	7
City-Pocahontas	Utilities/Pocahontas	39.54	1
City-Pocahontas	Utilities/Pocahontas Shop	541.86	1
Pro Co-Op	Diesel-Cardtrol and Bulk	19905.31	1
Pro Co-Op	Fuel	112.76	1
Pro Co-Op	Gas	2117.95	1
RAM Systems	Services	545.00	1
Ramada	Lodging	122.08	1
Record Dem	Ad	196.00	1
Record Dem	Advertising	920.51	2
Record Dem	Oct PCEDC Minutes	83.30	1
Record Dem	Publication Exp	873.93	1
City-Rolfe	Utilities	171.17	1
Genesis	Services	38.64	1
Solutions	Computer	1621.89	1
D Stall	Mileage	291.00	1
Star Leasing	Copier Exp	83.13	1
Gretchen Tiedeman	Expenses	336.84	1
Gretchen Tiedeman	Reimb for web hosting	26.00	1
Treat America c/o ILEA	Meal Plan	1508.40	1
Unity Point Health/Occ Med Tri	Hearing Tests	95.00	1
UnityPoint Occ Health	Hearing Tests	621.90	1
US Bank	Copier Exp	81.27	3
City-Varina	RUT/FTM	369.48	1
April C Wadle	Mileage	109.55	1
April C Wadle	Supplies	6.41	1
Western Iowa Tourism	WITR FY 19 Contribution	500.00	1
Windstream	Data	129.80	1
Windstream	Phone	230.56	2
S Winkler	Envelopes	63.75	1
Woodford Equip	Parts/Repairs	61.97	1
Woodley Ins	Insurance	311.00	1
Woods	Supplies	186.79	3
Ziegler	Supplies	66.23	1
Grand Total		94216.33	

Weekly meetings: Ives–Solid Waste Commission concerns, road concerns, drainage concerns, and snow removal concerns; Stauter–CFR; and Peters–Midas; Siepker–North Raccoon Planning meeting, Economic Development, County Social Services, and drainage concerns; Dewey–Department Head meeting and insurance issues. All Board members were present at DD 41 Br. 18 & 19 Informational Hearing in the Assembly Room.

There being no further business, the Chairman declared the meeting adjourned.

Jeffrey Ives, Chairman

Kelly Jepsen, Auditor